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Bishop Monkton Parish Council Minutes

MINUTES OF THE ANNUAL MEETING OF BISHOP MONKTON PARISH COUNCIL HELD 19TH MAY 2026 IN THE METHODIST ROOM.

Commenced: 19.02 hours

Concluded: 21.07 hours

Attending: Cllrs Culshaw (Chairman), Oliver, Holder and Scales

Also Present: S Reid (Clerk) and 2 members of the public.

Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 (s1) unless the presence is prejudicial to the public interest (s2)

- 2026/065 To consider the nominations for the election of the role of Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.**
RESOLVED That Cllr Culshaw is unanimously elected for position of chairman for the municipal year 2026/2027.
- 2026/066 To consider the nominations for the election of the role of Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office.**
RESOLVED Members were in agreement that there is no requirement for a position of Vice Chairman.
- 2026/067 To receive the nominations for the election of 2 Parish Council members to represent the council on the Village Hall Managing Committee.**
RESOLVED That Cllrs Oliver and Holder are to be PC representatives on the Village Hall Management Committee for the municipal year 2026/2027.
- 2026/068 To receive the nominations for the election of 2 Parish Council members to represent the council at the YLCA Harrogate Branch Meetings.**
RESOLVED That the clerk represent the PC at the YLCA Harrogate Branch Meetings.

Signed _____

Dated _____



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- 2026/069** To resolve that all agreed contractual and resolved payments be made automatically by the RFO and detailed at the next available meeting for reference of members.
RESOLVED That this is approved.
- 2026/070** To consider the councils policies (forwarded under separate cover) and agree to adopt for the forthcoming year.
RESOLVED That all policies are adopted.
- 2026/071** To agree the members of the Bishop Monkton Staffing Committee.
RESOLVED That the members of the Staffing Committee for the municipal year 2026/2027 are Cllrs Culshaw, Oliver and Goodier.
- 2026/072** To approve the Terms of Reference of the Bishop Monkton Staffing Committee.
RESOLVED That the Terms of Reference for the Staffing Committie are approved.
- 2026/073** To approve the Terms of Reference of the Bishop Monkton Neighbourhood Plan team.
RESOLVED That the Terms of Reference for the Neighbourhood Plan Team are approved
- 2026/074** To agree a member to lead the Neighbourhood Plan for the Council.
RESOLVED That Cllr Goodier is to lead the NHP for the Council.
- 2026/075** **Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**
In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting when the public and press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming. In addition, the council may record audio from the meeting to aid the accuracy of the minutes. When meeting minutes are formally accepted as a true record of events by the council, the audio recording will be deleted.
The Chairman moved onto the main body of the meeting and welcomed everyone.
- 2026/076** **To receive any apologies.**
Apologies were received from Cllr Goodier.
- 2026/077** **To consider the apologies and decide whether to approve reasons for absence.**
RESOLVED That Cllr Goodier's apologies are accepted.
- 2026/078** **Declaration of Interests**
a) To receive any declarations of interest.
There were no declarations of interest made.

Signed _____

Dated _____



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- b) To receive, consider and decide upon any applications for dispensation
No applications for dispensation were received.

2026/079 To approve the minutes of the Meeting of Bishop Monkton Parish Council held Tuesday 21st April 2026.
RESOLVED That the minutes of the Meeting held 21.04.2026 be approved as a true record of proceedings.

2026/080 Public Participation

To convene a public participation session to allow members of the public to make representation in respect of the business on the agenda. No resolutions can be made under public participation.

NOTE: The public participation session shall not exceed 15 minutes unless directed by the Chairman and each member of the public shall not speak for more than 3 minutes. A question at the meeting shall not require a response or debate during the meeting. The Chairman may direct that a written or oral response may be given.

- It was asked why two councillors have to represent PC on VH Management Committee.
- It was requested that the Enforcement Working Group be on forward foot before work commences at the Avant Development. .
- A resident is happy to empty waste bin at the childrens play area on a short term basis.
- It was reported that there had been no grass cutting in the cemetery around the graves.

2026/081 To receive a report from Cllr Nick Brown of North Yorkshire County Council.

Cllr Brown was not present at the meeting and did not provide a report.

2026/082 Clerk's report. To note the clerks report.
The clerk's report was noted.

2026/083 Financial matters. (Documents Attached)

- a) To approve the payments as per the schedule attached.
RESOLVED That the payments in the schedule are approved.
- b) To note the contracted ongoing payments.
The contracted payments were noted.
- c) To note the bank reconciliation.
The bank reconciliation was noted.

2026/084 Planning matters. There are no planning matters this month.

2026/085 Ongoing matters.

- a) For members to consider a member to take responsibility for the playground project following the resignation of former Cllr Hogg.
RESOLVED That Cllr Holder take responsibility for the H&S and playground checks. The upgrade project is to be placed on hold.

Signed _____

Dated _____



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- b) For members to receive an update in relation to the development of the Neighbourhood Plan and decide actions moving forwards.
RESOLVED That all items in the adjoining paper be approved. The clerk to seek assistance from the PC Consultant to identify other stakeholders.
- c) For members to receive an update from the HGV Working Group in relation to HGV's passing through the village and decide any actions. Paynes have 1 tractor and trailer and transport waste to a field within the PC boundary. They have been using Ripon bypass a lot more. Policy is to operate this between set hours which are to be confirmed. Drivers are being more considerate in the speed they are using. Normal farm traffic going to be an issue due to the time of year. Monitoring of other HGV traffic continues.
- d) For members to receive an update from the Planning Enforcement Working Group and decide any actions.
It was reported that no meetings had taken place this month.
- e) For members to receive an update on the council insurance renewal.
RESOLVED That the clerk circulate the quotes and agreement for her to pay the one approved by members by email.
- f) For members to consider the information provided on dog waste disposal bins and decide any action to be taken.
RESOLVED That the clerk purchase the waste bin at £128.77 ex VAT.

2026/086

New matters and correspondence.

- a) For members to note that the clerk has notified NYC of the resignation of Cllr Hogg and the appropriate notifications of vacancy will be issued by them in due course.
This was noted.
- b) For members to note that the first instalment of the precept has been received.
This was noted.
- c) To note and seek to approve the Internal Controls for Q2, Q3 and Q4.
RESOLVED That the Internal Controls are all approved.
- d) To note the communication from a resident in relation to an application being made to upgrade the status of Ings Lane to Boroughbridge Road to a Bridlepath and decide any action to be taken.
The communication was noted and members are in full support of the application.
RESOLVED The clerk to write to the resident and enquire if the PC can lend any support to help the application.
- e) To note Bradleys Both Parish Council application for a Neighbourhood Plan Modification and decide any observations to be made.

Signed _____

Dated _____



RESOLVED That members had no observations on the application for a NHP Modification.

