



Proper Officer, Sue Reid

t: 07881 989148

e: [bishopmonkton.pc@gmail.com](mailto:bishopmonkton.pc@gmail.com)

## Bishop Monkton Parish Council Agenda

### To all Councillors:

**Members are summoned to attend a Meeting of Bishop Monkton Parish Council to be held Tuesday 16<sup>th</sup> September 2025. This will take place in the Methodist Hall, Bishop Monkton, commencing at 19.00 hours.**

*Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 (s1) unless the presence is prejudicial to the public interest (s2)*

- 2025/117**      **Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**  
*In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting when the public and press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming. In addition, the council may record audio from the meeting to aid the accuracy of the minutes. When meeting minutes are formally accepted as a true record of events by the council, the audio recording will be deleted.*
- 2025/118**      **To receive any apologies.**
- 2025/119**      **To consider the apologies and decide whether to approve reasons for absence.**
- 2025/120**      **Declaration of Interests**  
a)      To receive any declarations of interest.  
b)      To receive, consider and decide upon any applications for dispensation
- 2025/121**      **To approve the minutes of the Meeting of Bishop Monkton Parish Council held Tuesday 15<sup>th</sup> July 2025.**
- 2025/122**      **Public Participation**  
*To convene a public participation session to allow members of the public to make representation in respect of the business on the agenda. No resolutions can be made under public participation.*  
*NOTE: The public participation session shall not exceed 15 minutes unless directed by the Chairman and each member of the public shall not speak for more than 3 minutes. A question at the meeting shall not require a response or debate during the meeting. The Chairman may direct that a written or oral response may be given.*



- 
- 2025/123**      **To receive a report from Cllr Nick Brown of North Yorkshire County Council.**
- 2025/124**      **Clerk's report.** To note the clerks report.
- 2025/125**      **Financial matters.**  
a) To approve the payments as per the schedule attached.  
b) To note the contracted ongoing payments.  
c) To note the bank reconciliation.
- 2025/126**      **Planning matters.**  
a) To consider and make observations on the following planning applications.
- APPLICATION NO: 25/02831/TPO  
PROPOSAL: Remove two lower branches using the target pruning method to achieve a 4m crown lift and a 2m lateral reduction of 1 no. Ash (T4) of Tree Preservation Order 04/1970 (T1 on submitted plan).  
LOCATION: 12 Meadowcroft Drive Bishop Monkton North Yorkshire HG3 3QH  
GRID REF: E 432762 N 466258  
APPLICANT: Mrs Bev Jansen
  - PUBLIC ACCESS: [view file](#)
  - APPLICATION NO: 25/02860/TPO  
PROPOSAL: Works to trees within Provisional Tree Preservation Order 37/2025 (HAR). Crown lift (up to 4m) and lateral reduction (by 2m) of 2 no. Silver Birch (T1 and T2). Crown lift (up to 4m) and lateral reduction (by 2m) of 1 no. Pine (T3).  
LOCATION: 1 Rambler Cottages Main Street Bishop Monkton North Yorkshire HG3 3QP  
GRID REF: E 433048 N 466403  
APPLICANT: Mrs Sagar  
PUBLIC ACCESS: [view file](#)
  - APPLICATION NO: 25/03056/TPO  
PROPOSAL: Pollard (at 4.5m) of 1 no willow (T1) Of Tree Preservation Order 95/2021  
LOCATION: Hall Farm Boroughbridge Road Bishop Monkton North Yorkshire HG3 3QN  
GRID REF: E 433031 N 466459  
APPLICANT: Barker  
PUBLIC ACCESS: [view file](#)
  - APPLICATION NO: 25/03053/TPO  
PROPOSAL: Lateral reduction (by 1.5 to-2m) of 1 no Pine (T1) within tree preservation order 04/1970 A1.  
LOCATION: Land Comprising Field At 432804 466334 Hungate Bishop Monkton North Yorkshire  
GRID REF: E 432804 N 466334  
APPLICANT: Miss Claire Royds  
PUBLIC ACCESS: [view file](#)
- b) To note planning decisions.



