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Bishop Monkton Parish Council Minutes

MINUTES OF THE MEETING OF BISHOP MONKTON PARISH COUNCIL HELD TUESDAY 18TH MARCH 2025 IN THE METHODIST ROOM.

Commenced: 19.00 hours

Concluded: 21.00 hours

Attending: Cllrs Culshaw (Chairman), Oliver, Hogg, Goodier, Sargeson and Scales

Also Present: 2 members of the public.

Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act

- 2025/031 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**
In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting when the public and press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.
The Chairman opened the meeting and welcomed everyone.
- 2025/032 To receive any apologies.**
Apologies were received from Proper Officer Reid who was unwell.
- 2025/033 To consider the apologies and decide whether to approve reasons for absence.**
RESOLVED That Proper Officer Reid's apologies be accepted and that Cllr Scales record the minutes.
- 2025/034 Declaration of Interests**
- a) To receive any declarations of interest.
There were no declaration of interest received
 - b) To receive, consider and decide upon any applications for dispensation.
There were no applications for dispensation received.

Signed _____

Dated _____



2025/035 **To approve the minutes of the Bishop Monkton Parish Council Ordinary Meeting held Tuesday 18th February 2025.** (Circulated under separate cover)

RESOLVED That the minutes of the meeting of Bishop Monkton Parish Council, held Tuesday 18.02.2025, be approved as a true record of proceedings.

2025/036 **Public Participation**

To convene a public participation session to allow members of the public to make representation in respect of the business on the agenda. No resolutions can be made under public participation.

NOTE: The public participation session shall not exceed 15 minutes unless directed by the Chairman and each member of the public shall not speak for more than 3 minutes. A question at the meeting shall not require a response or debate during the meeting. The Chairman may direct that a written or oral response may be given.

- Appreciation for the agenda item regarding No Cold Calling Zone was given
- Speeding on Knaresborough Road was highlighted again. It was suggested that contact should be made with NY Police to request enforcement and to be on their traffic awareness list.
- The release of the agenda pack for the meeting should be earlier.

2025/037 **To receive a report from Cllr Nick Brown of North Yorkshire County Council.**

Cllr Brown sent his apologies to the meeting. He did not provide a report for the council.

2025/038 **Clerk's report.** To note the clerks report.
No clerk's report was noted due to the absence of the clerk.

2025/039 **Financial matters.**

a) To approve the payments as per the schedule attached.

RESOLVED That the payments be approved.

b) To note the contracted ongoing payments.
The contracted ongoing payments were noted.

c) To note the bank reconciliation.
The bank reconciliation was noted. It was also noted that the preparation and presentation of the financial information would be improved and be included as an agenda item in forthcoming meetings.

2025/040 **Planning matters.**

a) To consider and make observations on the following planning applications.

There were no planning applications to consider.

b) To note planning decisions.
There are no planning decisions to note.

Signed _____

Dated _____



- c) To note planning enforcements.

There were no planning enforcements to note.

2025/041

Ongoing matters.

- a) To receive an update from Cllr Sargeson in relation to the play inspection report and proposals for replacement equipment for the play area located at the playing fields.
Cllr Sargeson updated members that the application for lottery funding was in progress and that further work would be undertaken with the clerk.
- b) To receive an update from Cllr Oliver on the replacement of certain street signs in the village.
Cllr Oliver informed members that he is awaiting North Yorkshire Highways to make contact.
- c) To receive an update from Cllr Culshaw in relation to the plan to provide an item to celebrate the Coronation of HM King Charles III, namely the Coronation Walk including an update on Uredale Community Partnership and the application for funding for the Coronation Walk, and decide any action as appropriate.
Cllr Culshaw informed members that he had attended a meeting the Uredale Community Partnership and that it is hoped that there could be support for the Coronation Walk. Similarly, Cllr Scales had attended a National Heritage Lottery Funding meeting with Cllr Culshaw. Cllr Scales to send additional details regarding support that may be available for the project.
- d) To receive an update from Cllr Oliver on highways matters, including traffic calming on Knaresborough Road and Moor Road, and consider any action required.
Cllr Oliver informed members that; the positioning of traffic calming measures will be discussed with highways; the supplier can demonstrate VAS equipment does not generate excessive light pollution; the cost of electrification will be quoted for; a highways visit deemed that there was sufficient signage at the cross roads of Hungate, Knaresborough Road and Moor Road and that the average speed analysis was 29.4mph.
RESOLVED That the VAS to be placed near The Vicarage on Knaresborough Road be progressed.
- e) To receive an update from the clerk in relation to the Deed of Easement between Yorkshire Water, Kebbell Homes and Bishop Monkton Parish Council.
RESOLVED To defer this item.
- f) For the council to receive an update on the planning application from Avant Homes.
The clerk's absence meant there was no update on communications with the local lead flood authority. Cllr Culshaw has received confirmation that BMAG are to meet the council, possibly in early April.