- f) To note the response to the clerk's communication from Caddick Construction following attendance at the last PC Meeting. Clerk advised of work on YW being a consultee. The communication was noted.
- g) For members to note the update following a meeting with Highways. The update was noted.
- h) For members to consider approving a grant of £120 to pay for testing kits alongside a biological health study that is undertaken monthly at no cost. The request is for chemical analysis of the water in the beck.

RESOLVED That the request is approved.

- i) For members to note the update on average and fixed speed cameras in North Yorkshire. The update was noted.
- j) To consider the clerks request for the Council to allow an annual subscription to I Love PDF at a cost of £5 per month, billed annually at £60.

RESOLVED That the request be deferred for Cllr Oliver to look at alternative options.

2026/087 To agree items to be communicated to residents, and the methods to be employed.

- Reminder of Annual Parish Meeting.
- Cllr Culshaw re-elected as chairman.
- Announce Andy's resignation, thank him and notice of vacancies in near future.
- Chemical testing kit approved for the beck water.

2026/088 To notify the clerk of matters for inclusion on the agenda at the next meeting.

- Playground Safety Checks.

2026/089 The next Ordinary meeting of Bishop Monkton Parish Council will be held Tuesday 16th June 2026 in the Methodist Room. *The latest date for members to submit items for consideration on the agenda and reports on tasks is Monday 8th June 2026.*

2026/090 For members to note the resolutions from the meeting.

Agenda Number	Action	Responsible	By
2026/085 a	For members to consider a member to take responsibility for the playground project following the resignation of former Cllr Hogg.	Cllr Holder	Ongoing

Signed _____

Dated _____



	RESOLVED That Cllr Holder take responsibility for the H&S and playground checks. The upgrade project is to be placed on hold.		
2026/085 b	For members to receive an update in relation to the development of the Neighbourhood Plan and decide actions moving forwards. RESOLVED That all items in the adjoining paper be approved. The clerk to seek assistance from the PC Consultant to identify other stakeholders.	Cllr Gooder/All Members/Clerk	Ongoing
2026/085 c	For members to receive an update from the HGV Working Group in relation to HGV's passing through the village and decide any actions. Paynes have 1 tractor and trailer and transport waste to a field within the PC boundary. They have been using Ripon bypass a lot more. Policy is to operate this between set hours which are to be confirmed. Drivers are being more considerate in the speed they are using. Normal farm traffic going to be an issue due to the time of year. Monitoring of other HGV traffic continues.	Cllrs Holder and Oliver	Ongoing
2026/085 e	For members to receive an update on the council insurance renewal. RESOLVED That the clerk circulate the quotes and agreement for her to pay the one approved by members by email.	Clerk	16.06.2026
2026/085 f	For members to consider the information provided on dog waste disposal bins and decide any action to be taken. RESOLVED That the clerk purchase the waste bin at £128.77 ex VAT.	Clerk	16.06.2026
2026/086 d	To note the communication from a resident in relation to an application being made to upgrade the status of Ings Lane to Boroughbridge Road to a Bridlepath and decide any action to be taken. The communication was noted and members are in full support of the application. RESOLVED The clerk to write to the resident and enquire if the PC can lend any support to help the application.	Clerk	16.06.2026

Signed _____

Dated _____



	<p>For members to consider approving a grant of £120 to pay for testing kits alongside a biological health study that is undertaken monthly at no cost. The request is for chemical analysis of the water in the beck.</p> <p><u>RESOLVED</u> That the request is approved.</p>		
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Signed _____

Dated _____



The clerk reports the following for members to note:-

1. The clerk has confirmed the meeting dates with the booking clerk for the village hall. Apparently there is a booking already in the diary for the October meeting, however, I have said that we are happy to occupy the small room on condition that there isn't going to be loud noise/music.
2. The VAT reclaim in the sum of £2,282.47 has been received from HMRC.
3. The clerk has not yet received the signed off audit from the external auditor, PKF Littlejohn for the financial year 2024/2025. She is chasing this. There will also be an invoice to pay for the service, for members to be aware of as this is going to come out of this year's budget instead of last year.
4. In order to prepare the financial reports for this meeting the clerk has had to prepare the accounts system, entering budget figures for the financial year 2026/2027. You will recall that Cllr Scales had prepared a separate budget to the clerks. Whereas the overall budget figure came out similar, there were anomalies on the individual budget lines. When entering everything into the accounts package it has become apparent that Cllr Scales had not accounted for certain budget lines that needed funding allocating. A budget sheet for the year has been included in the agenda pack where you will see where no monies have been allocated. The clerk is going to have to re-state the budget and seek approval for the amendments from the council. This will happen in the near future. Other than this, the system works perfectly for the needs of a Parish Council and produces the figures required for the AGAR. There was a slight issue with the VAT reclaim, and the clerk had to produce this manually, which is acceptable. The issue was due to lack of knowledge of how the system operated and this has now been rectified moving forwards.
5. The contact at NYC for the Neighbourhood Plan has been confirmed as Joan Jackson. The clerk has emailed her. As the application is for the whole of a single parish to be designated it won't need public consultation. However, it will require executive member sign-off. A date is not set for this decision yet but will be progressed as quickly as possible.

PLEASE NOTE – work is still ongoing and there may be further updates between the issuing of this report and the date of the meeting.

Bishop Monkton Parish Council

Budget report from 1-Apr-2026 to 30-Apr-2026 (figures include VAT)

All reserves

Payments

	Period Actual
Administration	
Salary, HMRC and Pension	644.32
Room Hire at Village Hall	0.00
Room Hire at Methodist Hall	0.00
Memberships and Subscriptio	375.00
Training	0.00
Audits	0.00
Website and IT	7.90
Insurance	0.00
Stationery	6.49
Expenses	38.15
Payroll Costs	0.00
Legal Fees	0.00
Total Administration	<u>1,071.86</u>
Maintenance	
Village Grass Cutting	0.00
Village Maintenance	0.00
Asset Maintenance	0.00
Play Area Maintenance	0.00
Beck Cleaning	0.00
Total Maintenance	<u>0.00</u>
Miscellaneous Expenses	
Festive Costs	0.00
S137	0.00
Bank Charges	7.00
Grants Given	0.00
Total Miscellaneous Expense:	<u>7.00</u>
Asset Purchases	
Asset Purchases	0.00
Total Asset Purchases	<u>0.00</u>
Neighbourhood Plan	
NHP Project Consultant Fees &	0.00
NHP Venue Hire, Public Exhibi	0.00
NHP Website and Communica	0.00
NHP Survey, Design, Distributi	0.00
NHP Research and Studies Co:	0.00
NHP Planning Consultancy (Pc	0.00
NHP Plan Production and Desi	0.00
NHP Other (Bank Charges, Mil	0.00
Total Neighbourhood Plan	<u>0.00</u>
Total Payments	<u><u>1,078.86</u></u>