- PROPOSAL: Single storey rear extension and single storey lean to carport to side of property. Extension of roof over rear balcony. Felling of 2 no. Rowan trees within Bishop Monkton Conservation Area.  
LOCATION: Bridge End Cottage St Johns Road Bishop Monkton North Yorkshire HG3 3QU  
APPLICANT: Mr Jonathan Sizer  
North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 17 June 2025 for Full Planning Permission, as described above,  
have resolved to GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.
  - PROPOSAL: Widen site entrance by 600mm. Minor modifications to existing stone boundary wall and railings. Replacement of gravel with reclaimed yorkstone cobbles to first 4.5m of driveway. New wrought iron vehicular gates (in style to match existing railings).  
LOCATION: Little Garth St Johns Road Bishop Monkton North Yorkshire HG3 3QU  
APPLICANT: Shervington  
North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 2 July 2025 for Full Planning Permission, as described above,  
have resolved to GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.
- c) To note planning enforcements.  
There are no planning enforcements to note.

**2025/127**

**Ongoing matters.**

- a) For members to consider the position in relation to proposals for replacement equipment for the play area located at the playing fields due to the resignation of Mr Sargeson.
- b) To receive an update from Cllr Culshaw in relation to the plan to provide an item to celebrate the Coronation of HM King Charles III, namely the Coronation Walk including an update on Uredale Community Partnership and the application for funding for the Coronation Walk. and decide any action as appropriate.
- c) For members to receive an update on grant funding applicable to the councils requirements.

**2025/128**

**New matters and correspondence.**

- a) To receive a presentation from Caddick Construction in relation to development plans for Mains Lane.
- b) To note the Annual Pay Awards have been agreed for the financial year 2025/2026 and will be applied to the clerks salary and back dated to April 2025.
- c) For members to consider proposing the Clerk to be the 2<sup>nd</sup> representative of BMPC for the YLCA Harrogate Branch.



- d) For members to consider submitted Neighbourhood Plans as per the attached document and submit any comments.
- e) For members to report on the Working Party Meeting held with Avant homes and decide any further action as necessary.
- f) For members to update on their investigations in relation to Bishop Monkton Village creating a Neighbourhood Plan and decide any further action as necessary.
- g) For members to consider the purchase of a wreath in respect of Remembrance Sunday.
- h) For members to consider issuing a tender for grass cutting for the financial year 2026/2027 including the feasibility of extending the existing contract with Farm and Land Services for a further period.
- i) For members to consider the feasibility of a subscription to an online Survey Provider.
- j) For members to consider appointing NYC to carry out the safety inspection on the play area.
- k) For members to consider communication from North Yorkshire Citizens Advice and Law Centre.
- l) For members to note the communication from YLCA in relation to the Joint Annual Meeting to be held 27.09.2025 and decide who is to attend.
- m) For members to note the document from the Mayor's Office in relation to recruitment to the Police, Fire and Crime Panel.
- n) For members to receive communication in relation to mobile telephone masts.
- o) For members to receive communication in relation to emptying of bins at children's play area.
- p) For members to consider communication received in relation to the diversion of the 36 bus route.

**2025/129**      **To agree items to be communicated to residents, and the methods to be employed.**

**2025/130**      **To notify the clerk of matters for inclusion on the agenda at the next meeting.**

**2025/131**      **The next Ordinary meeting of Bishop Monkton Parish Council will be held Tuesday 21<sup>st</sup> October 2025 in the Methodist Room. The latest date for members to submit items for consideration on the agenda and reports on tasks is Monday 13<sup>th</sup> October 2025.**



