

---

# BISHOP MONKTON PARISH COUNCIL

---

## MINUTES OF THE BISHOP MONKTON PARISH COUNCIL MEETING HELD TUESDAY 15<sup>TH</sup> MARCH 2022 IN THE BISHOP MONKTON SCHOOL ROOM.

Commenced: 19.00pm

Concluded: 20.42pm

Present: Cllrs Verrill (Chairman), Parsons (Vice Chair), Garnett, County Cllr Harrison and S Reid (Proper Officer)

There was also one member of the public present.

**2022/015 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**

The chairman opened the meeting and welcomed everyone.

**2022/016 To receive any apologies and approve reasons for absence.**

Apologies were received from Cllr Culshaw and District Cllr Brown. These were accepted by the members.

**2022/017 Declaration of Interests**

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests  
There were no declarations of interest made.

b) To receive, consider and decide upon any applications for dispensation  
There were no applications for dispensation made.

**2022/018 To confirm the minutes of the full council meeting held on Tuesday 21.12.2021 (Previously circulated) as a true and accurate record of proceedings.**

**RESOLVED** That the minutes be accepted as a true record of proceedings.

It is to be noted that the agenda item above, 2022/018 should state minutes from the council meeting held 15.02.2022 and NOT 21.12.2021.

**2022/019 To receive a report from Cllr Harrison from North Yorkshire County Council**

1. The structural change order for the local government reorganisation has gone through the house of lords and will be signed this week. The forthcoming elections will elect 90 councillors to serve for 1 year to serve alongside the current district councillors and then April 2023 the existing district councillors will cease and the only councillors will be the 90 elected who will continue for a further 4 years under the new unitary authority.
2. Covid rates are rising again although hospital admissions are lower.
3. Harrogate Borough council are trialling wheelie bins for recycling waste. If this is successful this may then be rolled out across the county.
4. The new swimming pool in Ripon is now open. Planning permission has also been granted to replace the Knaresborough Leisure Center.
5. Council tax has increased by 1.99% however the County Council added 2% to cover adult social care costs.
6. Cllr Harrison has received the data from the speed strips survey. Once he has studied the data he will consult with the members to discuss the options available to the village.

---

## BISHOP MONKTON PARISH COUNCIL

---

7. There is an issue both with speeding and pedestrians on Moor Road. The members feel very strongly about this and at their request Cllr Harrison has agreed to arrange for speed strips to be placed in this location, however the Parish Council have to pay the cost of this. This is in the region of £120.00 per set of strips. Cllr Harrison advised that from the top of Moor Road to the crossroads in the village it is 1.1 Kilometres. The cost of providing a footpath is half a million pounds per kilometre.
8. There is a trial of a bus servicing rural villages. These usually are not utilised enough so the demand responsive service is being trialled. The bus covers a certain area. There are set bus stops. The user books the bus and it arrives at the given time. Early indications are that this is being utilised well.

- 2022/020**      **To receive a report from Cllr Brown from Harrogate Borough Council**  
Cllr Brown was not present at the meeting therefore there was no report to receive.
- 2022/021**      **To receive the clerk's report**  
The clerk's verbal report was noted,
- 2022/022**      **To consider the following financial matters:**  
a) To approve the schedule of payments (**Appendix 2**)  
**RESOLVED** That the schedule of payments be approved.  
b) To note the bank reconciliation and budget reconciliation (**Appendix 3**)  
The bank reconciliation was noted.
- 2022/023**      **To note the following planning matters:**  
a) Planning Consultations (**Appendix 4**)  
There are no planning consultations to consider.  
b) Planning Decisions (**Appendix 5**)  
The planning decisions were noted.  
c) Planning Enforcements (**Appendix 6**)  
There are no planning enforcements to be noted.
- 2022/024**      **To receive an update on the following ongoing issues and decide upon further action where necessary:**  
a) To consider the distribution of the jubilee mugs and decide any further action as necessary.  
Discussions have taken place with the headmistress of the school. It is proposed to give the mugs out as the school assembly on Monday 6<sup>th</sup> June 2022. Cllr Parsons is happy to attend and give a small presentation to the children about the significance of this event.  
**RESOLVED** Cllr Parsons to order 125 mugs and distribute as detailed.  
b) To receive an update on the BMVHQE11PF and decide any further action as necessary.  
Cllr Verrill and the clerk updated the members of their progress, including the clerk's email advising that the members of the council are looking at matters to familiarise themselves with the workings of the village hall and playing fields having found out they are the trustees.  
**RESOLVED** That Cllr Verrill and the clerk continue with the work they are doing and arrange to have a meeting with the members of the village hall management committee at the earliest opportunity.