Receipts

	Period Actual
Receipts	
VAT Repayments	2,282.47
Precept	11,757.00
Bank Interest	0.00
S106	0.00
CIL	0.00
Grants	0.00
Other Receipts	0.00
NYC Grass Cutting Award	0.00
Total Receipts	<u>14,039.47</u>
Total Receipts	<u><u>14,039.47</u></u>

Council name Bishop Monkton Parish Council
Bank account Unity Current Account

Balance per bank statement at 30/04/2026 14,073.44

TOTAL NET BANK BALANCES AT 30/04/2026 14,073.44

Opening_balance 3,112.83

Total receipts 14,039.47

Total payments -1,078.86

Total transfers -2,000.00

Closing balance per cash book (must equal net bank balances above) 14,073.44

Council name Bishop Monkton Parish Council
Bank account Unity Deposit Account

Balance per bank statement at 30/04/2026	7,063.61
TOTAL NET BANK BALANCES AT 30/04/2026	7,063.61
Opening_balance	5,063.61
Total receipts	
Total payments	
Total transfers	2,000.00
Closing balance per cash book (must equal net bank balances above)	7,063.61

Council name Bishop Monkton Parish Council
Bank account Unity NHP Account

Balance per bank statement at 30/04/2026 1,911.53

TOTAL NET BANK BALANCES AT 30/04/2026 1,911.53

Opening_balance 1,911.53

Total receipts

Total payments

Total transfers

Closing balance per cash book (must equal net bank balances above) 1,911.53

Bishop Monkton Parish Council

Monthly figures - 2026-2027

Figures include VAT

All reserves

Payments

April	TOTAL
This year	This year

Administration

Salary, HMRC and Pension	644.32	644.32
Room Hire at Village Hall	0.00	0.00
Room Hire at Methodist Hall	0.00	0.00
Memberships and Subscriptio	375.00	375.00
Training	0.00	0.00
Audits	0.00	0.00
Website and IT	7.90	7.90
Insurance	0.00	0.00
Stationery	6.49	6.49
Expenses	38.15	38.15
Payroll Costs	0.00	0.00
Legal Fees	0.00	0.00
TOTAL Administration	1,071.86	1,071.86

Maintenance

Village Grass Cutting	0.00	0.00
Village Maintenance	0.00	0.00
Asset Maintenance	0.00	0.00
Play Area Maintenance	0.00	0.00
Beck Cleaning	0.00	0.00
TOTAL Maintenance	0.00	0.00

Miscellaneous Expenses

Festive Costs	0.00	0.00
S137	0.00	0.00
Bank Charges	7.00	7.00
Grants Given	0.00	0.00
TOTAL Miscellaneous Expenses	7.00	7.00

Asset Purchases

Asset Purchases	0.00	0.00
TOTAL Asset Purchases	0.00	0.00

Neighbourhood Plan

NHP Project Consultant Fees :	0.00	0.00
NHP Venue Hire, Public Exh	0.00	0.00
NHP Website and Communica	0.00	0.00
NHP Survey, Design, Distrib	0.00	0.00
NHP Research and Studies Co	0.00	0.00
NHP Planning Consultancy (P	0.00	0.00
NHP Plan Production and Des	0.00	0.00
NHP Other (Bank Charges, Mi	0.00	0.00
TOTAL Neighbourhood Plan	0.00	0.00
TOTAL Payments	1,078.86	1,078.86

Receipts

April	TOTAL
This year	This year

Receipts

VAT Repayments	2,282.47	2,282.47
Precept	11,757.00	11,757.00
Bank Interest	0.00	0.00
S106	0.00	0.00
CIL	0.00	0.00
Grants	0.00	0.00
Other Receipts	0.00	0.00

NYC Grass Cutting Award	<u>0.00</u>	<u>0.00</u>
TOTAL Receipts	<u>14,039.47</u>	<u>14,039.47</u>
TOTAL Receipts	<u>14,039.47</u>	<u>14,039.47</u>

Bishop Monkton Parish Council

Financial year: 2026-2027

Accounts and budgets

Payments

Account Group	Account Name	Box number	Reserve	Budget for the year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	
Administration																
	Salary, HMRC and Pension	4	General	8,125.00	677.08	677.08	677.08	677.08	677.08	677.08	677.08	677.08	677.08	677.08	677.08	
	Room Hire at Village Hall	6		No budget set												
	Room Hire at Methodist Hall	6	General	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.00	0.00	0.00	
	Memberships and Subscriptio	6	General	642.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	242.00	0.00	0.00	
	Training	6	General	750.00	62.50	62.50	62.50	62.50	62.50	62.50	62.50	62.50	62.50	62.50	62.50	
	Audits	6	General	768.00	0.00	0.00	384.00	0.00	0.00	0.00	0.00	0.00	384.00	0.00	0.00	
	Website and IT	6	General	720.00	10.00	10.00	10.00	10.00	510.00	10.00	10.00	10.00	10.00	110.00	10.00	
	Insurance	6	General	800.00	0.00	0.00	800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Stationery	6	General	300.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	
	Expenses	6	General	1,320.00	110.00	110.00	110.00	110.00	110.00	110.00	110.00	110.00	110.00	110.00	110.00	
	Payroll Costs	6	General	180.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	
	Legal Fees	6	General	500.00	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	
Total Administration				<u>14,225.00</u>	<u>1,341.25</u>	<u>941.25</u>	<u>2,125.25</u>	<u>941.25</u>	<u>1,441.25</u>	<u>941.25</u>	<u>941.25</u>	<u>941.25</u>	<u>1,687.25</u>	<u>1,041.25</u>	<u>941.25</u>	
Maintenance																
	Village Grass Cutting	6	General	3,240.00	360.00	360.00	360.00	360.00	360.00	360.00	360.00	360.00	360.00	0.00	0.00	
	Village Maintenance	6		No budget set												
	Asset Maintenance	6	General	2,100.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	
	Play Area Maintenance	6		No budget set												
	Beck Cleaning	6	General	800.00	0.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	400.00	0.00	0.00	
Total Maintenance				<u>6,140.00</u>	<u>535.00</u>	<u>535.00</u>	<u>535.00</u>	<u>535.00</u>	<u>935.00</u>	<u>535.00</u>	<u>535.00</u>	<u>535.00</u>	<u>935.00</u>	<u>175.00</u>	<u>175.00</u>	
Miscellaneous Expenses																
	Festive Costs	6	General	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	
	S137	6		No budget set												
	Bank Charges	6	General	84.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	
	Grants Given	6		No budget set												
Total Miscellaneous Expenses				<u>384.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>157.00</u>	<u>157.00</u>	<u>7.00</u>	<u>7.00</u>
Asset Purchases																
	Asset Purchases	6		No budget set												
Total Asset Purchases				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Neighbourhood Plan																