---

The clerk reports the following for members to note:-

1. The clerk has arranged to meet with officers from Harrogate to assess the viability of having two new waste bins in the village, one on the A61 at the top of Moor Road and on Mains Lane.
2. Kebbell have agreed to meet the cost of the legal work with Fields in Trust in relation to the Deed of Easement. The clerk has instructed our Solicitor to carry out the work on behalf of BMPC.
3. Communication has been received from the company dealing with the funding applicable from the Harmony Energy Site. The clerk has written to them advising that there are two projects currently being looked at, namely the children's play area and the Coronation Walk, that would benefit from funding. The clerk has requested details of the criteria required and how to apply.
4. The application for funding to TNL Community Funding in respect of the childrens play area has not been successful on this occasion. A copy of the communication from TNL has been circulated to councillors for their perusal.
5. The invoice for cutting the visibility splays has been sent to North Yorkshire Council re re-imburement. BMPC should receive £468.49. It is important to note that BMPC has never received this payment in the past. The clerk looked into the matter and questioned why BMPC did not receive re-imburement. We have now been awarded it.
6. Following the resolution made on item 2025/113 c at the meeting held 16.07.2025 a consultation took place with the village to seek views on changing the name of the Parish Council. The results of the consultation were that the majority were in favour on no change being made.
7. The Clerk has confirmed that Bishop Monkton Wish to be provided with the mobile library service.
8. The clerk has confirmed the preferred street names for the development on land comprising field 432860 465889, Knaresborough Road as being Maple, Hawthorn, Chestnut.
9. Following a disastrous start, the village history lectern has now been received and is being held by Cllr Culshaw until arrangements are made for the installation. This is to be on land by the Village Hall to meet with the S106 requirements for funding.



**Item 2025/125  
Financial Matters**

A – Financial Matters for Approval

<b>Payee</b>	<b>Reason</b>	<b>Ex VAT</b>	<b>VAT</b>	<b>Total</b>
JC's Removals	Beck Clearance	400.00	0.00	400.00
Cllr Goodier	Reimburse for Survey Monkey Subs	62.50	12.50	75.00
Miss S Reid	July Expenses	65.27	2.82	68.09
Easy PC Accounts	Annual Subs for Account Package	56.00	0.00	56.00
Red Bonsai	Fee for re-delivery	135.00	27.00	162.00
Miss S Reid	August Expenses	73.16	2.40	75.56
Cllr Hogg	Reimburse re plants for village	29.14	5.85	34.99
Mr A Garnett	RE-imburse costs for materials	13.05	2.61	15.66

B – To note the ongoing Contracted Payments

<b>Payee</b>	<b>Reason</b>	<b>Ex VAT</b>	<b>VAT</b>	<b>Total</b>
Miss S Reid	July Salary			
Miss S Reid	August Salary			
HMRC	July Tax			
HMRC	August Tax			
Unity Trust	August Account Fee	6.00	0.00	6.00

## Bishop Monkton Parish Council

Budget report from 1-Apr-2025 to 31-Mar-2026 (figures exclude VAT)

All reserves

### Payments

	Period		
	Budget	Actual	Variance
<b>Administration</b>			
Salary, HMRC and Pension	6,600.00	4,240.28	2,359.72
Room Hire at Village Hall	80.00	0.00	80.00
Room Hire at Methodist Hall	120.00	0.00	120.00
Memberships and Subscriptio	750.00	468.50	281.50
Training	1,500.00	110.40	1,389.60
Audits	600.00	208.33	391.67
Website and IT	250.00	96.67	153.33
Insurance	550.00	698.81	-148.81
Stationery	200.00	0.00	200.00
Expenses	200.00	356.24	-156.24
Payroll Costs	120.00	120.00	0.00
Legal Fees	0.00	150.00	-150.00
<b>Total Administration</b>	<b>10,970.00</b>	<b>6,449.23</b>	<b>4,520.77</b>
<b>Maintenance</b>			
Village Grass Cutting	6,000.00	1,009.00	4,991.00
Village Maintenance	150.00	0.00	150.00
Asset Maintenance	1,500.00	314.16	1,185.84
Play Area Maintenance	500.00	0.00	500.00
Beck Cleaning	400.00	400.00	0.00
<b>Total Maintenance</b>	<b>8,550.00</b>	<b>1,723.16</b>	<b>6,826.84</b>
<b>Miscellaneous Expenses</b>			
Festive Costs	200.00	0.00	200.00
Biodiversity	0.00	0.00	0.00
S137	25.00	0.00	25.00
Bank Charges	72.00	54.65	17.35
Grants Given	500.00	0.00	500.00
<b>Total Miscellaneous Expense:</b>	<b>797.00</b>	<b>54.65</b>	<b>742.35</b>
<b>Total Payments</b>	<b>20,317.00</b>	<b>8,227.04</b>	<b>12,089.96</b>