---

## BISHOP MONKTON PARISH COUNCIL

---

- c) To consider the provision of a village information board and decide any further action as necessary.  
**RESOLVED** The clerk to obtain prices for this item.
- d) To receive an update on the changing of the bank mandate and decide any further action as necessary.  
The clerk reported that having heard nothing she has chased this up with the business section and they claim they have not received the paperwork which the clerk took into branch along with the relevant ID on 1<sup>st</sup> February 2022.  
**RESOLVED** The clerk to obtain a further set of documents to make the changes and once signed to re-submit to the bank.

2022/025

**To consider the following new matters/correspondence and decide action where necessary.**

- a) To discuss the grass cutting for the forthcoming year and decide any further action as necessary.  
**RESOLVED** That the members wish to continue with the services of Farm and Land Services for the forthcoming financial year 2022/2023 in relation to the verges in the village.
- b) To consider the option of employing a window cleaner for the bus shelter and decide any further action as necessary.  
**RESOLVED** that Cllr Verrill to obtain price for cleaning and report back.
- c) To consider the option of employing a contractor to remove and dispose of the village Christmas tree and decide any further action as necessary.  
**RESOLVED** That the clerk employ the services of a contractor to remove the Christmas tree.
- d) To consider the broken handrail on the little bridge over the beck and decide any further action as necessary.  
**RESOLVED** Cllr Garnett will communicate with Cllr Culshaw in relation to a contractor to carry out the works. Cllr Parsons will check whether the bridge is in the ownership of NYCC or the Parish Council prior to carrying out any repair works.
- e) To consider the provision of 2no new benches to be located on Boroughbridge Road and Ings Lane and decide any further action as necessary.  
**RESOLVED** That Cllr Garnett to order the two benches detailed at a cost of £188.00 per bench to include VAT and delivery at £60.
- f) To consider communication received from resident in relation to pot holes in the village **(Appendix 7)**  
**RESOLVED** That the council are unable to assist in this request. Clerk to advise the writer that potholes should be reported direct to highways. The number to do this is available on the parish council website.
- g) To consider Harrogate Borough Council Jubilee Grants Scheme and decide any further action as necessary. **(Appendix 8)**  
**RESOLVED** That members pass this information on to bodies who are organising Jubilee events for the village.

# BISHOP MONKTON PARISH COUNCIL

2022/026 To notify the clerk of matters for inclusion on the agenda at the next meeting

2022/027 To confirm the date of the next meeting as Tuesday 19<sup>th</sup> April 2022.

2022/028 Public participation

## APPENDIX 1 – Clerk’s Report

## APPENDIX 2 – Scheduled of Payments

Payee	Details	Amount
Farm and Land Services	Grass Cutting	£930.00
ICO	Data Protection	£40.00
S Reid	February Salary	XXXX
S Reid	February Expenses	XXXX

## APPENDIX 3 – Bank Reconciliation

BANK STATEMENTS		
HSBC a/c ****9457 balance as at 18th February 2022	£12,619.96	
HSBC a/c ****2818 balance as at 28 <sup>th</sup> February 2022	£2,130.76	
Total		£14,750.72
<b>Closing balance per bank statements</b>		<b>£14,750.72</b>
CASH BOOK		
Opening balance		£11,757.33
Income (Precept £4502, walking booklets £23, interest £0.05)		£9,027.05
Payments to date		£6,033.66
<b>Closing balance per cash book as at 18<sup>th</sup> February 2022</b>		<b>£14,750.72</b>

Copies of the minutes of this meeting will be available on the Parish Council Website.

