



Proper Officer, Sue Reid
t: 07881 989148
e: clerk@bishopmonkton-pc.gov.uk

Bishop Monkton Parish Council Agenda

To all Councillors:

Members are summoned to attend a Meeting of Bishop Monkton Parish Council to be held Tuesday 17th February 2026. This will take place in the Methodist Hall, Bishop Monkton, commencing at 19.00 hours.

Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 (s1) unless the presence is prejudicial to the public interest (s2)

- 2026/017 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**
In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting when the public and press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming. In addition, the council may record audio from the meeting to aid the accuracy of the minutes. When meeting minutes are formally accepted as a true record of events by the council, the audio recording will be deleted.
- 2026/018 To receive any apologies.**
- 2026/019 To consider the apologies and decide whether to approve reasons for absence.**
- 2026/020 Declaration of Interests**
a) To receive any declarations of interest.
b) To receive, consider and decide upon any applications for dispensation
- 2026/021 To approve the minutes of the Meeting of Bishop Monkton Parish Council held Tuesday 20th January 2026.**
- 2026/022 Public Participation**
To convene a public participation session to allow members of the public to make representation in respect of the business on the agenda. No resolutions can be made under public participation.
NOTE: The public participation session shall not exceed 15 minutes unless directed by the Chairman and each member of the public shall not speak for more than 3 minutes. A question at the meeting shall not require a response or debate during the meeting. The Chairman may direct that a written or oral response may be given.



-
- 2026/023** **To receive a report from Cllr Nick Brown of North Yorkshire County Council.**
- 2026/024** **Clerk's report.** To note the clerks report.
- 2026/025** **Financial matters. (Documents Attached)**
a) To approve the payments as per the schedule attached.
b) To note the contracted ongoing payments.
c) To note the bank reconciliation.
- 2026/026** **Planning matters.**
a) **To consider and make observations on the following planning applications.**
APPLICATION NO: 26/00314/LB
PROPOSAL: Removal of exterior second front doorway and porch. Interior ground floor alterations including creation of an en-suite bathroom. Interior first floor alterations including creation of an en-suite bathroom, reconfigured house bathroom, and removal of second house bathroom to form new hallway connecting 2 no. previously inaccessible bedrooms.
LOCATION: Beck N Bridge Cottage Main Street Bishop Monkton North Yorkshire HG3 3QP
GRID REF: E 432980 N 466233
APPLICANT: Mr M Bird
PUBLIC ACCESS: [view file](#)
- b) **To note planning decisions.**
There are no planning decisions to report.
- c) **To note planning enforcements.**
There are no planning enforcements to report.
PLANNING ENFORCEMENT
CASE NO: 26/00077/BRPC15
LOCATION: Land Comprising Field At 432860 465889 Knaresborough Road Bishop Monkton North Yorkshire
ALLEGED BREACH: Alleged non-compliance with Condition 27 (Trees) of HGT21/01833/FULMAJ
I write to notify you of a communication received on 15 January 2026 which reports a possible breach of planning control at the above location
- 2026/027** **Ongoing matters.**
a) For members to receive an update from Cllr Hogg on the position in relation to proposals for replacement equipment for the play area located at the playing fields.



- b) For members to receive an update in relation to the development of the Neighbourhood Plan and decide actions moving forwards.
- c) For members to receive an update on the request to NYC to provide a 'one off' road sweeping service in the village.
- d) For members to receive an update on the Crown raising of trees along the beck and agree any actions required.
- e) For members to receive an update in relation to the request from highways to place signs at either end of Moor Road.
- f) For members to receive an update in relation to HGV's passing through the village.
- g) For members to decide on the personnel, structure, and terms of engagement of the group to engage with developers and monitor the developments taking place in the village to ensure correct planning is being followed

2026/028 New matters and correspondence.

- a) For members to consider the structure of the groups who are to develop the Neighbourhood Plan on behalf of the PC.
- b) For members to consider how the NHP admin is going to be managed.
- c) For members to consider provision of relevant equipment to enable the administration to take place for the NHP.
- d) For members to review the Terms of Reference for the group developing the Neighbourhood Plan.
- e) For members to consider the location in which to host Parish Council Meetings.
- f) For members to note a communication received from a resident with regards to HGV traffic through the village.
- g) For members to note a communication received from a resident in relation to road lighting and decide any further action.

2026/029 To agree items to be communicated to residents, and the methods to be employed.

2026/030 To notify the clerk of matters for inclusion on the agenda at the next meeting.

2026/031 The next Ordinary meeting of Bishop Monkton Parish Council will be held Tuesday 17th March 2026 in the Methodist Room. The latest date for members to submit items for consideration on the agenda and reports on tasks is Monday 9th March 2026.

2026/032 For members to note the resolutions from the meeting.



The clerk reports the following for members to note:-

1. The monies for the cutting of the visibility splays have been received for the year 2025/2026.
2. The clerk has written to NYC confirming that the council will continue to cut the visibility splays for the forthcoming year, 2026/2027 at the rate of £484.42.
3. The clerk advises that as a committee has to follow the Standing Orders of the Parish Council it is not allowed to hold its meetings remotely.
4. The S106 monies for the History Lectern have been received from North Yorkshire Council.
5. The clerk has been in communication with the Council's Solicitors with regards the Deed of Easement. He has not heard anything back from Fields in Trust, despite the fees they requested for the work being paid. The Solicitor is chasing this up.
12.02.2026 – update, the certificate has now been received from Fields in Trust and the clerk has instructed the Solicitor to finalise the Deed of Easement with Kebbell's Solicitors.
6. The clerk ceased to chase up the Church Farm Management Plan as Cllr Scales had located this document.
7. The clerk has written to BMAG to thank them for their support and the donation of funds towards the production of the Neighbourhood Plan.
8. The clerk has written to the Village Hall Management Committee to thank them for the financial gift they have given to the Parish Council.

