

# BISHOP MONKTON PARISH COUNCIL

## MINUTES OF THE ORDINARY MEETING OF BISHOP MONKTON PARISH COUNCIL HELD TUESDAY 21<sup>ST</sup> JUNE 2022 IN THE BISHOP MONKTON METHODIST ROOM.

Commenced: 19.32 hours

Concluded: 20.24 hours

Present: Cllrs Verrill (Chairman), Garnett, Culshaw and S Reid (Clerk)  
Also present 1 member of the public.

**2022/043 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**

The Chairman opened the meeting and welcomed everyone.

**2022/044 To receive any apologies and approve reasons for absence.**

Apologies were received from Cllr Parsons and County Councillor Brown. These were noted.

**2022/045 Declaration of Interests**

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.  
There were no declarations of interest received.

b) To receive, consider and decide upon any applications for dispensation  
There were no applications for dispensation received.

**2022/046 To confirm the minutes of the Ordinary Council Meeting held Tuesday 19.04.2022 and the Annual Meeting of the Parish Council held Monday 09.05.2022 (Previously circulated) as true and accurate records of proceedings.**

**RESOLVED** That the minutes from both the meeting of 19.04.2022 and 09.05.2022 be accepted as true records of proceedings.

**2022/047 To receive a report from Cllr Nick Brown of North Yorkshire County Council**

Cllr Brown was not present at the meeting therefore there was no report to present.

**2022/048 To receive the clerk's report**

The clerk stated that everything was contained within the agenda and therefore there was no individual report to give.

**2022/049 To consider the following financial matters:**

a) To approve the schedule of payments

Payee	Details	Amount
Miss S Reid	May Salary	XXXX
Miss S Reid	May Expenses	XXXX
Miss S Reid	June Salary	XXXX
YLCA	Training Cllr Culshaw	£16.70
G Shervington	Jubilee Expenses	£247.80
NALC	LCAS Fee	£60.00

**RESOLVED** That the schedule of payments be approved.

Copies of the minutes of this meeting will be available on the Parish Council Website.

Copies are also available upon request to the Parish Clerk

Website: [www.bishopmonktonparishcouncil.co.uk](http://www.bishopmonktonparishcouncil.co.uk) Email: [bishopmonkton.pc@gmail.com](mailto:bishopmonkton.pc@gmail.com) Tel: 07860875612

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b) To note the bank reconciliation.

<b>BANK STATEMENTS</b>		
HSBC a/c ****9457 balance as at 30 <sup>th</sup> June 2022	£14,132.38	
HSBC a/c ****2818 balance as at 30 <sup>th</sup> June 2022	£2,131.09	
Total		£16,263.17
<b>Closing balance per bank statements</b>		<b>£16,263.17</b>
<b>CASH BOOK</b>		
Opening balance		£14,750.72
Income		£9,027.05
Payments to date		£67,514.60
<b>Closing balance per cash book as at 30<sup>th</sup> June 2022</b>		<b>£16,263.17</b>

The bank reconciliation was noted.

**2022/050 To note the following planning matters:**

a) Planning Applications

<b>APPLICATION NO</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>APPLICANT</b>	<b>PC OBSERVATIONS</b>
22/02027/FUL	Erection of calving shed and agricultural cover shed.	Ivy House Farm Boroughbridge Road Bishop Monkton HG3 3QN	MR S Simpson	The Parish Council have no objection.
22/02150/LB	Painting of all windows, exterior doors and exterior pebble dash walls. Enlargement of first floor en-suite bathroom and addition of in line roof window. Replacement of 7 no windows. Replacement of glazing to 4 no windows.	Burngarth St Johns Road Bishop Monkton HG3 3QW	Mrs Linda Cooper	The Parish council neither object nor support, owever would like it noted that this is a listed building and should come under heritage.

**RESOLVED** That the Council make the observations on the planning applications as detailed above.

b) Planning Decisions

<b>APPLICATION NO</b>	<b>PROPOSAL</b>	<b>LOCATION</b>	<b>APPLICANT</b>	<b>DECISION</b>
22/00925/FUL	Construction of an annexe	The Old Vicarage Knaresborough Road Bishop Monkton HG3 3QQ	Mrs Susanne Featherstone	Grant Planning permission subject to conditions.

