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## BISHOP MONKTON PARISH COUNCIL

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**Minutes of the meeting of Bishop Monkton Parish Council held Tuesday  
21.02.2023 in the Methodist Room, Bishop Monkton.**

Meeting Commenced: 19.00 hours

Meeting Concluded: 20.47 hours

Present: Cllr Verrill (Chairman)  
Cllr Parsons (Vice Chairman)  
Cllr Garnett  
Cllr Culshaw  
Proper Officer S Reid

Members of the Public: 1

- 2023/001 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**  
The chairman opened the meeting and welcomed everyone.
- 2023/002 To receive any apologies and approve reasons for absence.**  
Apologies were received from County Cllr Nick Brown.
- 2023/003 Declaration of Interests**
- a) To receive any declarations of interest.  
There were no declarations received.
- b) To receive, consider and decide upon any applications for dispensation.  
No applications for dispensation were made.
- 2023/004 To approve the minutes of the Bishop Monkton Ordinary Parish Council Meeting held Friday 28<sup>th</sup> October 2022 (Circulated under separate cover).**  
**RESOLVED** That the minutes of the meeting of Bishop Monkton Parish Council held 28.10.2022 be approved as an accurate record of proceedings.
- 19.08 Item 2023/010 c was brought forward.**  
An application to be co-opted onto Bishop Monkton was heard.  
**RESOLVED** To approve the co-option.
- 2023/005 To receive a report from Cllr Nick Brown of North Yorkshire County Council.**  
Cllr Brown had arranged a meeting between BMAG and highways. Cllr Verrill represented the Parish Council at this meeting. Representations were made and a request was made to the Officer from Highways to amalgamate all 3 outstanding planning applications into one, especially as there were discrepancies in the reports made in these applications.
- 2023/006 Clerk's report. (APPENDIX 1)**  
The clerk's report was noted.
- 2023/007 Financial matters. (APPENDIX 2)**
- 1 The payments detailed were approved.  
2 The ongoing payments were noted.  
3 The bank reconciliation was noted.

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**2023/008 Planning matters. (APPENDIX 3)**

- 1 The members observations were recorded.
- 2 The planning decisions were noted by members.

**2023/009 Ongoing matters.**

- a) To consider the attached document (**APPENDIX 4**) in relation to Land comprising field at 432860 465889 Knaresborough road Ref: 21/01833FULMAG and look to approve as the Council's response to HBC in respect of the application.

**RESOLVED** That Cllr Culshaw will make amendments as agreed and pass to the clerk to submit.

**2023/010 New matters and correspondence**

- a) To consider approval of the new BMVH and QE Playing Fields constitution. (**APPENDIX 5**)

Following a lengthy debate it was acknowledged that BMVHQEII playing fields did not require approval from the council to adopt the constitution they had drafted to replace earlier versions, although the majority of members were happy with the content of the document.

- b) To consider the invoice from Red Bonsai, presented by the Bishop Monkton History Group requesting the Parish Council settle same on their behalf. (**APPENDIX 6**)  
**RESOLVED** That the clerk to request written confirmation from the History Group that should the S106 monies not be able to be moved to facilitate the history board to be located in the centre of the village then the history group would approve the board to be sited in the vicinity of the village hall to allow the PC to claim their monies back from the S106 funds which at present only allow for siting in this area.
- c) To receive request from a resident of to become a member of Bishop Monkton Parish Council and consider co-option.  
This had been heard earlier in the meeting.
- d) To consider communication received from North Yorkshire Highways in relation to the grass cutting of the visibility spays for the financial year 2023/2024. (**APPENDIX 7**)  
**RESOLVED** That the Parish Council will cut the visibility splays.
- e) To approve the budget for the financial year 2023/2024. (**APPENDIX 8**)  
**RESOLVED** That the increase to be 5% on the previous year.

**2023/011 To notify the clerk of matters for inclusion on the agenda at the next meeting.**

- c) Memorial Funding
- d) Burial ground funding.
- e) Village flower boxes
- f) New village sign towards Roecliffe.