### Receipts

	Period		
	Budget	Actual	Variance
<b>Receipts</b>			
VAT Repayments	1,000.00	1,470.49	470.49
Precept	14,000.00	7,000.00	-7,000.00
Bank Interest	150.00	52.28	-97.72
S106	0.00	0.00	0.00
CIL	2,000.00	0.00	-2,000.00
Grants	1,000.00	0.00	-1,000.00
Other Receipts	0.00	99.00	99.00
NYC Grass Cutting Award	479.00	0.00	-479.00
<b>Total Receipts</b>	<b>18,629.00</b>	<b>8,621.77</b>	<b>-10,007.23</b>

**Total Receipts**

**18,629.00 8,621.77 -10,007.23**



## Bishop Monkton Parish Council

Budget report from 1-Jul-2025 to 31-Aug-2025 (figures exclude VAT)

All reserves

### Payments

	Period		
	Budget	Actual	Variance
<b>Administration</b>			
Salary, HMRC and Pension	1,100.00	1,320.03	-220.03
Room Hire at Village Hall	0.00	0.00	0.00
Room Hire at Methodist Hall	20.00	0.00	20.00
Memberships and Subscriptio	0.00	62.50	-62.50
Training	250.00	27.40	222.60
Audits	600.00	0.00	600.00
Website and IT	41.66	96.67	-55.01
Insurance	0.00	0.00	0.00
Stationery	33.34	0.00	33.34
Expenses	33.34	126.04	-92.70
Payroll Costs	0.00	60.00	-60.00
Legal Fees	0.00	0.00	0.00
<b>Total Administration</b>	<b>2,078.34</b>	<b>1,692.64</b>	<b>385.70</b>
<b>Maintenance</b>			
Village Grass Cutting	1,000.00	1,009.00	-9.00
Village Maintenance	25.00	0.00	25.00
Asset Maintenance	250.00	179.16	70.84
Play Area Maintenance	83.34	0.00	83.34
Beck Cleaning	0.00	400.00	-400.00
<b>Total Maintenance</b>	<b>1,358.34</b>	<b>1,588.16</b>	<b>-229.82</b>
<b>Miscellaneous Expenses</b>			
Festive Costs	0.00	0.00	0.00
Biodiversity	0.00	0.00	0.00
S137	0.00	0.00	0.00
Bank Charges	12.00	20.00	-8.00
Grants Given	83.34	0.00	83.34
<b>Total Miscellaneous Expense:</b>	<b>95.34</b>	<b>20.00</b>	<b>75.34</b>
<b>Total Payments</b>	<b>3,532.02</b>	<b>3,300.80</b>	<b>231.22</b>

### Receipts

	Period		
	Budget	Actual	Variance
<b>Receipts</b>			
VAT Repayments	0.00	0.00	0.00
Precept	0.00	0.00	0.00
Bank Interest	25.00	11.19	-13.81
S106	0.00	0.00	0.00
CIL	1,000.00	0.00	-1,000.00
Grants	166.66	0.00	-166.66
Other Receipts	0.00	99.00	99.00
NYC Grass Cutting Award	479.00	0.00	-479.00
<b>Total Receipts</b>	<b>1,670.66</b>	<b>110.19</b>	<b>-1,560.47</b>

**Total Receipts**

**1,670.66**    **110.19**    **-1,560.47**

North Yorkshire Council has received independent neighbourhood plan proposals from both Knaresborough Town Council and Terrington Parish Council, each of which aims to shape future development in those respective areas.

