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Bishop Monkton Parish Council Agenda

To all Councillors:

Members are summoned to attend a Meeting of Bishop Monkton Parish Council to be held Tuesday 17th March 2026. This will take place in the Methodist Hall, Bishop Monkton, commencing at 19.00 hours.

Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 (s1) unless the presence is prejudicial to the public interest (s2)

- 2026/033 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**
In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting when the public and press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming. In addition, the council may record audio from the meeting to aid the accuracy of the minutes. When meeting minutes are formally accepted as a true record of events by the council, the audio recording will be deleted.
- 2026/034 To receive any apologies.**
- 2026/035 To consider the apologies and decide whether to approve reasons for absence.**
- 2026/036 Declaration of Interests**
a) To receive any declarations of interest.
b) To receive, consider and decide upon any applications for dispensation
- 2026/037 To approve the minutes of the Meeting of Bishop Monkton Parish Council held Tuesday 17th February 2026.**
- 2026/038 Public Participation**
To convene a public participation session to allow members of the public to make representation in respect of the business on the agenda. No resolutions can be made under public participation.
NOTE: The public participation session shall not exceed 15 minutes unless directed by the Chairman and each member of the public shall not speak for more than 3 minutes. A question at the meeting shall not require a response or debate during the meeting. The Chairman may direct that a written or oral response may be given.



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- 2026/039** **To receive a report from Cllr Nick Brown of North Yorkshire County Council.**
- 2026/040** **Clerk's report.** To note the clerks report.
- 2026/041** **Financial matters. (Documents Attached)**
a) To approve the payments as per the schedule attached.
b) To note the contracted ongoing payments.
c) To note the bank reconciliation.
- 2026/042** **Planning matters.**
a) **To consider and make observations on the following planning applications.**
APPLICATION NO: 26/00894/TPO
PROPOSAL: Lateral reduction of 2 no. Beech trees (T15 and T16) by up to 2.5 metres of Tree Preservation Order 04/1970.
LOCATION: The Beeches St Johns Road Bishop Monkton North Yorkshire HG3 3QU
GRID REF: E 432928 N 466138
APPLICANT: Mr Peter Holley
PUBLIC ACCESS: [view file](#)
- b) **To note planning decisions.**
There are no planning decisions to report.
- c) **To note planning enforcements.**
CASE NO: 26/00148/BRPC15
LOCATION: 17 Spindleberry Way Bishop Monkton Harrogate North Yorkshire HG3 3FN
ALLEGED BREACH: Alleged breach of planning conditions regarding wagons and damage to surrounding area including graveyard
I write to notify you of a communication received on 10 February 2026 which reports a possible breach of planning control at the above location
- CASE NO: 26/00186/PR15**
LOCATION: Land Comprising Field At 432776 465604 Knaresborough Road Bishop Monkton North Yorkshire
ALLEGED BREACH: Alleged unauthorised ground works affecting PROW
I write to notify you of a communication received on 4 March 2026 which reports a possible breach of planning control at the above location.



CASE NO: 26/00077/BRPC15

LOCATION: Land Comprising Field At 432860 465889

Knaresborough Road Bishop Monkton North Yorkshire

ALLEGED BREACH: Alleged non-compliance with Condition 27 (Trees) of HGT21/01833/FULMAJ

Further to a report received advising us of a possible breach of planning control at the above location, I write to inform you that an investigation has been carried out.

The outcome of the investigation is as follows:- I have visited the site, a number of trees in that location were to be removed as per the approved plans, I have asked the Council's Arboricultural manager to visit the site however just to have a look at the works.

If you require any further explanation or assistance please contact me.

2026/043

Ongoing matters.

- a) For members to receive an update from Cllr Hogg on the position in relation to proposals for replacement equipment for the play area located at the playing fields.
- b) For members to receive an update in relation to the development of the Neighbourhood Plan and decide actions moving forwards.
- c) For members to receive an update on the request to NYC to provide a 'one off' road sweeping service in the village.
- d) For members to receive an update on the Crown raising of trees along the beck and agree any actions required.
- e) For members to receive an update from the HGV Working Group in relation to HGV's passing through the village and decide any actions.
- f) For members to receive an update from the Planning Enforcement Working Group and decide any actions.

2026/044

New matters and correspondence.

- a) For members to consider the renewal of the Council Insurance due June 2026.
- b) For members to consider the structure of the groups who are to develop the Neighbourhood Plan on behalf of the PC.
- c) For members to consider how the NHP admin is going to be managed.
- d) For members to consider provision of relevant equipment to enable the administration to take place for the NHP.
- e) For members to review the Terms of Reference for the group developing the Neighbourhood Plan.
- f) For members to note the communication regarding speed cameras to be installed in North Yorkshire.
- g) For members to receive communication from a member of the public in relation to the installation of an extra dog waste bin and decide any action.
- h) For members to consider the date for holding the Annual Parish Meeting including location and format.
- i) For members to consider approving delegated authority to the clerk to allow for payments to be made in respect of the Neighbourhood Plan.