Signed _____

Dated _____



- g) For members to receive an update on the progress of the preparation of Risk Assessments for the council.
Cllr Hogg informed members that a draft RA will be ready for members to discuss at the next meeting.
- h) For members to receive an update on grant funding applicable to the councils' requirements.
Cllr Scales to send members details regarding support that may be available following a meeting attended with the National Heritage Lottery Funding team.
- i) For members to receive an update on the GAP Analysis in relation to the Local Council Awards Scheme and consider further actions.
Cllr Goodier to arrange for members to undertake a scoring process for the Council to use as a benchmark for GAP analysis.
- j) Removed as duplicate item.
- k) For members to receive an update on the 'test lighting' in the village and consider any further action to be taken.
Members agreed that the "test lighting" was deemed to be a success; that the solar powered lighting worked but that residents expressed concern on their positioning which needs further consideration. Cllr Culshaw informed members that street lighting repairs are still outstanding and it was **RESOLVED** that no further action is to be undertaken until these repairs have been completed.
- l) For members to receive an update on the grass cutting contract and decide further action as required.
RESOLVED To defer this item as no update was available.

2025/042

New matters and correspondence.

- a) For members to note the clerk's overtime for January 2025.
RESOLVED To defer this item.
- b) For members to receive the Internal Control check for the period to 31st December 2024.
RESOLVED To defer this item.
- c) For members to consider the effects of road closures within the village and decide if there is any course of action they may take in relation to this.
Members discussed the effects, the risks and the impact of road closures. Members concluded that while the ford could be used in cases of emergencies it was not an acceptable alternative for all vehicle types, especially during times of flooding. Furthermore it was concluded that a traffic management system

Signed _____

Dated _____



should be adopted whenever possible. Cllr Goodier to liaise with the clerk about writing to Highways to express the concerns of the Council.

- d) For members to consider the request for provision of a litter bin to be located on the A61 at the top of Moor Road and decide any action to be taken.
RESOLVED to again approach North Yorkshire County Council on this matter.
- e) For members to consider the date for the Annual Parish Meeting. This has to be held between 1st March and 1st June.
RESOLVED to hold this meeting on 14th May 2025 at 7.30pm.
- f) For members to consider the format for the Annual Parish Meeting.
RESOLVED to follow past meetings' formats and for the website to publish the details of the meeting.
- g) For members to note the communication from the Speed Camera Campaign. This was noted and the members were not aware of any need to take action.
- h) For members to receive communication from a resident regarding the use of Heavy Goods Vehicles in the village and consider any action to be taken.
Members discussed this communication and acknowledged that the signs at the junction of the former Lamb and Flag were put in place by Highways with the appropriate expertise and that no further action was required around signage however the PC would check that HGV SatNav systems did not include the village as a 'through route'.
- i) For members to receive communication received in relation to Lithium Batteries and decide any further action as required.
Members supported this communication.
RESOLVED To defer this item
- j) For members to consider the possibility of making the village a 'No Cold Calling' zone.
RESOLVED That this item be included as a discussion point at the Parish Meeting on 14th May 2025

2025/043

To agree items to be communicated to residents, and the methods to be employed.

- Date of Parish Meeting and location

Signed _____

Dated _____



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- VAS signs
 - Road closures / diversions to the east of the village
 - Grant funding
 - Litter bins
 - Heavy Goods Vehicles

2025/044 **To notify the clerk of matters for inclusion on the agenda at the next meeting.**

- Date for the Annual Parish Meeting.

2025/045 **The next Ordinary meeting of Bishop Monkton Parish Council will be held Tuesday 15th April 2025 in the Methodist Room.** *The latest date for members to submit items for consideration on the agenda and reports on tasks is Monday 7th April 2025.*

Signed _____

Dated _____