We'd like to hear your views on the plans by 25 September before they go to an independent planning examiner.

Have your say at <https://northyorks-consult.objective.co.uk/kse/>



---

During the long hot summer, North Yorkshire Citizens Advice & Law Centre (NYCALC) has been earnestly preparing for what will be our busiest time of year, autumn and winter.

The shorter and chillier days place far more demand on people's pockets and see a dramatic increase in people attending our drop-ins, outreach sessions and calling the telephone advice line. As you will be well aware, everyday living remains expensive with food prices rising and energy bills unpredictable, sadly resulting in hardship for many. Over the last year debt has become an increasingly common problem, with an 18% increase in NYCALC's cases. We are proud that we have been able to help people tackle this distressing issue constructively and enable £3,288,934 of debt to be written off across the county.

NYCALC is committed to being here to provide the advice and legal help necessary to help anyone in North Yorkshire and Bishop Monkton overcome their difficulties. Over the last 12 months in Bishop Monkton, North Yorkshire Citizens Advice & Law Centre helped 9 clients with 13 issues. The most common problems have been around welfare benefits, debt and employment.

Good advice really does change lives and without our free, confidential and impartial service, people in Bishop Monkton would struggle to find reliable and regulated advice. We are hoping that Bishop Monkton Parish Council is in a position to make a donation towards what is an essential local service. We promise that any donation will be used solely for the delivery of advice.

NYCALC knows that it is not always possible to make a gift. If this is the case for you this year, please could we ask instead that you publicise NYCALC's services so the people in Bishop Monkton know where to find advice.

If you do feel able to make a donation towards NYCALC's work, you are welcome to do so by:





---

To: All Members of YLCA (via Clerks)

YLCA JOINT ANNUAL MEETING – 27 SEPTEMBER AT WALTON VILLAGE HALL,  
WALTON, WETHERBY

Please find attached the notice of meeting, agenda and supporting papers for the YLCA Joint Annual Meeting, which is being held on Saturday 27 September at Walton Village Hall, Walton near Wetherby (full address on the agenda), commencing at 1.30pm. We hope that your council or parish meeting can send a representative(s). It was disappointing in 2024 when the Joint Annual Meeting had to be declared inquorate and it would be great to avoid that situation occurring again. Two representatives from each member council may vote and if a parish meeting is attending, the voting representative is the Chair of the meeting. If non-voting councillors/clerks wish to attend, they are welcome to do so.

Following the Joint Annual Meeting, there will be a presentation by Andrew Towlerton, Planning Consultant, on planning applications for renewable energy, such as solar, battery and wind, considering government policy for these applications, discussing how parishes can respond effectively to renewable energy applications and have their voice heard. There will be chance for questions and discussion. We know that this is a matter that is causing concern in many parishes at the moment.

It would be helpful to us if you could let us know whether your council/parish meeting will be represented at the event (and who by), as that will help us to adjudge numbers for the light refreshments we are providing. It would be helpful too to be notified of apologies for absence. Thank you. E-mail: [admin@yorkshirelca.gov.uk](mailto:admin@yorkshirelca.gov.uk) for both of these.

We very much look forward to seeing councillors and clerks, and meeting those that haven't attended previously.





---

Dear Town/Parish Clerk,

The North Yorkshire Police, Fire and Crime Panel is seeking three individuals with the necessary skills, enthusiasm and commitment to join as independent co-opted members of the panel and to bring a fresh, external perspective to its work. This is an exciting opportunity to be involved in the governance and accountability arrangements for policing and fire and rescue in North Yorkshire and York. With a new Mayor and Deputy Mayor for Policing, Fire and Crime in the last year, you will be supporting the panel in providing an important 'check and balance' around their work to secure an efficient and effective police and fire service.

Independent co-opted members - sometimes referred to as "community members" - need to be able to think strategically and analytically, in providing both support and challenge to the Mayor and Deputy Mayor. You will be working alongside councillors from North Yorkshire and York in this role, providing an independent perspective, and as such will need to demonstrate objectivity, good judgment and the ability to communicate effectively with a range of partners and the public.