NHP Project Consultant Fees :	6 General	3,000.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00
NHP Venue Hire, Public Exhibi	6 General	195.00	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25
NHP Website and Communica	6 General	195.00	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25
NHP Survey, Design, Distribut	6 General	195.00	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25
NHP Research and Studies Co	6 General	195.00	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25	16.25
NHP Planning Consultancy (Pc	6 General	1,000.00	83.33	83.33	83.33	83.33	83.33	83.33	83.33	83.33	83.33	83.33	83.33	83.33
NHP Plan Production and Des	6 General	500.00	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67
NHP Other (Bank Charges, Mi	6 General	120.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Total Neighbourhood Plan		5,400.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00
Total Payments		26,149.00	2,333.25	1,933.25	3,117.25	1,933.25	2,833.25	1,933.25	1,933.25	2,083.25	3,229.25	1,673.25	1,573.25	

Receipts

Account Group	Account Name	Box number	Reserve	Budget for the year	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
Receipts															
	VAT Repayments	3	General	1,995.00	0.00	0.00	1,995.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Precept	2	General	23,514.00	11,757.00	0.00	0.00	0.00	0.00	11,757.00	0.00	0.00	0.00	0.00	0.00
	Bank Interest	3	General	150.00	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50
	S106	3		No budget set											
	CIL	3		No budget set											
	Grants	3		No budget set											
	Other Receipts	3		No budget set											
	NYC Grass Cutting Award	3	General	490.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	490.00	0.00	0.00	0.00
Total Receipts				26,149.00	11,769.50	12.50	2,007.50	12.50	12.50	11,769.50	12.50	502.50	12.50	12.50	12.50
Total Receipts				26,149.00	11,769.50	12.50	2,007.50	12.50	12.50	11,769.50	12.50	502.50	12.50	12.50	12.50

Mar

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Bishop Monkton Parish Council Agenda Report

Agenda item Title:
Neighbourhood Plan (“NP”) – Update May 2026

Purpose of Report

To provide an update on progress with the NP since our April meeting. To ask the PC to note progress and our plan for the next phase of work.

To discuss and approve the primary focus area for the 3rd party drainage study.

Key Points

The steering committee (Working Group) met in late April, and the draft minutes are attached:



260430

Neighbourhood Plan

Great progress has been made with the essential task of appointing leads for the sub-groups. I do not believe that PC approval of these people is required, but if it is I request that the meeting confirms their approval.

	Name	Focus Area
	Working (Steering) Group Phil Goodier	<ul style="list-style-type: none"> ● Project steering / management ● Coordination and Prioritisation ● Budget Management
1.	Communications Jane Fowler	<ul style="list-style-type: none"> ● Resident Communications & Engagement ● Resident Surveys
2.	Housing Provision & Affordability James Hobson	<ul style="list-style-type: none"> ● What housing development will we tolerate? ● What types of housing do we want to see built? ● How much of the required NYC growth need can we accommodate and why? ● Affordability ● Infill / edge of settlement development



		<ul style="list-style-type: none"> Protecting the Village shape, structure and boundaries
3.	Heritage & Local Character Rupert Scales	<ul style="list-style-type: none"> Listed buildings Conservation Area Building design and appearance Non-designated Heritage Assets Farmsteads, barns, historic plot patterns
4.	Flooding and Utilities Capacity Chris Edmondson	<ul style="list-style-type: none"> Flood risk / mitigation Sewerage and drainage capacity Overtopping into the River Ure Broadband
5.	Transport and access Vacant	<ul style="list-style-type: none"> Roads, traffic, capacity Transport – public and private Walking and cycling Public rights of way / footpaths Safety
6.	Environment, Landscape & Water Paul Collinson	<ul style="list-style-type: none"> Parks Agriculture Natural Environment / biodiversity / buffer Village Beck Views
7.	Community Facilities & Local Economy Vacant	<ul style="list-style-type: none"> Schools Tourism Shops Pub Village Hall Churches

Vacancies still exist for Groups (5) and (7) but I am confident we will fill these in due course.

We have sent out the Request for Quotation for the drainage study to four companies. Two have responded and we met with one today (Adept Consulting). The meeting was very informative, and the following points came out:

1. Yorkshire Water will be undertaking (or will have completed) CCTV studies on the existing drains to understand hydraulic capacity as part of their statutory capital planning process. We do not know if they are willing to share this data – we would make this request via the consulting company we use, probably followed by a FTO request. But YW are not obliged to share the data.
2. The same process / approach should be taken with the sewage treatment plant data.



3. If we need to undertake our own CCTV study, it could cost £20-£30k! But this is a problem for the future – the first approach would be to try to access YW and / or developer data.
4. The village cares deeply about flood risk, but we believe that this is not that relevant in terms of development control. New developments will be mitigated by attenuation tanks or equivalent with developers (successfully) arguing that these structures make the situation better, not worse. It is therefore likely that we will restrict the scope of the study to **foul drainage** (including common rainwater / sewage drains) as this is the area where capacity constraints may allow us to stop developments. As this is a major change in approach for the whole village, PC support / approval is sought for this.

Recommendation

1. Note / support the minutes of our last Working Group meeting.
2. Approve the following:
To restrict the scope of the drainage study to **foul drainage** (including common rainwater / sewage drains) as this is the area where capacity constraints may allow us to stop developments.
3. Note / support the important next steps:
 - a. Communicate an update on the NP at the next Parish Meeting (PG)
 - b. Organise a meeting of the village (20th June) for potential volunteers to try to populate and train the sub-groups.
 - c. Prepare (DG) a village-wide communication (leaflet drop) publicising the above meeting
 - d. The Clerk to again contact NYC to request the urgent appointment of a Council Planner to support us
 - e. The Clerk needs to notify other stakeholders of the decision to produce a NP

P Goodier
12th May 2026



Internal Control Check list

Year/Quarter: 2025/26 Q2

Carried out by: Cllrs Culshaw & Oliver

Internal Control	Test	Yes	No	Comment
Book keeping	<ul style="list-style-type: none"> Is the cashbook maintained and up to date? Is the cashbook regularly balanced? Are payments in the cashbook supported by invoices? Are payments authorised? Has VAT on payments been identified, recorded and reclaimed? Is s137 expenditure on payments identified and within statutory limits? 	Y Y Y Y Y		VAT has been Id'd, recorded and will be claimed at year end
a) Standing Orders	<ul style="list-style-type: none"> Has the council formally adopted standing orders? 	Y		N/A – No investments held
b) Financial Regulations	<ul style="list-style-type: none"> Has the council formally adopted financial regulations? 	Y		
c) Bank Reconciliation	<ul style="list-style-type: none"> Is a bank reconciliation carried out regularly? Are there any unexplained balancing entries in the reconciliation? Is the value of investments held summarised on the reconciliation? 	Y		