**2023/012 The next meeting of Bishop Monkton Parish Council will be held Tuesday 21<sup>st</sup> March 2023 in the Methodist Room.**

**2023/013 Public participation.**

# BISHOP MONKTON PARISH COUNCIL

## APPENDIX 1 – CLERKS REPORT

The report for this month is quite short. As the clerk has been absent for some time the agenda deals with immediately pressing matters for this meeting.

The next two months are extremely busy in a clerks calendar due to the financial year end and internal audit. It is hoped to bring as many of the outstanding items into the agenda as possible in the next few meetings, however, time sensitive items will take precedent.

There is an update from Cllr Culshaw in relation to the handrail over the bridge. The wood is purchased and the contractor is waiting for better weather to proceed with the work.

A list of outstanding items as at the last meeting in October 2022 is detailed for reminder purposes.

Date / Item	Action/Updates	Responsible
27.09.2022 2022/074	Clerk to order a wreath for Remembrance Sunday Service	Clerk
27.09.2022 2022/074	Clerk to obtain the security number to allow her access to the online banking facility.	Clerk
27.09.2022 2022/074	Despite correspondence dating back to 15.03.2022 in relation to the condition of footpath diversion no 15.12/2 Bishop Monkton HG4 3LS Grid Ref SE43305 46765 to SE43318 46784 NYCC do not appear to have taken any further action to rectify this matter. Communication has been sent to them today, 22.09.2022 to chase the matter.	Clerk
27.09.2022 2022/078 b) 2022/103 a)	To receive an update on speed strips and other ongoing matters on Moor Lane. Cllr Brown is to take over this on behalf of the council. Cllr Harrison was dealing but is not longer in this ward. <b>RESOLVED</b> That the clerk provide Cllr Brown with the information to bring him up to date with his matter.	Clerk
27.09.2022 2022/074 d)	To receive an update on the installation of a memorial bench as requested by residents of Bishop Monkton. Cllr Parsons had been dealing with Area 6 on this matter. It would appear that the paperwork submitted by BMPC requesting this has been misplaced by Area 6. <b>RESOLVED</b> That the clerk obtain a new form and start the process again.	Clerk
27.09.2022 2022/074	To receive an update from Cllr Verrill on the purchase of a new lawnmower for use of volunteers in grass cutting for the village. Cllr Verrill has not purchased this yet. He will look for a suitable item throughout the winter months when hopefully there may be some discounts available.	Cllr Verrill
27.09.2022 2022/078 c) 2022/103 d)	To discuss the disappearance of the two flashing 30mph speed signs. The speed signs at the entrances to the village at either end of Knaresborough Road have disappeared. <b>RESOLVED</b> The clerk will investigate where the items are and why they have been removed	Clerk
27.09.2022 2022/078 d)	To discuss communication received from Kebble Homes in relation to the 104 agreement for the playing fields and decide whether to appoint a solicitor to review same and provide advice on the way forwards.	Clerk/Cllr Verrill