PLEASE NOTE – work is still ongoing and there may be further updates between the issuing of this report and the date of the meeting.

1. The signed legal agreement was submitted to Darren Griffiths at North Yorkshire Council on 5th January 2026.



Bank reconciliation (Bishop Monkton Parish Council 2025-2026) -

registered on 01/04/2025

Bishop Monkton Parish Council

Bank account: Unity Current Account Reconciliation as at: 31/01/2026

Balance per bank statement at 31/01/2026	6638.63
---	---------

TOTAL NET BANK BALANCES at 31/01/2026	6638.63
--	----------------

The total net balances reconcile to the Cash Book (receipts and payments) as follows

Opening balance at 01/04/2025	-
Total receipts	11651.24
Total payments	-21830.16
Total transfers	16817.55

Closing balance per cash book as at 31/01/2026 (must equal net bank balances above)	6638.63
--	----------------



Bank reconciliation (Bishop Monkton Parish Council 2025-2026) -

registered on 01/04/2025

Bishop Monkton Parish Council

Bank account: Unity Deposit Account Reconciliation as at: 31/01/2026

Balance per bank statement at 31/01/2026	42.78
---	-------

TOTAL NET BANK BALANCES at 31/01/2026	42.78
--	--------------

The total net balances reconcile to the Cash Book (receipts and payments) as follows

Opening balance at 01/04/2025	-
-------------------------------	---

Total receipts	42.78
----------------	-------

Total payments	-
----------------	---

Total transfers	-
-----------------	---

Closing balance per cash book as at 31/01/2026 (must equal net bank balances above)	42.78
--	--------------

Bishop Monkton Parish Council

Budget report from 1-Apr-2025 to 31-Jan-2026 (figures exclude VAT)

All reserves

Payments

	Period		
	Budget	Actual	Variance
Administration			
Salary, HMRC and Pension	5,500.00	7,385.02	-1,885.02
Room Hire at Village Hall	0.00	0.00	0.00
Room Hire at Methodist Hall	100.00	120.00	-20.00
Memberships and Subscriptio	750.00	626.50	123.50
Training	1,250.00	248.20	1,001.80
Audits	600.00	208.33	391.67
Website and IT	208.30	447.64	-239.34
Insurance	550.00	698.81	-148.81
Stationery	166.70	19.99	146.71
Expenses	166.70	678.61	-511.91
Payroll Costs	90.00	230.00	-140.00
Legal Fees	0.00	150.00	-150.00
Total Administration	9,381.70	10,813.10	-1,431.40
Maintenance			
Village Grass Cutting	5,000.00	1,995.00	3,005.00
Village Maintenance	125.00	35.54	89.46
Asset Maintenance	1,250.00	7,901.66	-6,651.66
Play Area Maintenance	416.70	0.00	416.70
Beck Cleaning	0.00	580.00	-580.00
Total Maintenance	6,791.70	10,512.20	-3,720.50
Miscellaneous Expenses			
Festive Costs	200.00	698.45	-498.45
Biodiversity	0.00	0.00	0.00
S137	25.00	0.00	25.00
Bank Charges	60.00	78.65	-18.65
Grants Given	416.70	0.00	416.70
Total Miscellaneous Expense:	701.70	777.10	-75.40
Total Payments	16,875.10	22,102.40	-5,227.30

Receipts

	Period		
	Budget	Actual	Variance
Receipts			
VAT Repayments	0.00	1,470.49	1,470.49
Precept	14,000.00	14,000.00	0.00
Bank Interest	125.00	95.06	-29.94
S106	0.00	0.00	0.00
CIL	1,000.00	0.00	-1,000.00
Grants	833.30	3,793.75	2,960.45
Other Receipts	0.00	389.00	389.00
NYC Grass Cutting Award	479.00	468.49	-10.51
Total Receipts	16,437.30	20,216.79	3,779.49

Total Receipts

16,437.30 20,216.79 3,779.49



I am contacting you and the Parish Council regarding the increasing concern about very large HGVs passing through the village. As our house - XXXXXXX - is at the narrowest part of Boroughbridge Road we notice how recently the volume has changed. Three bollards have been knocked down in the last 6 months. Two on the becks side which I have replaced but the one fixed to the concrete upstand at the end of the footpath flood overflow has disappeared including the metal socket it was fixed to. The grass verge to the stream has also been pushed over into the stream. I have had to replace it by cutting off grass from the stream side and then putting it back over to cover the damaged area overrun by tractors and HGVs.

The size of the vehicles delivering feed and cattle to Ivy House Farm and Potters Eggs Farms is one of the problems. Two weeks ago a vast 12 double wheel HGV delivering cattle to the Ivy House Farm got stuck outside our house for 30 minutes due to a car parking on the road. The HGV was too wide to get past. In the end the car effected had to be manhandled onto the footpath because the owner could not be found.

The 7.5 ton limit, clearly signposted in Roecliffe and off the Ripon Road, is continually ignored. An increase in construction traffic is also noticeable. Can the PC please check that the Kebble Homes Church Farm development has incorporated delivery traffic routes that do not include coming from the A1/Boroughbridge through Roecliffe, Boroughbridge Road and to village. A sign at the Roecliffe roundabout saying no Bishop Monkton construction traffic through Roecliffe should be installed. I notice that signs are now up at Staveley saying no construction traffic through their village to their new development site.

Thanks for any help the Parish Council can give.



A year or so ago I raised the issue of the poor street lighting on the Boroughbridge Road between Renton Close and Ashbrook Farm. I was told that the PC would look into the matter and that there were one or two options which might improve things. Nothing appears to have been done. Please can you tell me the current state of the matter?