Internal Control	Test	Yes	No	Comment
Risk Management	<ul style="list-style-type: none"> • Does a review of the minutes identify any unusual financial activity? • Do the minutes record the council carrying out an annual risk assessment? • Is insurance cover appropriate and adequate? 	Y	N	Currently Under Review
Budgetary	<ul style="list-style-type: none"> • Has the council prepared an annual budget in support of its precept? • Is actual expenditure against the budget regularly reported to the council? • Are there any significant unexplained variances from budget? 	Y		
		Y		
Payroll Control	<ul style="list-style-type: none"> • Do all employees have contracts of employment with clear terms and conditions? • Do salaries paid agree with those approved by the council? • Are other payments to employees reasonable and approved by the council? • Have PAYE/NIC been properly operated by the council as an employer? 	Y		
		Y		
		Y		External payroll provider.
Asset Controls	<ul style="list-style-type: none"> • Does the council maintain an asset register of all material assets owned by the council? • Are the assets and investments register up to date? 	Y		Currently Under Review



Internal Control	Test	Yes	No	Comment
	<ul style="list-style-type: none"> Do asset insurance valuations agree with those in the asset register? 			Currently Under Review
Council Minutes	<ul style="list-style-type: none"> Are they consecutively numbered? Are they signed by the chair? Is there an opportunity for members to declare interests? Is there an opportunity for public participation? Is a master copy kept in safekeeping? 	Y Y Y Y Y		
Grants made or received	<ul style="list-style-type: none"> Is there a system in place for making grants? Is the receipt of grants recorded in the cash book? 		N	No Grant Policy required. N/A
Codes of Conduct	<ul style="list-style-type: none"> Has a code of conduct been adopted for Members? Is it adopted annually? 	Y Y		

Signed: _____

Signed: _____

Dated: _____



Internal Control Check list

Year/Quarter: 2025/26 Q3

Carried out by: Cllrs Culshaw & Oliver

Internal Control	Test	Yes	No	Comment
Book keeping	<ul style="list-style-type: none"> • Is the cashbook maintained and up to date? • Is the cashbook regularly balanced? • Are payments in the cashbook supported by invoices? • Are payments authorised? • Has VAT on payments been identified, recorded and reclaimed? • Is s137 expenditure on payments identified and within statutory limits? 	Y Y Y Y Y		VAT has been Id'd, recorded and will be claimed at year end
a) Standing Orders	<ul style="list-style-type: none"> • Has the council formally adopted standing orders? 	Y		N/A – No investments held
b) Financial Regulations	<ul style="list-style-type: none"> • Has the council formally adopted financial regulations? 	Y		
c) Bank Reconciliation	<ul style="list-style-type: none"> • Is a bank reconciliation carried out regularly? • Are there any unexplained balancing entries in the reconciliation? • Is the value of investments held summarised on the reconciliation? 	Y		



Internal Control	Test	Yes	No	Comment
Risk Management	<ul style="list-style-type: none"> • Does a review of the minutes identify any unusual financial activity? • Do the minutes record the council carrying out an annual risk assessment? • Is insurance cover appropriate and adequate? 	Y	N	Currently Under Review
Budgetary	<ul style="list-style-type: none"> • Has the council prepared an annual budget in support of its precept? • Is actual expenditure against the budget regularly reported to the council? • Are there any significant unexplained variances from budget? 	Y		
		Y		
Payroll Control	<ul style="list-style-type: none"> • Do all employees have contracts of employment with clear terms and conditions? • Do salaries paid agree with those approved by the council? • Are other payments to employees reasonable and approved by the council? • Have PAYE/NIC been properly operated by the council as an employer? 	Y		
		Y		
		Y		External payroll provider.
Asset Controls	<ul style="list-style-type: none"> • Does the council maintain an asset register of all material assets owned by the council? • Are the assets and investments register up to date? 	Y		Currently Under Review



Internal Control	Test	Yes	No	Comment
	<ul style="list-style-type: none"> Do asset insurance valuations agree with those in the asset register? 			Currently Under Review
Council Minutes	<ul style="list-style-type: none"> Are they consecutively numbered? Are they signed by the chair? Is there an opportunity for members to declare interests? Is there an opportunity for public participation? Is a master copy kept in safekeeping? 	Y Y Y Y Y		
Grants made or received	<ul style="list-style-type: none"> Is there a system in place for making grants? Is the receipt of grants recorded in the cash book? 		N	No Grant Policy required. N/A
Codes of Conduct	<ul style="list-style-type: none"> Has a code of conduct been adopted for Members? Is it adopted annually? 	Y Y		

Signed: _____

Signed: _____

Dated: _____



Internal Control Check list

Year/Quarter: 2025/26 Q4

Carried out by: Cllrs Culshaw & Oliver

Internal Control	Test	Yes	No	Comment
Book keeping	<ul style="list-style-type: none"> Is the cashbook maintained and up to date? Is the cashbook regularly balanced? Are payments in the cashbook supported by invoices? Are payments authorised? Has VAT on payments been identified, recorded and reclaimed? Is s137 expenditure on payments identified and within statutory limits? 	Y Y Y Y Y Y		VAT has been Id'd, recorded and will be claimed at year end
a) Standing Orders	<ul style="list-style-type: none"> Has the council formally adopted standing orders? 	Y		
b) Financial Regulations	<ul style="list-style-type: none"> Has the council formally adopted financial regulations? 	Y		
c) Bank Reconciliation	<ul style="list-style-type: none"> Is a bank reconciliation carried out regularly? Are there any unexplained balancing entries in the reconciliation? Is the value of investments held summarised on the reconciliation? 	Y	N	N/A – No investments held



Internal Control	Test	Yes	No	Comment
Risk Management	<ul style="list-style-type: none"> • Does a review of the minutes identify any unusual financial activity? • Do the minutes record the council carrying out an annual risk assessment? • Is insurance cover appropriate and adequate? 	Y	N	Being reviewed prior to renewal
Budgetary	<ul style="list-style-type: none"> • Has the council prepared an annual budget in support of its precept? • Is actual expenditure against the budget regularly reported to the council? • Are there any significant unexplained variances from budget? 	Y		
		Y		
Payroll Control	<ul style="list-style-type: none"> • Do all employees have contracts of employment with clear terms and conditions? • Do salaries paid agree with those approved by the council? • Are other payments to employees reasonable and approved by the council? • Have PAYE/NIC been properly operated by the council as an employer? 	Y		
		Y		
		Y		External payroll provider.
Asset Controls	<ul style="list-style-type: none"> • Does the council maintain an asset register of all material assets owned by the council? • Are the assets and investments register up to date? 	Y		Undergoing review



Internal Control	Test	Yes	No	Comment
	<ul style="list-style-type: none"> Do asset insurance valuations agree with those in the asset register? 			Under review as above
Council Minutes	<ul style="list-style-type: none"> Are they consecutively numbered? Are they signed by the chair? Is there an opportunity for members to declare interests? Is there an opportunity for public participation? Is a master copy kept in safekeeping? 	Y Y Y Y Y		
Grants made or received	<ul style="list-style-type: none"> Is there a system in place for making grants? Is the receipt of grants recorded in the cash book? 		N	No Grant Policy required. N/A
Codes of Conduct	<ul style="list-style-type: none"> Has a code of conduct been adopted for Members? Is it adopted annually? 	Y Y		