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	<b>RESOLVED</b> That the clerk appoint a solicitor experienced in this field to act on behalf of the council	
27.09.2022 2022/078 e)	To discuss the Deed of Trust document in relation to the village hall and playing fields and decide whether to appoint the solicitor to review same and provide advice. <b>RESOLVED</b> That the clerk submit the document to the solicitor utilised by YLCA who is experienced in this field.	Clerk
27.09.2022 2022/078 f)	To discuss the Constitution document in relation to the village hall and playing fields and decide whether to appoint the solicitor to review same and provide advice. A lengthy debate took place over the relevance of this and whether the members of the Parish Council had any involvement in this document. It was shown that there had been alterations made to the constitution in 2015 that appear to have been made without the consent of the PC despite the content of the original constitution stating that no amendments be made without the PC's agreement. <b>RESOLVED</b> That the clerk continues investigating this matter.	Clerk
27.09.2022 2022/078 g)	To discuss the co-option of two further councillors to Bishop Monkton Parish Council. <b>RESOLVED</b> That Cllr Parsons will place a notice of vacancy in the village magazine and on the village website/fb page. Cllr Parsons has received an expression of interest and Cllr Verill has also been approached by 2 MOP who may be interested also.	Cllr Parsons
27.09.2022 2022.078 h)	To consider the major housing development applications within Bishop Monkton and decide on any further input from the Parish Council. <b>RESOLVED</b> That Cllrs Garnett and Culshaw liaise with BMAG and draft communication for submission by the clerk.	Cllrs Garnett and Culshaw.
2022/103 b)	To receive an update on commuted sums. Cllr Verill reports that he has not been able to contact the officer at HBC. <b>RESOLVED</b> That Cllr Verill will keep trying to make contact.	Cllr Verill
2022/103 c)	To receive an update on the production and siting of the History Board being produced by the Bishop Monkton History Group. Despite being advised that the commuted sums would only pay for the History Board if it were located in the vicinity of the village hall the History Group are not wanting to locate the item there and would like it siting in the centre of the village. <b>RESOLVE</b> that the clerk to ask HBC to see if they will allow the board to be placed in the village centre instead of at the village hall and still allow commuted sums to fund same.	Clerk
2022/104 a)	To note communication from resident requesting the trimming of the overgrown trees by the beck. It was noted that a meeting had taken place some years ago with HBC arboriculturist who advised that the trees were not to be touched. <b>RESOLVED</b> that CllrParsons to contact Alan Gillyeard to discuss the matter further	Cllr Parsons
2022/104 b)	To discuss the changing of the waste bins in the village and to look at the possibility of recycling bins. A bin needs to be re-instated by the ford. <b>RESOLVED</b> that the Clerk to write to HBC.	Clerk
2022/104 c)	To receive correspondence from resident ( <b>Appendix 1</b> ) and decide action as necessary.	Clerk

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<p><b>RESOLVED</b> Clerk to contact highway's regarding the sign at crossroads with A61 and Moor Road. Should say 7.5 tonne weight limit but is so faint it cannot be seen. Also look into signs for hedgehogs.</p>	
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**APPENDIX 1**

Dear Sirs In recent weeks two hedgehogs have been killed on the road into Bishop Monkton and one near miss has been recounted to me. As a village we are an important oasis for hedgehogs in a landscape of intensive agriculture which does not provide a good habitat for them as fields are becoming bigger and hedges disappearing. Hedgehogs are now red listed as an endangered species and in danger of extinction in the UK having declined catastrophically in recent years and so it is important to let car drivers know of our population and make them aware of the possibility of coming across hedgehogs while driving in and through the village. A private warning sign which has previously been erected has now broken - please see my photograph. Please would you provide signage, which I know is available and approved from North Yorkshire Highways, at the 30 mile entry points to the village? While writing could I also please draw to your attention that the 7.5 tonne weight limit sign at the crossroads on the A61 is so faint as to be almost illegible

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## APPENDIX 2 – FINANCIAL MATTERS

### 1. To approve the following items for payment.

1.1 ICO the sum of £40.00 being the annual subscription.

1.2 Red Bonsai the sum of £1,350.00 being payment of first instalment for production of Village History Board. (See agenda item 2023/010 b)

### 2. To note the following regular scheduled payments.

2.1 Clerks Salary for the month of February 2023

2.2 Clerks Expenses for the month of February 2023.

### 3. To note the bank reconciliation.

Balance as per bank statements 31<sup>st</sup> January 2023

<b>BANK STATEMENTS</b>		
HSBC a/c ****9457	£11,719.04	
HSBC a/c ****2818	£2,133.87	
Total		£13,852.91
Unpresented cheques		
<b>Closing balance per bank statements</b>		<b>£13,852.91</b>

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## APPENDIX 3 – PLANNING MATTERS

### 1 Planning Consultations.

**APPLICATION NUMBER:** 23/00195/REM  
**PROPOSAL:** Reserved matters application under outline permission 22/02126/OUT for the erection of two bungalows with appearance, scale and landscaping considered.  
**LOCATION:** Lawnfield Road Residential Development, Boroughbridge Road, Bishop Monkton.  
**APPLICANT:** Mr David Cocks  
**PC OBSERVATIONS:** No observations

### 2 Planning Decisions.

**APPLICATION NUMBER:** 22/043196/FUL  
**PROPOSAL:** Roof extension on front gable to for additional bedroom. Erection of dormer and timber porch to the front of the property. Alteration to fenestration and addition of render.  
**LOCATION:** Hillcrest, Hungate, Bishop Monkton HG3 3QL  
**APPLICANT:** Mr Oliver Batley  
**DECISION:** Grant planning permission subject to conditions.

