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## Bishop Monkton Parish Council Minutes

### MINUTES OF THE MEETING OF BISHOP MONKTON PARISH COUNCIL HELD TUESDAY 15<sup>TH</sup> JULY 2025 IN THE METHODIST ROOM.

**Commenced: 19.00 hours**

**Concluded: 20.44 hours**

**Attending: Cllrs Culshaw (Chairman), Oliver, Hogg and Goodier**

**Also Present: S Reid (Clerk) and 3 members of the public.**

*Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 (s1) unless the presence is prejudicial to the public interest (s2)*

**2025/102**

**Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**

*In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting when the public and press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming. In addition, the council may record audio from the meeting to aid the accuracy of the minutes. When meeting minutes are formally accepted as a true record of events by the council, the audio recording will be deleted.*

The Chairman opened the meeting and welcomed everyone.

**2025/103**

**To receive any apologies.**

Apologies were received from Cllrs Sargeson and Scales.

**2025/104**

**To consider the apologies and decide whether to approve reasons for absence.**

**RESOLVED** That the reasons for apologies were accepted.

**2025/105**

**Declaration of Interests**

- a) To receive any declarations of interest.  
Cllr Goodier declared an interest in item 2025/113 e.
- b) To receive, consider and decide upon any applications for dispensation .  
There were no requests for dispensations.

Signed \_\_\_\_\_

Dated \_\_\_\_\_



- 2025/106 To approve the minutes of the Meeting of Bishop Monkton Parish Council held Tuesday 17<sup>th</sup> June 2025.**  
**RESOLVED** That the minutes of the meeting of Bishop Monkton Parish Council held 17.06.2025 are approved as an accurate record of events.
- 2025/107 Public Participation**  
*To convene a public participation session to allow members of the public to make representation in respect of the business on the agenda. No resolutions can be made under public participation.*  
*NOTE: The public participation session shall not exceed 15 minutes unless directed by the Chairman and each member of the public shall not speak for more than 3 minutes. A question at the meeting shall not require a response or debate during the meeting. The Chairman may direct that a written or oral response may be given.*
- A question was asked as to what is occurring with the village history board.
  - It was asked if the drop in sessions are going to go ahead.
  - It was noted that the planning responses for the Avant application are due by 04.08.2025 so time is of the essence.
  - It was requested that residents are encouraged to take their dog waste home rather than utilise the bins in the village due to the smell.
- 2025/108 To receive a report from Cllr Nick Brown of North Yorkshire County Council.**  
Cllr Brown was not present at the meeting and had not supplied a report in his absence.
- 2025/109 Clerk's report.** To note the clerks report.  
The clerk's report was noted.
- 2025/110 Financial matters.**
- a) To approve the payments as per the schedule attached.  
**RESOLVED** That the payments on the schedule be approved.
  - b) To note the contracted ongoing payments.  
The contracted ongoing payments were noted.
  - c) To note the bank reconciliation.  
The clerk had not supplied a bank reconciliation however a budget comparison YTD was presented. This was noted. The clerk has given read only access to the new accounts package to all members.
- 2025/111 Planning matters.**
- a) To consider and make observations on the following planning applications.
    - APPLICATION NO: 6.54.270.E.FUL HGTZC25/01179/FUL  
PROPOSAL: Permission to change the temporary manager's accommodation and 2no. holiday lets to form permanent residential units.  
LOCATION: Mill View Cottage Boroughbridge Road Bishop Monkton Harrogate North Yorkshire HG3 3QN  
GRID REF: E 433761 N 466730

Signed \_\_\_\_\_

Dated \_\_\_\_\_



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APPLICANT: Miss Jane Fowler

It was noted that this application has been approved.

- APPLICATION NO: 25/01394/FUL  
PROPOSAL: Single storey rear extension and single storey lean to carport to side of property. Extension of roof over rear balcony. Felling of 2 no. Rowan trees within Bishop Monkton Conservation Area.  
LOCATION: Bridge End Cottage St Johns Road Bishop Monkton North Yorkshire HG3 3QU  
GRID REF: E 432931 N 466249  
APPLICANT: Mr Jonathan Sizer
  - PUBLIC ACCESS: [view file](#)  
**RESOLVED** That the council have no objections.
  - APPLICATION NO: 6.54.288.A.FULMAJ  
HGTZC24/03358/FULMAJ  
PROPOSAL: RECONSULTATION ON AMENDED PLANS AND DOCUMENTS AND REDUCTION IN NUMBER OF UNITS:  
Residential development of 58 dwellings, including access, landscaping, public open space and associated infrastructure.  
LOCATION: Land Comprising Field At 432447 466225 Moor Road Bishop Monkton North Yorkshire  
GRID REF: E 432447 N 466225  
APPLICANT: Alfa Homes Limited  
PUBLIC ACCESS: [view file](#)  
**RESOLVED** To have a meeting of the working group to draft the response.
  - APPLICATION NO: 25/02017/FUL  
PROPOSAL: Widen site entrance by 600mm. Minor modifications to existing stone boundary wall and railings. Replacement of gravel with reclaimed yorkstone cobbles to first 4.5m of driveway. New wrought iron vehicular gates (in style to match existing railings).  
LOCATION: Little Garth St Johns Road Bishop Monkton North Yorkshire HG3 3QU  
GRID REF: E 432922 N 466237  
APPLICANT: Shervington  
PUBLIC ACCESS: [view file](#)  
**RESOLVED** That the council have no objections
- b) To note planning decisions.  
There are no planning decisions to note.
- c) To note planning enforcements.  
There are no planning enforcements to note.