Signed: _____

Signed: _____

Dated: _____



Item 2026/086 d

Bishop Monkton Parish Council Agenda Report

Agenda item Title:

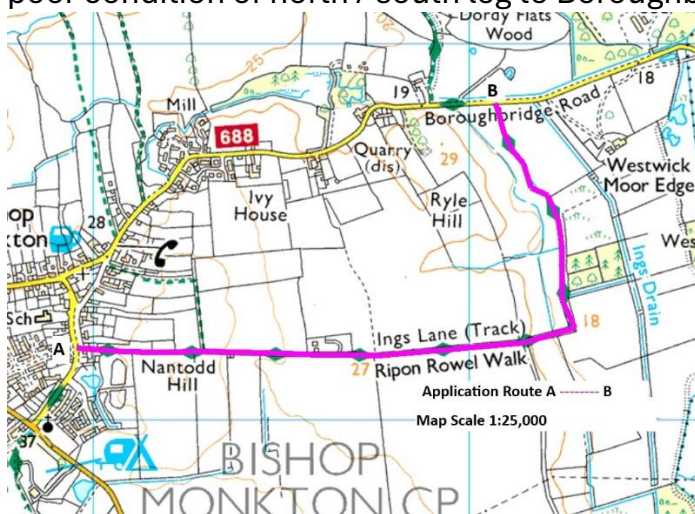
Ings Lane to Boroughbridge Road – Application to Upgrade to a Bridleway

Purpose of Report

A resident (Jane Fowler) has worked with the British Horse Society to support their application to NYC to upgrade the current section of footpath (which forms part of the Ripon Rowel route) to a bridleway. This report is primarily for information to the PC, but as I believe the application is consistent with our previous discussions on the Coronation Walk, I am recommending we take a supportive stance.

Key Points

The application (attached) focusses on horse riding provision and is linked to historical rights of way. However, the benefits extend to other users such as cyclists, pedestrians and runners. I believe success would force the issue of the poor condition of north / south leg to Boroughbridge Road to be addressed.





1. BHS Bishop
Monkton Ings Road B



1.WCA Form A
Bishop Monkton Ings

Recommendation

That we take a supportive stance on this application and link it to the need to upgrade the waterlogged north / south section as part of the Coronation Walk concept.

P Goodier
12th May 2026.

Bishop Monkton Ings Road Bridleway Application Evidence

1. **The application route** commences in Bishop Monkton on Main Street and runs east and north along an Inclosure Awarded Road called Chapel Field Road and Ings Road. These roads are now known as Ings Lane. At the northern end of Ings Lane it continues across a field to make a junction with the Borough Bridge Road. It is currently recorded on the Definitive Map as a public footpath. The application is to record it as a Bridleway. The first 57 meters from Main Street west pre dated the enclosures and belongs to the Highways Surveyor now North Yorkshire Council (NYC) and is on the List of Streets maintainable as a public road U 2767, however as short section of this is dual status footpath and UUR.
2. **Bishop Monkton 1816 Inclosure Award** covered 670 acres of common meadow and arable land belonging to the village. The application route was awarded in the 1816 Bishop Monkton Inclosure Awards as a "Private Carriage Road" at 24 foot wide called Chapel Field Road and Ings Road. There is no restriction on who can use these roads. The land to be inclosed (i.e. Fields) is allotted after the roads are laid out, thus the lane does not belong to any one person, so in effect it belongs to the local inhabitants at large. The Award required the cost of the maintenance of the inclosure route to be charged through a rate on those who benefited from the allotments, hence "Private" which is private as to maintenance and open as to user i.e. not private as to user or restricted to user in any way. The Award, an Award Transcript and the Award Plan copies are supplied as BHS Appendix to this document, source North Yorkshire County Records Office (NYCRO).
3. **Bishop Monkton Tithe Award Plan 1837** shows the application route depicted a vehicular road in same manner as all the other public roads in the area and excluded from Tithe commutation. This shows that it was considered not to belong to any one person and not restricted as to user and in use by all as a vehicular road. The Tithe Award does not list the public roads separately but makes reference to the Area of Public Roads and Waste on page 6 as 24 Acres, 1 Rood and 13 perches. The Tithe Plan and Award extract is supplied as BHS Appendix to this document, source Thegenealogist website, copy of the Inland Revenue Plan National Archives reference IR 30/43/48 plan and Award IR 29/43/48.
4. **The Finance Act 1910 Map** depicts the application route excluded from the adjoining land as a white or road which was the convention of public routes. The information for the Finance Act plans was supplied by the landowners to the Inland Revenue Inspector so this means that the landowners viewed the application route as not belonging to them and therefore not restricted as to use it, i.e. a public road and not "Private" in the modern sense of the word. The Finance Act Plans which cover the application route are supplied as BHS Appendix to this document, source National Archives Reference IR 134/4/1210 & IR 134/4/793.
5. **County Maps 1817-1845:** The application route is depicted as "Cross road" on the following maps Greenwood 1817, Fowler 1834 and Hobson 1844 from their key in the same manner as other current day public vehicular roads. The term Cross road means a minor local road, these maps were sold to the public and so it is taken that the roads shown were open to the public to use. The map extracts are supplied in BHS Appendix Maps to this document, source Greenwood & Fowler personal copies Catriona Cooke MBE and Hobson National Library of Scotland.