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21/01715/FUL	Re-development of the Lamb and Flag Public House to form 2no dwellings, re-development of existing holiday lets to form 1no dwelling and development of 2no dwellings.	Lamb and Flag Inn Boroughbridge Road Bishop Monkton HG3 3QN	Mr & Mrs Pawson	Refuse planning permission
22/01603/TPO	Works to TPO Order 04/1970 T3 RPB Ash – Crown lift to 4.3m above ground level with maximum pruning cuts 100mm (to reduce shading part of garden)	April Cottage Hungate Bishop Monkton HG3 3QL	Mr John Feeny	Approved subject to conditions.
22/01715/FUL	Erection of 2no single storey extensions. Internal alterations.	Bishop Monkton Methodist Church Boroughbridge Road Bishop Monkton HG3 3QF	Bishop Monkton Methodist Church	Approved subject to conditions.
22/01644/TPO	Works within TPO order 04/1970 G3 RPB – Crown lift 1no Beech by 20% providing a 2m clearance to property.	Cobble End 1 Melrose Crescent Bishop Monkton HG3 3SW	Mrs Sarah Roe	Grant Consent subject to conditions.
APCHNOTT 21/00116/REFTPO	Fell 2no Birch Trees (T1 and T2) and replant with one Sorbus acuparia and one Sorbus aria. Within Group G1 of Tree Preservation Order 50/2016	Glenroyd House Boroughbridge Road Bishop Monkton HG3 3QN	Carol Walton	An appeal has been made to the Secretary of State in respect of the proposed development on site. The appeal is against the council's refusal of TPO consent. Anyone wishing to make views on the case must quote reference APP/TPO/E2734/8808. The appeal documents will be available for inspection by appointment at HBC Customer Services

The Planning decisions were noted.

c) Planning Enforcements - **There are no planning enforcements to note.**

**2022/051 To receive an update on the following ongoing issues and decide upon further action where necessary:**

a) To receive an update from Cllrs Culshaw and Parsons on the recent meeting of the BMVHQE11PF.

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Meeting was attended. Majority of discussion was around the jubilee. Some discussions took place around maintenance of the village hall and security systems.

- b) To receive an update on the provision of a village information board.  
**RESOLVED** That there is no further update at present. To defer this item to the next meeting.
- c) To receive an update on the changing of the bank mandate.  
The clerk reported that she had taken the completed forms into Barclays in Ripon at the beginning of the year. Despite all attempts she is unable to satisfactorily resolve this matter as the bank will not speak to her because she is not authorised.  
**RESOLVED** That Cllr Garnett will visit the local branch and attempt to move the process on.
- d) To receive an update in relation to the broken handrail on the little bridge over the beck. It was reported that a sample had been produced to which Cllr Culshaw had requested some amendments.  
**RESOLVED** To defer this item to the next meeting.
- e) To receive an update on speed strips on Moor Lane.  
The clerk is to ask Cllr Brown to follow up on this. 3 sets are required. The PC must be consulted prior to installation to ensure they are in the correct locations.

**2022/052 To consider the following new matters/correspondence and decide action where necessary.**

- a) To consider the Harrogate Borough Council consultation in relation to waste bins and make observations as required.  
**RESOLVED** That the clerk submit the observations of the members.
- b) To receive an update on commuted sums from Cllr Verrill.  
Following discussions with officers at HBC Cllr Verrill confirmed that it had been agreed that commuted sums would be available for the history bench and possibly the handrail on the bridge in the centre of the village.  
**RESOLVED** That the clerk write to HBC to discuss this further.
- c) To note that item 2022/038 d) at the ordinary council meeting held 19.04.2022 was relayed incorrectly. The volunteers were looking for their annual contribution from the Parish Council towards costs incurred and NOT the provision of a new lawnmower.  
**RESOLVED** That this is ok as the amount is the same at £250.00
- d) To consider the maintenance of the village War Memorial and decide requirements and how to proceed.  
**RESOLVED** That Cllr Culshaw will speak to the persons concerned and update the members accordingly. It was agreed that £50 per year, backdated for 5 years was an acceptable amount to pay, dependant upon discussions with the persons tending the memorial.

**2022/053 To notify the clerk of matters for inclusion on the agenda at the next meeting.**

**2022/054 To confirm the date of the next meeting as Tuesday 19<sup>th</sup> July 2022.**

**2022/055 Public participation**