Signed \_\_\_\_\_

Dated \_\_\_\_\_



## 2025/112 Ongoing matters.

- a) To receive an update from Cllr Sargeson in relation to proposals for replacement equipment for the play area located at the playing fields.  
**RESOLVED** To defer this item as Cllr Sargeson is not present to give an update.
- b) To receive an update from Cllr Culshaw in relation to the plan to provide an item to celebrate the Coronation of HM King Charles III, namely the Coronation Walk including an update on Uredale Community Partnership and the application for funding for the Coronation Walk. and decide any action as appropriate.  
Cllr Culshaw reported that there are no updates at this time.
- c) For councillors to consider the draft Deed of Easement between Yorkshire Water, Kebble Homes and Bishop Monkton Parish Council. (circulated under separate cover) and consider approval and signature of same.  
**RESOLVED** Members agreed for this to be signed. The clerk to collect the document from the Solicitors and arrange to sign along with Cllr Culshaw.
- d) For the council to receive an update on the planning application from Avant Homes.  
**RESOLVED** That there is no further update at present. Members are to have a meeting of the working group to further explore the options in relation to this application.
- e) For members to receive an update on grant funding applicable to the councils requirements.  
**RESOLVED** To defer this item as Cllrs Sargeson and Scales are not present to give an update
- f) For members to receive an update on the GAP Analysis in relation to the Local Council Awards Scheme and consider further actions.  
**RESOLVED** That there is no further update at present.
- g) To receive an update on the purchase and instalment of hand pumps on the beck area.  
Decorative hand pumps are circa £150 each. Working hand pumps are roughly twice this amount per pump.  
**RESOLVED** That the council will consult with the village as to their feelings on this item.

## 2025/113 New matters and correspondence.

- a) To receive a presentation from Caddick Construction in relation to development plans for Mains Lane.  
The representatives from Caddick were unable to make the meeting.  
**RESOLVED** That the clerk contact Caddick and arrange an alternative time to meet the council, the format to be decided.

Signed \_\_\_\_\_

Dated \_\_\_\_\_



- b) For members to consider communication received in relation to the North Yorkshire Mobile Library provision and decide if Bishop Monkton wishes to continue with this service.

**RESOLVED** That the members wish this service to be provided to the village. Advise that the location of the van should be by the bridge near the school. The council will publicize this service in the village.

- c) For members to consider the potential to change the name of the 'Parish' Council.

**RESOLVED** To carry out a survey via survey monkey to assess village feeling. Cllr Goodier will undertake this.

- d) For members to consider an amendment to the wording of para 18 of the Council's Recording Policy.

**RESOLVED** The amendment was approved.

- e) For members to receive an update on the Village Halls proposal to apply for S106 funds to facilitate a project.  
This was noted.

- f) For members to consider the PC submission to North Yorkshire in relation to the new local plan consultation.

**RESOLVED** The submission was approved and the clerk sent the email immediately.

- g) For members to consider pursuing the feasibility of developing a Neighbourhood plan.

**RESOLVED** The clerk to check the total number of electorate and the S137 sum for the year 2025/2026. This will give the council the sum of monies they are able to provide to this project. The remaining sum will have to be raised via crowdfunding and other means. A notice to residents to be circulated advising this is what council are thinking of doing but assistance will be needed.

- h) For members to consider the street naming request for development on Land Comprising Field At 432860 465889, Knaresborough Road, Bishop Monkton.

**RESOLVED** The names Maple / Hawthorn / Chestnut are preferable.

2025/114

**To agree items to be communicated to residents, and the methods to be employed.**

- **Neighbourhood Plan**
- **Water pumps for beck consultation**
- **Caddick meeting**
- **Changing name from Parish Council to Village Council.**
- **North Yorks Local Plan response.**
- **Mobile Library.**
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Signed \_\_\_\_\_

Dated \_\_\_\_\_



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- 2025/115**      **To notify the clerk of matters for inclusion on the agenda at the next meeting.**
- 2025/116**      **The next Ordinary meeting of Bishop Monkton Parish Council will be held Tuesday 16<sup>th</sup> September 2025 in the Methodist Room. *The latest date for members to submit items for consideration on the agenda and reports on tasks is Monday 8<sup>th</sup> September 2025.***

DRAFT

Signed\_\_\_\_\_

Dated\_\_\_\_\_