**APPLICATION NUMBER:** 22/04814/FUL  
**PROPOSAL:** Erection of detached car port and extension of outbuilding.  
**LOCATION:** Curlew Cottage, Boroughbridge Road, Bishop Monkton, HG3 3QN  
**APPLICANT:** J Penketh-Tindall  
**DECISION:** Grant planning permission subject to conditions.

**APPLICATION NUMBER:** 22/04736/FUL  
**PROPOSAL:** Demolition of existing rear utility room and erection of single storey rear extension and wall.  
**LOCATION:** Millbeck, 3 Lawnfield Road, Bishop Monkton, HG3 3RL  
**APPLICANT:** Mr & Mrs Chapman  
**DECISION:** Grant planning permission subject to conditions.

### 3 Planning Enforcements.

**There are no planning enforcements to note.**

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### APPENDIX 4 – Parish Council response to planning application 21/01833FULMAG

21/01833/FULMAJ

The Parish Council has consistently brought to the attention of the Harrogate Borough Council Planning it's objection to 3 Major Developments being considered for Bishop Monkton and has consistently pointed out that the impact of these Developments cannot be considered in isolation. The approval of these developments would inflict major disruptions to the residents of the village at all access points to the village for an extended period of time. The Parish Council Objects to the revised Plan as submitted by Kebbel Homes on general and specific grounds.

The village infrastructure is currently inadequate for the existing housing and population stock. The roads are narrow throughout the village but more importantly for these developments the roads are inadequate for large construction traffic and weight limits on the roads will be too restrictive, or will be totally ignored by the Developer. The village beck floods causing major disruption. It floods now with the existing housing stock and depending on the circumstances the flooding can last several days, this is a key point, no amount of holding water in attenuation tanks will negate the fact that those tanks will need emptying, however gradually, further adding to the flooding problem. This will be further compounded by loss of proper natural drainage and increase in run-off from newly paved areas.

The revised proposal from Kebbel does nothing to address these issues.

The proposed footpath and crossing point to the Church from the development is sited at a very narrow point of Knaresborough Road and importantly, on a dangerously blind downhill section. Furthermore access from St Johns Road now becomes hindered by pedestrians blocking the view of this very dangerous blind hill. Traffic along this road consistently speeds, accidents are common and the road is used as a "rat-run" between Ripon By-Pass and the A1/Knaresborough.

The ripping out of a hedge that is over 200 years old not only destroys a natural entry to the village but has the effect of creating water run-off that will feed surface water directly into the beck, water that currently is absorbed by natural drainage and feeds the hedgerow. Previously the Developer recognised the hedgerow removal was unnecessary and undesirable and the Parish Council agrees that the destruction of an important hedgerow is still unnecessary and undesirable.

The Parish Council notes the submission by the Bishop Monkton Action Group and supports the details contained in it.

**RESOLVED** that subject to a minor amendment in relation to the access road the above observation can be submitted on behalf of the parish council.

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## APPENDIX 5 – BMVHQE11 Playing Fields Constitution.

### Constitution for Bishop Monkton Village Hall & QEII Playing Fields

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5. TRUST PROPERTY
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7. BY-LAWS
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9. QUORUM
10. MEMBERSHIP
11. FINANCE
12. NOTICE OF MEETINGS
13. ANNUAL GENERAL MEETING
14. SPECIAL GENERAL MEETING
15. ALTERATION OF CONSTITUTION
16. DISSOLUTION