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- j) For members to approve the Scheme of Delegation Policy
 - k) For members to approve the amended Financial Regulations.
 - l) For members to approve the amended Standing Orders.
 - m) For members to receive an update on beck cleaning and decide any actions.
 - n) To consider approving the clerk attend an Employment Law Update Webinar Course.

2026/045 To agree items to be communicated to residents, and the methods to be employed.

2026/046 To notify the clerk of matters for inclusion on the agenda at the next meeting.

2026/047 The next Ordinary meeting of Bishop Monkton Parish Council will be held Tuesday 17th March 2026 in the Methodist Room. The latest date for members to submit items for consideration on the agenda and reports on tasks is Monday 9th March 2026.

2026/048 For members to note the resolutions from the meeting.



Bank reconciliation (Bishop Monkton Parish Council 2025-2026) -

registered on 01/04/2025

Bishop Monkton Parish Council

Bank account: Unity Current Account Reconciliation as at: 28/02/2026

Balance per bank statement at 28/02/2026	3981.18
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TOTAL NET BANK BALANCES at 28/02/2026	3981.18
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The total net balances reconcile to the Cash Book (receipts and payments) as follows

Opening balance at 01/04/2025	-
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Total receipts	14686.24
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Total payments	-22522.61
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Total transfers	11817.55
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Closing balance per cash book as at 28/02/2026 (must equal net bank balances above)	3981.18
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Bank reconciliation (Bishop Monkton Parish Council 2025-2026) -

registered on 01/04/2025

Bishop Monkton Parish Council

Bank account: Unity Deposit Account Reconciliation as at: 28/02/2026

Balance per bank statement at 28/02/2026 5042.78

TOTAL NET BANK BALANCES at 28/02/2026 **5042.78**

The total net balances reconcile to the Cash Book (receipts and payments) as follows

Opening balance at 01/04/2025 -

Total receipts 42.78

Total payments -

Total transfers 5000.00

Closing balance per cash book as at 28/02/2026 (must equal net bank balances above) **5042.78**

Bishop Monkton Parish Council

Budget report from 1-Apr-2025 to 28-Feb-2026 (figures exclude VAT)

All reserves

Payments

	Budget	Period Actual	Variance
Administration			
Salary, HMRC and Pension	6,050.00	8,022.98	-1,972.98
Room Hire at Village Hall	0.00	0.00	0.00
Room Hire at Methodist Hall	110.00	120.00	-10.00
Memberships and Subscriptio	750.00	626.50	123.50
Training	1,375.00	248.20	1,126.80
Audits	600.00	208.33	391.67
Website and IT	229.13	459.63	-230.50
Insurance	550.00	698.81	-148.81
Stationery	183.37	19.99	163.38
Expenses	183.37	712.71	-529.34
Payroll Costs	90.00	230.00	-140.00
Legal Fees	0.00	150.00	-150.00
Total Administration	10,120.87	11,497.15	-1,376.28
Maintenance			
Village Grass Cutting	5,500.00	1,995.00	3,505.00
Village Maintenance	137.50	35.54	101.96
Asset Maintenance	1,375.00	7,901.66	-6,526.66
Play Area Maintenance	458.37	0.00	458.37
Beck Cleaning	400.00	580.00	-180.00
Total Maintenance	7,870.87	10,512.20	-2,641.33
Miscellaneous Expenses			
Festive Costs	200.00	698.45	-498.45
Biodiversity	0.00	0.00	0.00
S137	25.00	0.00	25.00
Bank Charges	66.00	84.65	-18.65
Grants Given	458.37	0.00	458.37
Total Miscellaneous Expense:	749.37	783.10	-33.73
Total Payments	18,741.11	22,792.45	-4,051.34

Receipts

	Budget	Period Actual	Variance
Receipts			
VAT Repayments	0.00	1,470.49	1,470.49
Precept	14,000.00	14,000.00	0.00
Bank Interest	137.50	95.06	-42.44
S106	0.00	3,035.00	3,035.00
CIL	2,000.00	0.00	-2,000.00
Grants	916.63	3,793.75	2,877.12

Other Receipts	0.00	389.00	389.00
NYC Grass Cutting Award	479.00	468.49	-10.51
Total Receipts	17,533.13	23,251.79	5,718.66
Total Receipts	17,533.13	23,251.79	5,718.66