6. **Ordnance Survey Maps 1848-1957:** The Application route is shown as a through route to the Boroughbridge road on the 1848 1st edition 6 inch to 1 mile map (this was the first survey of the area) as an enclosed road and then an open or unenclosed road across the last two fields, Footpaths and Bridleways were labelled as such on these maps. The same depiction on the 1 inch reduction published in 1862, on this map footpaths and bridleways if shown were as a single dashed line. On the 1 inch 1920, the application route is shown as in accordance with the inclosure and other evidence as a road and the continuation across the last two fields to the Boroughbridge Road as "Bridle & Footpaths" according to the key for the map. By 1957 it is shown as Ings Lane inclosed and then the last section across the fields is shown as "footpaths & tracks" on the 1 inch to 1 mile. On the 1:25,000 the application route is depicted as Ings Lane inclosed road and the last section across the fields to the Boroughbridge Road as "other road".
7. **Draft Definitive Map and Advertising of Changes, WRCC 1953-1963:** See report prepared by Dr John Sugden and based on research documents collected by myself (NYCRO DC/SET) and others including Didy Metcalfe (WYAS Wakefield NPAC files): BHS Appendix West Riding Definitive Map Report 2025. This report also refers to a report by the late Sue Hogg attached: Failure to Report Rights by WRCC (written 2007) attached. The Draft Definitive Map 1953 and the NPAC notices of changes WRCC 1963 in the London Gazette covering the application route are supplied as Appendices to this document.
 - a. Under the NPAC Act 1949 the Authority responsible for preparing the Definitive Map for this area of Yorkshire was the West Riding County Council (WRCC). The Authority divided the County into five areas numbered 1-5, the Application Route fell into Area 2. The survey and the draft map was prepared by 1953, in Area 2 changes were advertised in 1963, the Provisional Map was sealed in December 1970 and Definitive Map was not sealed until 1972. In 1974 the WRCC was abolished and this area passed into the newly formed North Yorkshire County Council now NYC. The Draft Definitive Map for the area of the Application Route is supplied as an Appendix to this document. Unlike most Highway Authorities responsible for preparing the Definitive Map, the WRCC did not advertise changes in user status of routes. These were mainly downgrades of routes i.e. change in status from Bridleway to Footpath and less often Footpath to Bridleway. To not advertise status changes was highly questionable and contrary to the practices of other Highway Authority Areas such as North Riding County Council its neighbour. The Application Route is just one victim of this policy.
 - b. The Draft Definitive Map sheet 137NE reference West Yorkshire Archive Services (WYAS) Wakefield shows the application route as paths 5 and paths 4 and as a mixture of bridleway and footpath. The structuring of the application route as a mixture of two separate routes is not logical as it is clear that the application route from Bishop Monkton Main Street through to the Boroughbridge road is one continuous route and the two bridleway spurs numbered paths 4 are the Inclosure Awarded lanes Cannon Ings Road (southern spur) and Round Acre Road (eastern spur).
 - c. Pages from the London Gazette dated 15th March 1963 are supplied as an Appendix to this document. Under Bishop Monkton it can be seen that the

deletion of Cannon Ings Road and Round Acre Road are advertised along with the easterly section of Mains Lane which is a current day Unclassified County Road. However the downgrading of Ings Lane the application route from a Bridleway to a Footpath is not advertised. The Draft Map was prepared and advertised in in 1953 and this silent downgrading of the application route was not advertised in the gazette and the removal of Cannons and Round Acre Lane was advertised 10 years later. By this time it is very possible that local inhabitants were no longer aware of the significance of such changes. Because the downgrade was not advertised there is no evidence that the change was made due to an outside representation, and in any case it will have been long after the objection period was closed.

- d. Between the Draft stage and the Provisional stage the Application route was downgraded from a Bridleway to a Footpath despite there being no evidence of an outside objection to the bridleway status. This was against the advice of the WRC County Clerk (see Dr Sugden's paper point 8.7). Neither was the change in status of the Application Route advertised in the London Gazette in 1963. This meant that the public was not given the chance to make representations on a proposed change, and therefore no opportunity to correct this or challenge the change and bring forward relevant evidence of a higher status through route.
8. User Evidence Forms: Five User Evidence forms were completed by witnesses which state use on horseback of the full route between 1972 to 2016. The continuous years used range from 25 to 52 years for each person, i.e. each used the route continuously for over 20 years. In 2016 NYCC (now NYC) installed a kissing gate towards the north end of the route which prevented use by horse riders along the full length of the application route, however horse riders continued to use the route as a through route by taking a diversion onto the adjacent fields. No users report ever seeing signs denying access or being turned back or warned off by a landowner, meaning no action was taken by landowners to deny the use of the route or bring it into question. There were no locked gates reported and other than the kissing gate or the occasionally due to lack of maintenance the full application route was ridden by the witnesses. All the horse riders report seeing other horse riders using the route as well as people using it on bicycle and obviously on foot. The witness statements were submitted with this application and a summary is given below;

	Initials	Dates Used	Years Used	How	Comments*
1	KC	1977-2016 2016-2026	39 10	Horse & Foot Horse & Foot	Application Route ridden until Kissing Gate installed 2016 then via diversion
2	BB	1979-2019	40	Horse & Foot Foot only since 2019	Application Route ridden until Kissing Gate installed 2016/18
3	AA	1972-2018	54	Horse	Application Route ridden until Kissing Gate installed in 2016/18. Liveries rode the route
4	JG	1973-2016 2016-2026	43 10	Horse, foot, bicycle, tractor, car	Application Route ridden and cycled until Kissing Gate installed then used diversion
5	HC	2025-2026	1	foot	Desires to use the application route on horseback, prevented by kissing gate
6	JF	1991-2016 2016-2026	25 10	Horse & foot & Pedal cycle from 1994	Application Route ridden until Kissing Gate installed in 2016 then used diversion

9. The User Forms show that the application route was used as a through route from Bishop Monkton Village to the Boroughbridge Road by horse riders. These attest to the application route being used as of right and without challenge by horse riders for more than 50 years.

Summary

The application route was laid out in the Bishop Monkton Inclosures of 1816 as a Private Carriage Road, at the time this meant private as to maintenance not user, there was no restriction on who could use it and it was not allotted to an individual owner. The Tithe and Finance Act Plans support this public status. The OS maps show that in the past it was in use as a road or bridleway all the way through to the Boroughbridge road. The route across the fields is the shortest way to Bishop Monkton Corn Mill and the Boroughbridge Road, as shown on the 6 inch 1848 OS map, so it is the logical route for those wanting to access the Boroughbridge road with horse and carts coming from the fields, rather than to go all the way back to the village centre and then north to the Boroughbridge Road. The northern section is a useful cut through to the village across the fields via Ings Lane. This supports the route coming into use by horse and cart, on horseback as well as on foot as a link through to the Boroughbridge Road. The application route was set out to take horse and cart with no restriction on who could use

it, meaning that it is open to all and will have come into to general use as a useful alternative route to and from the Boroughbridge Road. The application route is recorded on the Definitive Map at footpath status, this recognises that it has public rights through to the Boroughbridge Road and the Definitive Map is without prejudice to unrecorded higher rights. It is submitted that the evidence shows on the balance of probabilities the application route should be recorded as a bridleway from Main Street through to the Boroughbridge Road.

Caroline Bradley
BHS CABO North Yorkshire, Western Area
April 2026

Evidence Files sent in with this summary:

- Bishop Monkton 1816 Inclosure Award and Plan and Transcript (3 documents)
- Bishop Monkton 1837 Tithe Plan and Award Extract
- Finance Act 1910 Plans
- County Maps and Ordnance Survey Maps and OS Characteristic Sheet 6 inch to 1 mile c1897
- National Parks and Access to the Countryside WRCC Draft Map and London Gazette 1963 NPAC Changes Notices (3), Report by John Sugden and by Sue Hogg
- 6 User Forms

**WILDLIFE AND COUNTRYSIDE ACT 1981
The Wildlife and Countryside (Definitive Maps & Statements)
Regulations 1993 (Schedule 7).**

APPLICATION FOR A DEFINITIVE MAP MODIFICATION ORDER

**TO: North Yorkshire Council,
County Hall , Northallerton, North Yorkshire DL7 8AH**

DEFINITIVE MAP AND STATEMENT FOR

THE DISTRICT OF :-.....HARROGATE.....