1. NAME  
Bishop Monkton Village Hall and QEII Playing Fields (hereinafter called BMVHPF).
2. CHARITABLE STATUS  
BMVHPF is a Charity Registered with the Charity Commission for England and Wales, Registration Number 1080633.
3. OBJECTIVES  
The objectives of the BMVHPF shall be to provide for the inhabitants of the Parish of Bishop Monkton and neighbourhood (hereinafter called the area of benefit) facilities in the interests of social welfare, for recreation and leisure, with the aim of improving conditions of life for the said inhabitants without either distinction of sex, or of political, religious or other opinions.
4. TRUSTEES  
Holding Trustees – All current fully elected members of Bishop Monkton Parish Council  
Managing Trustees - Named members of The Managing Committee of BMVHPF plus at least one independent, non associated member of the public.
5. TRUST PROPERTY  
The title of all and any real property which may be acquired by, or for the purpose of BMVHPF, shall be vested in the Holding Trustees. The Holding Trustees shall enter into a Deed of Trust setting forth the purposes and conditions under which they hold the said property in trust for BMVHPF.

Copies of the minutes of this meeting will be available on the Parish Council Website.

Copies are also available upon request to the Parish Clerk

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# BISHOP MONKTON PARISH COUNCIL

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## 6. COMMITTEE

BMVHPF shall be managed by a Management Committee (hereinafter called the Committee) which shall be appointed in the first instance by BMVHPF Steering Committee and thereafter be appointed each year at the AGM.

The Committee shall consist of:-

- a) Two fully elected members of Bishop Monkton Parish Council.
- b) One fully paid up Committee member from each of the permanent organisations within the boundaries of the Parish of Bishop Monkton and who shall be eighteen years of age and over.

The Constitutions of the permanent organisations wishing to appoint a member of the Committee (where applicable) shall be inspected in the first instance by the BMVHPF Steering Committee and thereafter by the current Committee for approval to appoint members to the Committee.

The appointed Committee shall elect a Chairman, Vice Chairman, Secretary and Treasurer and shall meet at least four times during their year of appointment. One of their meetings must be the Annual General Meeting. All members of the Committee shall retire annually but shall be eligible for re-appointment.

The Committee shall have the power to appoint such Sub-Committees as it may from time to time decide, and may determine their powers and terms of reference.

The Committee shall have the powers to co-opt additional members who support the running of BMVH&PF, provided that the total number of co-opted members (as defined in this clause together with any from clause c)) does not exceed or equal the total number of appointed members. The election of these accepted members requires nominating and voting at a regular or special committee meeting, with at least two thirds of 'members' present at that committee meeting agreeing to the election.

c) The Committee shall have the powers to co-opt other permanent organisations within the boundaries of the Parish of Bishop Monkton, which might not have constitutions, providing their 'established aims are for the benefit of the community'. Their representatives on the Management Committee must be an Officer or Appointee of that organisation. The co-option these organisations requires nominating and voting at a regular or special committee meeting, with at least two thirds of 'members' present at that committee meeting agreeing. The numbers of such co-opted organisations shall not exceed two thirds the numbers of permanent organisations as defined in clause b) above.

## 7. 7 BY-LAWS

The Committee shall have the power to make by-laws for regulating the conduct and affairs of BMVHPF provided the same are consistent with the letter and spirit of the Constitution. Such by-laws shall be posted in some conspicuous part of BMVHPF premises and shall be binding on all members.

## 8. PAID OFFICERS

The Committee shall have the power at their discretion to appoint paid officers (who shall not be members of the Committee) to manage BMVHPF affairs.

No member of the Committee shall acquire any interest in property belonging to BMVHPF (otherwise than as a trustee for BMVHPF) or receive remuneration or to be interested (otherwise than as a member of the Management Committee) in any contract entered into by Management Committee.

## 9. QUORUM

At Committee Meetings a Quorum is deemed to be 50% of the full Committee numbers. The Chairman of the Committee shall have the casting vote. Members of the Committee unable to attend committee meetings may appoint an elected deputy from their respective organisation. Every matter shall be determined by the majority of numbers present and voting on the question.

## 10. MEMBERSHIP

Membership of the BMVHPF shall be open to:-

All inhabitants of the Parish of Bishop Monkton.

Persons outside the Parish of Bishop Monkton who join an organisation recognised by the Committee.

The Committee shall have either the right at their discretion to co-opt organisations and members.

The Committee shall have the right for good and sufficient reason to terminate the membership of any member or organisation. The member or organisation shall have the right to be heard by the Committee before a decision is made.