Copies are also available upon request to the Parish Clerk

Website: [www.bishopmonktonparishcouncil.co.uk](http://www.bishopmonktonparishcouncil.co.uk) Email: [bishopmonkton.pc@gmail.com](mailto:bishopmonkton.pc@gmail.com)

## BISHOP MONKTON PARISH COUNCIL

### APPENDIX 4 – Planning Consultations – there are no planning consultations to consider.

Application No	Proposal	Location	Applicant	PC Comments

### APPENDIX 5 – Planning Decisions

Application No	Proposal	Location	Applicant	Decision
TPO98/2021	TPO	Ashley House Boroughbridge Road Bishop Monkton HG3 3QN		Confirmed
22/00389/FUL	Erection of a single storey rear extensions to nos 9 & 10 St Johns Crescent. Erection of porch to side elevation of no 9 St Johns Crescent (revised scheme)	9 & 10 St Johns Crescent Bishop Monkton	Mr & Mrs Beach and Mr & Mrs Morrell	Grant planning permission subject to conditions.

### APPENDIX 6 – Planning Enforcements – There are no planning enforcements to note.

Case Number	Location	Alleged Breach	Planning No if applicable	Details

### APPENDIX 7 – Communication received from resident.

Hello, I would like to refer you to an item we ran on the Bishop Monkton Today website about dangerous potholes on road near the village (See BMT front page, 8 March 2022), reporting that motorists had had to replace tyres and have suspensions respired as a result of running into them. One of our readerS suggests it would be helpful to produce a map showing the location of the most dangerous potholes or sunken verges so that motorists can be aware when approaching them, and avoid running into them or having to swerve at the last minute possibly putting them in the path of oncoming cars coming from the other direction. I am writing to ask if the Parish Council and/or BM Action Group think it would be worth getting the danger spots mapped. We would then be happy to run them on our website so motorists can be are of the hazard. I myself ran into one of these the other day, and had to keep going through it because there were cars coming on the other side of the road. Please let me know if anything can be done along the lines suggested. Many thanks

Copies of the minutes of this meeting will be available on the Parish Council Website.

Copies are also available upon request to the Parish Clerk

Website: [www.bishopmonktonparishcouncil.co.uk](http://www.bishopmonktonparishcouncil.co.uk) Email: [bishopmonkton.pc@gmail.com](mailto:bishopmonkton.pc@gmail.com)

### APPENDIX 8 – HBC Jubilee Grants Scheme.

**Subject:** The Queens Platinum Jubilee Community Grants scheme

#### **Harrogate Borough Council Platinum has launched The Queens Platinum Jubilee Community Grants scheme**

The Platinum Jubilee in 2022 will mark seventy years of Her Majesty's reign. An extended bank holiday, from Thursday 2 to Sunday 5 June 2022, will provide an opportunity for communities throughout the United Kingdom, Commonwealth and the world to come together to celebrate this historic milestone.

Harrogate Borough Council has made available a funding pot of £15,000. Community groups and organisations can apply for grants of between £200 to £1,000 for events and activities taking place over the Jubilee bank holiday and up to £2,000 for legacy projects that must be completed by 30 September 2022. Applicants must show a clear link to the celebration of the Queen's Jubilee in terms of theme and activity planning.

Harrogate Borough Council is hoping that local community groups and organisations will join in with the festivities and use this grant funding to bring local communities and individuals together to celebrate The Queen's Jubilee.

Platinum Jubilee Community Grants Fund is now open. guidance notes and the online application form can be found at [Platinum Jubilee community grants – Harrogate Borough Council](#) The closing date for all applications is noon on Friday **8<sup>th</sup> April** 2022 and applicants will be notified of the outcome of their application on the week commencing 25<sup>th</sup> April 2022

Please forward to your contacts