The clerk reports the following for members to note:-

1. At the request of the chairman the clerk contacted YLCA for their advice on the clerk copying councillors into all communications. The response was as per the clerks previously given advice in that the answer was to the negative. The clerk will circulate the YLCA response for members perusal.
2. The clerk has transferred £5K back into the council deposit account in order to attract interest.
3. An additional back account to hold funds for the NHP has been applied for. 10.03.2026 – update, the account has now been opened.
4. A request has been made to update Cllr Oliver's details with the bank due to a mis-spelling.
5. An application has been made to add Cllr Holder onto the council's banking.
6. A request has been made for login details to be sent to Cllr Oliver for the councils bank accounts.
7. Information for the Q2 and Q3 internal controls check has been sent to Cllrs Oliver and Culshaw.
8. A letter of thanks was sent to BMAG for their kind gesture in donating surplus funds to the NHP. Arrangements have been made that as soon as the NHP bank account is active the funds will be deposited into this account. 10.03.2026 – update, the clerk has provided the account details in order that the funds can be transferred.
9. The clerk has not yet heard back to confirm that the Deed of Easement has been finalised.
10. The clerk investigated the Church Farm Management Plan
11. The initial letter of application to commence a NHP has been submitted to NYC.
12. The clerk has responded to communication regarding dangerous drains in the road and reported this to highways.
13. The clerk has responded to a request relating to genealogy, advising the history group are better placed to advise and requesting permission to pass the enquiry on to them.

PLEASE NOTE – work is still ongoing and there may be further updates between the issuing of this report and the date of the meeting.



TC and PC Clerks - please would you be so kind as to send this to your councillors as this is quite a momentous update given the years we've all been at this

Before that though - we now have **92 councils signed up to our campaign.**

Deputy Mayor Jo Coles has specifically asked for the updated list as this will help with her goals which I'm about to share with you. [The updated list has 2 worksheets - one by council and the other by MP.](#)

So please - if you haven't joined us yet please do so as it is helping!!!!

Now, onto the news -

Cameras will be introduced to North Yorkshire!!!

For years we've been told "there'll never be a camera in North Yorkshire" - but it didn't stop the campaigners, and clearly the Mayor's office has taken the issue of road safety seriously, and acknowledged that the strategy of no cameras is no longer suitable.

Today I was invited to a Teams call with Deputy Mayor Coles to catch up on issues, and progress, and there is some excellent news.

Cameras

They're coming!!!!!!!!!! A blend of fixed and average cameras. Don't know how many or where, but they will be rolled out, based on statistics of course. It's no guarantee our towns or villages will qualify first off, but the point is - the policy of no cameras is no longer, in the words of Deputy Mayor Jo Coles, defensible!!!!!!

Having said this, Jo did caution that this has to be done with the partnerships of both York and North Yorkshire if it's going to be successful, **so I've updated her that we now have 90 councils signed up to our campaign and she's asked for the updated list as this will help her.**

Road Safety Partnership

The Road Safety Partnership was only temporarily funded up to April this year. This now has permanent funding and has an established structure which will consist of 2 layers - strategic (which she will lead) and tactical which sits underneath this.

One of the key things the partnership will be reporting on is the number of breaches within 30mph and 40mph zones.

She asked our consistent requests in Cowling for lowered speed limits and I explained that traditionally accidents or speed issues have often been "explained away" and requests for **lower speed limits refused on the basis that there is a "low chance of compliance."**

Jo said that these issues will be dealt with as there must be accountability, which I have interpreted to mean, something must be done in areas with low chance of compliance rather than leaving things as they are.

I pointed out that the major issue is no enforcement at night - she again referenced cameras so let's see.

Walk to School

This is a campaign they're focussing on as well to look at safety around schools

What's Next?

Personally, I'm going to pop some bubbly because we were told years ago that there'll never be a camera in North Yorkshire and we were wasting our time!

On a local level we remain focussed on reporting our local issues, which is in fact encouraged by the Deputy Mayor **so please don't let up. Keep going!!!!**

In Cowling we're forging a partnership with our neighbours over the border in Lancashire as we share the same horrific road - so now is not the time to rest.

Now is exactly the right time to highlight your issues - it's clear the Mayor's office is listening.



I'd like to propose the placing of a dog poo bin to the right of the gate taking walkers down to the river to the right of Anchor House, Boroughbridge Road.

As you may be aware there has been an increase in used dog poo bags being left randomly at the gateway or on the verge, several a week.

I suggest something like this that is easy to use and empty. https://www.bin-shop.co.uk/post-mountable-galvanised-steel-dog-waste-bin?gad_source=1&gad_campaignid=22546013711&gbraid=0AAAAACxMASIY7CVXTpLTB9D3VbEGXdmSv&gclid=EAlaIQobChMIsOCn54TwkgMVCpBQBh21WRL0EAQYCSABEgLz9PD_BwE

An additional post may be required. Last time the PC installed a bin, at the bottom of Ings Lane, XXXXX installed it. In terms of emptying I would be prepared to do this as walk that way several days a week.

I have liaised with XXXXX who farms the land that boundaries this area, and also the XXXXXX. All are in favour, although naturally the XXXXX aren't keen on the bin being placed right at the end of their drive.

I look forward to your thoughts and hopefully an agreement for this small investment in our local environment.