All permanent organisations co-opted onto the Committee of BMVHPF shall be self-financed.

## 11. FINANCE

All monies raised by or on behalf of BMVHPF shall be applied to further the objectives of BMVHPF and for no other purposes.

The Honorary Treasurer shall keep proper accounts of the finances of BMVHPF.

## 12. NOTICE OF MEETINGS

Notice of the AGM and Special General Meetings shall be given in the area of benefit at least twenty-one days before the date thereof by affixing a notice to some conspicuous part of the BMVHPF premises and other conspicuous places in the area of benefit. Such a notice shall specify the matters to be dealt with.

## 13. ANNUAL GENERAL MEETING

A general meeting of BMVHPF shall be held every year to transact the following business:-

Copies of the minutes of this meeting will be available on the Parish Council Website.

Copies are also available upon request to the Parish Clerk

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To receive and, if approved, to adopt a statement of the accounts to the end of the preceding financial year.

To consider and, if approved, sanction any duly made alteration of the rules.

To adopt nominations for the next Management Committee from the respective permanent organisations.

To appoint the officers of the Management Committee.

To appoint Auditor(s) and Solicitor(s).

To deal with any special matter which the Committee desire to try before the members and to receive suggestions from the members for consideration by the Committee.

The Meeting is open to all persons and organisations in the area of benefit but voting on any issue shall be restricted to those persons aged eighteen years and over.

## 14. SPECIAL GENERAL MEETING

The Committee may convene a Special General Meeting at any time. A meeting shall be convened from the receipt of a requisition in writing signed by not less than twenty members specifying the object of the meeting.

The Meeting is open to all persons and organisations in the area of benefit but voting on any issue shall be restricted to those persons aged eighteen years and over.

## 15. ALTERATIONS OF THE CONSTITUTION

Any proposal to alter this Constitution must be delivered in writing to the Secretary of the Committee not less than twenty eight days before the date of the meeting at which it is to be considered.

An alteration will require approval of both

Subject to the following provisions of this clause the constitution may be altered by a resolution passed by not less than two thirds of the members present and voting at a general meeting. The notice of the general meeting must include notice of the resolution, setting out the terms of the alteration proposed.

No amendments may be made to clause 1, 3, 8, 16 or this clause without prior consent in writing of the Commissioners.

No amendments may be made which would have the effect of making the Charity cease to be a charity at law.

## 16. DISSOLUTION

If the Committee by a simple majority decides at any time on the grounds of expense or otherwise that it is necessary or advisable to dissolve BMVHPF it shall call a meeting of all members of BMVHPF who have the power to vote, of which meeting notice shall be given as provided in "Notice of Meeting" hereof and shall also be advertised in a newspaper circulating in the area of benefit and also given in writing to the Charity Commissioners for England and Wales. If such a decision shall be confirmed by a simple majority of those present and voting at such meeting the Committee shall have the power to dispose of any assets held over by or in the name of BMVHPF. Any assets remaining after the satisfaction of any proper debts and liabilities shall be applied towards charitable purposes for the benefit of the inhabitant of the area of benefit as the Committee may decide and as may be approved by the Charity Commissioners of England and Wales.

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## BISHOP MONKTON PARISH COUNCIL

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### **APPENDIX 6 – Invoice from Red Bonsai re History Board.**

██████████ Bishop Monkton Local History Group Invoice no: 5301 Quote ref: Invoice date: 16/12/2022  
Payment terms: Net 15 Due date: 31/12/2022 Invoice SERVICES Al Lectern Style Interpretation Panel.  
27/06/22 Al Lectern Style Interpretation design and artwork preparation ready for print. £940.00 Map  
illustration and annotation. £185.00 VAT at 20% £225.00 Invoice total £1,350.00 Remittance should be made  
payable to Red Bonsai Ltd. Account name Red Bonsai Limited Sort 60-83-71 Account 24019194 Please note:  
late payment will attract a monthly fee of 4%

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### **APPENDIX 7 – Communication from Highways re cutting visibility splays.**

