
BISHOP MONKTON PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF BISHOP MONKTON PARISH COUNCIL HELD TUESDAY 19TH JULY IN THE METHODIST ROOM.

Commenced: 19.00 hours

Concluded: 20.41 hours

Present: Cllrs: Verrill (Chairman) Parsons (Vice Chair), Garnett, Culshaw and S Reid (Clerk)
Also present 1 Member of the public.

2022/056 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.

The chairman opened the meeting and welcomed everyone.

2022/057 To receive any apologies and approve reasons for absence.

Apologies were received from County Councillor Nick Brown. These were noted.

2022/058 Declaration of Interests

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
There were no declarations of interest made.

b) To receive, consider and decide upon any applications for dispensation
There were no applications for dispensation.

2022/059 To confirm the minutes of the Bishop Monkton Ordinary Parish Council Meeting held Tuesday 21st June 2022 (Circulated under separate cover).

It was noted that the clerk was to circulate the communication between the PC and VHC in relation to the process for apply for commuted sums. This was omitted from the minutes of 21.06.2022.

RESOLVED That, other than the above amendment the minutes of the meeting of Bishop Monkton Parish Council held 21.06.2022 are accepted as a true reflection of proceedings.

2022/060 To receive a report from Cllr Nick Brown of North Yorkshire County Council

Cllr Brown was not present at the meeting therefore there was no report to receive.

2022/061 To receive the clerk's report

Following the resolution made at the meeting held 21.06.2022 item 2022/052 d) Cllr Culshaw has approached the persons tending the war memorial. They are happy with a contribution of £50 per year. The Parish Council are to backdate this for 5 years where payments have been missed, making a sum of £250 due. The clerk will write to Mr Ken Barker, the author of the letter which caused the PC to investigate this matter and update him of the outcome.

The forms have been completed on behalf of the resident who is looking to install a bench in memory of a young resident who sadly lost their life. Cllrs Verrill and Parsons have been instrumental in assisting the resident in locating a suitable spot to place the bench.

Communication has been sent o Cllr Brown requesting that he take over the issue of traffic on Moor Road and the installation of speed strips which Cllr Harrison was dealing with prior to the elections and subsequent changes seen.

The welcome pack for new residents has been circulated showing the Parish Councils contribution. This is in need of updating. If all councillors could forward their comments/observations Cllr Parsons will make the amendments and return to the author.

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2022/062 To consider the following financial matters:

a) To approve the schedule of payments

Payee	Details	Amount
Miss S Reid	June Expenses	XXXX
Miss S Reid	July Salary	XXXX
Miss S Reid	July Expenses	XXXX
Mr R Taylor	Church Yard Flailing May & June	£100.00
Cemetery Volunteers	Grass Cutting in Cemetery	£250.00

RESOLVED That the payments in the attached schedule be approved.

b) To note the bank reconciliation and budget reconciliation

BANK STATEMENTS		
HSBC a/c ****9457 balance as at 30.06.2022		
HSBC a/c ****2818 balance as at 30.06.2022		
Total		
Closing balance as per bank statements		
CASH BOOK		
Opening balance		
Income		
Payments to date		£6,033.66
Closing balance per cash book as at 18th March 2022		£14,750.72

The bank reconciliation was noted.

2022/063 To note the following planning matters:

a) Planning Applications

APPLICATION NO	PROPOSAL	LOCATION	APPLICANT	PC OBSERVATIONS
22/02126/OUT	Outline planning application for erection of two dwellings with access and layout considered.	Land south of Lawnfield Drive Bishop Monkton	Mr Thomas Campion	The Pc neither support nor object to the development, however would seek guarantees on suitable drainage and that the dwellings

Copies of the minutes of this meeting will be available on the Parish Council Website.

Copies are also available upon request to the Parish Clerk

Website: www.bishopmonktonparishcouncil.co.uk Email: bishopmonkton.pc@gmail.com

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RESOLVED That the observations of the council be submitted to HBC Planning Department.

b) Planning Decisions – **There are no planning decisions to be noted.**

APPLICATION NO	PROPOSAL	LOCATION	APPLICANT	DECISION

c) Planning Enforcements - **There are no planning enforcements to be noted.**

2022/064 **To receive an update on the following ongoing issues and decide upon further action where necessary:**

a) To consider the three quotes received in relation to the provision of a village information board.
RESOLVED To proceed with the quotation received from Red Bonsai @ £3,250.00 plus VAT. History group to lead on working with supplier however to obtain approval from Parish Council prior to final item being produced. To also note item to be delivered only. Members of the PC will install the unit.

b) To receive an update on the changing of the bank mandate.
 Cllr Garnett has visited HSBC and confirmed process with them. Relevant forms have been produced by the clerk and signed by members.
RESOLVED That the clerk submit the forms to progress this change.

c) To receive an update in relation to the broken handrail on the little bridge over the beck.
 The contractor has made a sample handrail which has been approved. He is now to quote.
RESOLVED That providing the quote is below £500 then Cllr Culshaw can instruct the contractor to proceed with the work.

d) To receive an update on speed strips and other ongoing matters on Moor Lane.
 There has been no movement on this
RESOLVED that the Clerk to obtain an update from Cllr Nick Brown. If this proves unsuccessful the clerk to contact highways and request 3 sets to be installed. Clerk to contact Roecliffe and ask if they will share data on strips they have in placed.

e) To receive an update on commuted sums from Cllr Verrill.
 Cllr Verrill advised there are new personnel at HBC dealing with commuted sums.
RESOLVED That the clerk write to HBC to remind them that all requests for commuted sums expenditure must be submitted via the PC Clerk, as previously agreed.

f) To receive an update on the installation of a memorial bench as requested by residents of Bishop Monkton.
 Sheila to phone highways to see if need permission. If do then submit form ASAP/

2022/065 **To consider the following new matters/correspondence and decide action where necessary.**

a) To consider the provision of plaques for the newly installed benches in the village.
 Email Tony number for plaques.

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- b) To consider the purchase of a new lawnmower for use of volunteers in grass cutting for the village.
Cllr Verril was authorised to purchase a new mower upto a maximum value of £500.00.
- c) To consider ongoing issues, especially in relation to highways matters and consider Freedom of Information request to move matters forwards.
Clerk to write to both Kebble Homes and Highways and ask FOI request.
- d) To discuss the overgrown willow tree located at the Ford and consider applying for planning permission to deal accordingly due to the tree been subject to a TPO.
Can be cut to 5M if on public highway. Sheila to contact Alan Gilleard.
RESOLVED That Cllr Parsons to make contact with HBC arboricultural manager.

2022/066 **To notify the clerk of matters for inclusion on the agenda at the next meeting.**

- Co-option
- Planning applications
- Photos for website.

2022/067 **To confirm the date of the next meeting as Tuesday 27th September 2022.**