PARISH OF :-BISHOP MONKTON

***I/We (name of applicant)BRITISH HORSE SOCIETY**

Of (address of applicant)ABBEY PARK, STARETON, KENILWORTH, WARWICKSHIRE, CV8 2XZ

hereby apply for an order under Section 53(2) of the Wildlife and Countryside Act 1981 modifying the Definitive Map and Statement by

1. N/A

2. N/A

3. Upgrading to a bridleway the footpath

shown as path number 15.12/4

from Main Street in Bishop Monkton

to the Boroughbridge Road via Ings Lane

As shown on the map accompanying this application.

Continued over ...

4. N/A

I/We attach copies of the following evidence (*documents, maps, completed Evidence of Use forms and/or statements of witnesses etc*) in support of this application.

List of Documents

1. Bishop Monkton Inclosure Award & Plan 1816
2. Bishop Monkton Tithe Award and Plan 1837
3. Finance Act 1910 Maps
4. County Maps of Yorkshire: Greenwoods 1817, Charles Fowler 1836, Hobsons 1844,
5. Ordnance Survey Maps: 6 inch to 1 mile 1848, 1 inch to 1 mile 1862-1959, 1:25,000 1952
6. Draft Definitive Map WRCC 1953, London Gazette 1963
7. User Evidence Forms x 6

Dated ...30th April 2026.....



Signed

When completed please return this form to:-

**The Definitive Map Team
Countryside Access Service
North Yorkshire Council
County Hall
NORTHALLERTON
North Yorkshire
DL7 8AH**



North Yorkshire Council has received independent modified neighbourhood plan proposals from Bradleys Both Parish Council, which aims to shape future development in those respective areas.

The Bradleys Both Neighbourhood Plan was made/adopted in September 2023. The Parish Council have prepared and submitted a modified neighbourhood plan proposal to include an additional proposed Local Green Space designation, which is now subject to consultation.

We'd like to hear your views on the plans before the draft plan goes to an independent planning examiner.

Please comment by:

End Date: 03/06/2026 11:59 pm BST

Please select the following link to view and comment:



Thank you for your email and thank you again for hosting us at the recent Parish Council meeting. It was helpful to hear the general sentiment regarding the proposals.

In the meeting, a query was raised by Cllr Rupert Scales regarding the traffic surveys in the context of the proposed visibility splays for the new site access. It is of note that the visibility splays are being designed in accordance with the approach that has been agreed with highway officers at North Yorkshire Council as the local Highway Authority, as part of pre-application discussions. In summary, this means that the site access and visibility splays will be designed to be in accordance with Manual for Streets guidance for 30mph roads and this is acceptable to North Yorkshire highway officers, subject to the inclusion of the traffic calming feature such as the chicane discussed at the meeting. If you can feed this back to the Parish Council, I'd be grateful.

In relation to the leaflet drop, I can confirm that the initial distribution was carried out by hand on Wednesday 15th April. We were subsequently informed that a number of properties had been missed due to letterboxes not being visible from the roadside. To address this, first-class postal copies were sent on 16th April to all properties identified as having been missed. These should have been received within a couple of days of posting at the latest. I have undertaken my own due diligence on a number of properties who didn't initially receive the leaflets and they have confirmed that they received the replacement leaflets through the post. It was also clear from the parish council meeting that those who hadn't received the leaflet from the initial leaflet drop were still aware of the consultation which is encouraging. At the time of writing this email and with a week left of the consultation, we have received over 65 unique visitors to the website and 98% of those came directly from the leaflet. We have also received over 45 responses already and I am therefore content that the consultation has been promoted sufficiently and reached the community successfully.

With regard to your comments on the survey questions, I am satisfied that the survey provides the information we require to gather meaningful feedback. There are two open-ended questions that allow residents to express their views in full. On this basis, I do not consider it necessary to hold an additional public consultation event in the village, though your offer is appreciated. It is worth noting that there is also another opportunity for residents to provide feedback on the proposals as part of the statutory consultation period once the application is submitted.



Bishop Monkton Parish Council Agenda Report

Agenda item Title: To Note – Highways update

Purpose of Report

To update the council on the meeting with Highways Area 6 on 30th April 2026

Key Points

- **Pedestrian signs:** Highways have recently installed pedestrian signs on Moor Road at our request. While these signs are a positive addition, they do not cover most of the road. To address this, Highways have agreed to install two additional reminder signs: one will be placed on the reverse side of the horse warning sign as you leave the most populated area of Moor Road (for traffic heading towards A61), and the other will be positioned before the bridge for vehicles entering the village. The order has been placed, and we are now awaiting confirmation of the installation date.
- **Weight restrictions:** We also discussed the placement of weight restriction signs, which are intended to prevent heavy goods vehicles from passing through the area. We suggested that a reminder sign at the start of Hungate, specifically at the Hungate/Knaresborough junction, would be more effective than its current location at St John's/Boroughbridge Road. Highways will review this proposal and respond to us in due course.

Recommendation

To note only.



Saldy my euphoria at the success of this campaign may have been short lived.

Our own North Yorkshire Councillors have launched legal action/judicial review proceedings against the York and North Yorkshire Combined Authority and Mayor David Skaith over Highway Maintenance funding, which is where the budget sits for cameras.

Before I get into details, the 2 councils that elected to join this campaign have now been added - **we now stand at 98 signatories**. List attached.

Please let me know if I've left anyone off - [and please join up if you haven't](#).

Support of the Mayor and Deputy Mayor

The Mayor and Deputy Mayor took our issues seriously and included a budget for the introduction of Average and Fixed Speed Cameras into North Yorkshire, for the first time ever.

No Support from our North Yorkshire Councillors

However, I mentioned that our own County Councillors, Cllr Carl Les and Cllr Garreth Dadd were not in favour of the budget at all and voted against it. Their objections are what they claim to be about reduced funding for North Yorkshire - and whilst this could be a valid point (I don't know), what struck me in the meeting was their total apathy on the issue of road safety.

Inexplicably, they questioned the efficacy of average and fixed speed cameras despite the years of campaigning and the presentation of evidence to the County Council

They questioned whether or not there was evidentiary proof of the positive effect of cameras, despite the fact that there is well documented research completed by a university on this matter and which is publicly available, the RAC has produced countless articles on it, North Yorkshire is one of only 2 Counties not to use cameras, and the fact that North Yorkshire's road casualty statistics are worsening when every other area (which have cameras) are not.

The fact that nearly 100 councils across North Yorkshire have signed support for this campaign didn't seem to resonate with them at all.

Next Steps

Just to be prepared, we need to keep growing our numbers just in case their objections are upheld because from what I've seen, if they are, we're back to square one given the clear lack of appetite for speed enforcement.

It may be a while before the next update - but **please - join up**. We got the attention we have because of this campaign. We need to keep it growing.