I am writing to update you on the arrangements for urban highway grass cutting in 2023/24. I would like to take this opportunity to thank those parishes that have carried out highway grass cutting in recent years. It is recognised that parishes across our region are facing significant financial challenges. With this in mind we have raised the rate that we will pay parish and town councils to cut urban highway grass in visibility areas from 7p to 7.5p per m<sup>2</sup> for the 2023/24 financial year. The County Council will continue to fund five cuts per year of the visibility grass. Details can be found at [www.northyorks.gov.uk/verges](http://www.northyorks.gov.uk/verges) Urban grass cutting payments Our current records indicate that the County Council carries out urban visibility grass cutting in your parish. Should your parish council wish to carry out these cuts the funding for grass cutting of urban highway visibility splays in your parish will be £439.23. If your parish wishes to carry out the grass cutting, please let us know by emailing [HAM@northyorks.gov.uk](mailto:HAM@northyorks.gov.uk) or by writing to us at the above address and please remember to include the name of your parish in your response. In order to ensure efficient service planning it would be appreciated if you could respond by 10th March 2023. If you do decide to carry out urban highway grass cutting we will supply a purchase order to your parish in summer 2023, so that you can invoice the County Council. Highway Asset Management Highways & Transportation Business & Environmental Services County Hall, Northallerton DL7 8AH Tel: 01609 780780 Email: [HAM@northyorks.gov.uk](mailto:HAM@northyorks.gov.uk) Web: [www.northyorks.gov.uk](http://www.northyorks.gov.uk) Our ref: Urban Highway Grass Cutting Contact: James Gilroy OFFICIAL If we do not receive any notification from you by this date, or in Parishes where the town or parish council has decided that they do not wish to cut visibility grass in 2023/24, the County Council undertake five cuts of the visibility grass and no payment will be made to the town or parish council

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# BISHOP MONKTON PARISH COUNCIL

## APPENDIX 8 – Budget for financial year 2023/2024.

### Budget

Expenditure	2023-2024 Budget	
<b>ADMINISTRATION</b>		
Salary and related costs	£5,250.00	This includes salary, HMRC/NI, payroll fees, home allowance
Stationary/Office equipment	£200.00	General stationary and printing
Website	£30.00	Domain
Insurance	£650.00	
Room Hire	£110.00	£10 per meeting.
Newsletter/Welcomes Booklet	£150.00	
Audit fees	£250.00	
Training	£500.00	
Fees	£200.00	Local Council Award,
Membership/Subscriptions	£500.00	Zoom, SLCC, YLCA, ICO, Office 365
<b>MAINTENANCE</b>		
Grounds Maintenance	£500.00	Hedgecutting, supplies, fuel, equipment for cllrs to carry out
Village Gardening	£150.00	
Grass Cutting	£2,500.00	
Asset Maintenance	£2,000.00	Play area, benches,
Sandbags and gritting	£120.00	
Beck cleaning	£360.00	
<b>PROJECTS/EVENTS/GRANTS</b>		
Festive costs	£500.00	
Speed Calming Measures		To be agreed
Footpath/Cyclepath		To be agreed
Facility improvements		To be agreed
Walking noticeboard		To be agreed
Grants	£800.00	Burial ground, wreath,
<b>RESERVES</b>		
General reserves		3-12 months expenditure. Smaller councils ideally should have increases under other budget heading, election costs.
Earmarked reserves		This is for expected and significant expenditure.
<b>Total</b>	<b>£14,770.00</b>	

Copies of the minutes of this meeting will be available on the Parish Council Website.

Copies are also available upon request to the Parish Clerk

Website: [www.bishopmonktonparishcouncil.co.uk](http://www.bishopmonktonparishcouncil.co.uk) Email: [bishopmonkton.pc@gmail.com](mailto:bishopmonkton.pc@gmail.com)

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## BISHOP MONKTON PARISH COUNCIL

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Income	2023-2024 Budget	2023- 2024 Current	2023-2024 Projected
Precept	£13,000.00		
HBC / NYCC (Grass Cutting)	£479.00		
Interest			
Commuted sums			
VAT	£500.00		
Other( Pinfold rent)	£70.00		
<b>Total</b>	<b>£14,049.00</b>		<b>£0.00</b>