The role of the Panel includes some statutory duties such as:

- Reviewing and making recommendations on the Mayor's draft Police and Crime and Fire and Rescue Plans;
- Reviewing and making recommendations on the proposed level of Council Tax to be set locally for policing and fire and rescue services;
- Reviewing and making recommendations on proposed appointments for Chief Constable and Chief Fire Officer.

Candidates will be welcomed from a range of different backgrounds who can demonstrate the necessary skills and competencies. As such, the panel would welcome not only those with experience in related fields such as community safety, victim support and criminal justice, but also other areas including health/mental health, advocacy, commissioning, business, finance and other sectors. Applications are particularly welcomed from under-represented groups



For further information on the role of a co-opted independent member to the police, fire and crime panel, please read the background pack available at [www.nypartnerships.org.uk/pfcprecrui](http://www.nypartnerships.org.uk/pfcprecrui)

For an informal conversation about the role, or to request information in an alternative format, please contact me on 01609 532750 or at: [nypfcp@northyorks.gov.uk](mailto:nypfcp@northyorks.gov.uk)

To apply:

Please complete the application form which can be downloaded from [www.nypartnerships.org.uk/pfcprecrui](http://www.nypartnerships.org.uk/pfcprecrui) and return via email to [nypfcp@northyorks.gov.uk](mailto:nypfcp@northyorks.gov.uk) or by post to:

Police, Fire and Crime Panel Recruitment 2025  
FAO Diane Parsons  
Legal and Democratic Services  
North Yorkshire Council  
County Hall  
Northallerton  
DL7 8AD.

The closing date for applications is **5pm on Thursday 9th October 2025.**



---

Councillors. If you investigate the coverage of the four main mobile phone suppliers, (Three, EE, Vodaphone and O2) you will see that coverage in the village is patchy and non-existent in some areas. A mobile phone mast is required. There are suitable sites on the playing field which is at the high end of the village. As the Parish Council may be asked by Keblett homes if they can contribute to some community project, it would be advisable to do some research beforehand so that you can recommend such a project. You may be aware that my wife needed to call the emergency services recently, our land line was not working so she had to go out of the house onto Knaresbrough road to get a signal. I was unable to speak to the operator directly. When it is a matter of life and death (mine in this case) I think this is an unacceptable situation, but it can be rectified. I trust you will consider my request



---

Councillors. As I am sure you are aware I have emptied the waste bin in the play area for a number of years. I am going to have to slow up a bit, so this is one of the jobs that will have to go. I will continue to empty the bin until end of September, but then it's over to you.

Thanks



---

Hello Folks,

You may think this is crazy but I have had an idea!

As you'll know, during the recent nighttime closures of the A61 between Bishop Monkton Crossroads and Ripon, traffic, including the 36 bus, has been diverted down Moor Road and then along Knaresborough Road to the Ripon By-Pass.

I caught the 36 from Harrogate one evening a couple of weeks ago and was delivered to the bus stop by Harvest View! How fantastic it would be if that were the normal arrangement!

Here's my argument in favour -

This would dramatically improve the way BM is served by public transport with a much quicker way of accessing Harrogate (and indeed Ripon) than at present.

In addition, when you think about it - there's very little habitation on the A61 between the Garden Centre and the roundabout near Morrisons on the outskirts of Ripon so if the bus route came through BM instead, the number of potential passengers would probably be greater, particularly once an additional 80 or so houses have been built here.

There are of course some potential issues. They were using single deckers in the evenings on this diversion - presumably because of the clearance limits on the old railway bridge near Phil's house. However, how often is the 36 bus rammed outside of a few rush hour times. Maybe some of the services could come via BM and others stay on the current route?

Anyway, I am thinking of writing to NYC and to Transdev about this but I thought I would raise it with the PC first to see if there is any appetite for a bit of a campaign?

Please let me know what you think.