

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: Bishop Monkton Parish Council

County area (local councils and parish meetings only): North Yorkshire

Financial year ending 31 March 20xx

Prepared by (Name and Role): Sue Reid

Date: 31.03.2025

	£	£
Balance per bank statements as at 31/3/2025		
Business Current Account ****9457	649.10	
High Interest Account	10,182.99	
		10,832.09
Petty cash float (if applicable)		
Less: any unpresented cheques as at 31/3/xx (normally only current account)		
		0.00
Add: any un-banked cash as at 31/3/xx		
		-
Net balances as at 31/3/2025		10,832.09