
BISHOP MONKTON PARISH COUNCIL

Minutes of the Parish meeting held on
16th January 2020 at Bishop Monkton Methodist School Room.

Commenced: 6.00pm
Concluded: 8.30 pm

Present: Cllr Pamela Brown (Chairman)
Cllr Stephen Verrill
Cllr Tony Garnett
Cllr Ken Harper
Cllr George Ayliffe
Cllr Ben Cairns

Clerk: Rebecca Crabtree

1920/180 Reminder by the Chairman of the Council's expectations for the audio or visual recording of this meeting.

Cllr Brown welcomed all and stated that the Clerk was recording the meeting.

1920/181 Public Participation

There were four members of public present and raised the following concerns:

- One resident made a suggestion about an application. Cllr Verrill and Cllr Cairns declared an interest and left the room. The resident suggested that Cllrs should print an A3 scale plan of applications drawings when they are considering applications in the future to ensure the scale of the development is appreciated. All Cllrs councillors agreed to do this.
- A resident raised his concerns about the willow trees at the Ford being cut back and Cllr Garnett explained why the work was being carried out. Cllr P. Brown confirmed that the tree will be replaced. It was also noted that there is deadwood on the maple tree and the Cllrs agreed to look at this.
- A resident raised his concerns regarding the cross roads and that the Vehicle Activated speed sign located at the side of St Johns Church on Knaresborough Road was currently not working. It was requested that the sign is moved to a more effective site.

1920/182 To receive apologies and approve reasons for absence

None

1920/183

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

Cllr Cairns and Cllr Verrill already declared an interest in the public participation session.

b) To receive, consider and decide upon any applications for dispensation

None

1920/184 To confirm the minutes of the meeting held on 21st November 2019 as a true and correct record.

Resolved that the minutes from the meeting held on 21st November be approved as a true and accurate record and signed by Cllr P. Brown.

1920/185 To receive a report from Cllr Harrison from North Yorkshire County Council

Cllr Harrison gave an update on speed calming measures and gave the Cllrs options to consider.

- Cllr Harrison was under the impression that new signs had been installed at the crossroads and white lining. It was confirmed that only the white lining had been completed. Cllr Harrison will contact the Highways Department about the signs.
- It was confirmed that the speed table that was proposed outside the new development is not being installed because it won't be effective and a speed table can't be situated where vehicles are entering from a non-

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urban road to an urban road. A chicane has been considered instead. The Highways department has attended the site and confirmed that there is only one site that a chicane can be installed between the crossroads and junction. It will be a one-sided chicane, where vehicles coming into the village will need to give way. Cllr Harrison confirmed that they have tested the proposed site with a parked car and it would be beneficial and safe, however he has stated an objection would be raised by the resident at the said site.

- The crossroads was discussed and it was noted that there will be a new development on the land as it has been allocated on the Local Plan. This will make an impact on the crossroads. The PC has requested that the developer considers the proposed entrance to the development on Knaresborough Road and the impact it will have. Cllr Garnett confirmed that it is in the very early stages and that the developer will be holding a consultation for members of the public before a planning application is submitted.
- Cllr Harper asked if a warning sign could be installed 100 yards before the 'give way' sign at the cross roads coming down Moor Road from A61. Cllr Harrison agreed to look into this.

Resolved that the Cllrs agreed for a raised chicane to be installed on Knaresborough Road, heighten the current rumble strips and the vehicle activated speed sign are to be moved further out towards Ripon and before the junction to Harvest View.

1920/186 To receive a report from Cllr Brown from Harrogate Borough Council

Cllr N. Brown gave an update on the following:

- Crescent Gardens has now been sold for 4 million.
- Cllr Brown has instigated an investigation into the aftermath of the UCI and the costs that will be involved as this will make a financial impact on the rural areas due to Harrogate not having a Town Council.
- There is a proposal to raise Council Tax by 1.99% in Harrogate.
- Cllr Verrill made Cllr Nick Brown aware that the Council would like a footpath/cycle path on Moor Road leading to the A61 and asked for his support. Cllr Nick Brown agreed.
- The Local Plan is still not approved by the inspector but there have been a number of development planning applications refused and the planning department is taking note of what the inspector has said so far.
- Cllr Garnett asked if Cllr Nick Brown would agree to have his input with the new development and help the council with any issues. Cllr Brown agreed.
- Cllr Verrill asked for Cllr Nick Browns advice regarding a planning application and Cllr Nick Brown agreed to support the Parish Council.

1920/187 Financial matters:

a) To approve the schedule of payments

Resolved that the schedule of payments and additional invoices were approved.

Payee	Description	Total
Burial Ground Committee	Donation	£250.00
R. Crabtree	Salary	311.95
HMRC	PAYE & NI	£73.00
R. Crabtree	Stationary	£11.35
Yorkshire Accounts	Payroll Fees	£36.00
Tony Garnett	Bench repair parts	£45.53
The Royal British Legion	Donation	£18.50
Crabtree	Salary	£193.95
HMRC	PAYE and NI	£44.40
Crabtree	Ink cartridges	£6.98
YLCA	Training	£15.00
Farm and Land Services	Grass cutting	£68.40
S. Verrill	Grit	£90.72
S.Verrill	Christmas Tree and batteries	£53.95
B. Upton	Air filter for mower	£7.79

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b) To note RFO's report

The RFO report was noted.

c) To approve the Clerks Timesheet for November and December 2019

Resolved to approve the timesheets.

d) To consider and approve the budget and precept demand for the year 2020-2021

Resolved that the budget was approved and the precept demand is to remain the same at £20.84 per Band D household.

e) To note that Cllr Ayliffe has completed an Internal Check of the accounts

It was noted that Cllr Ayliffe completed the internal check and that he requested the Clerk to put numbers on the invoices.

1920/188 To receive an update on the following ongoing issues and decide upon further action where necessary:

a) To receive an update on traffic calming measures

See item 1920/185.

b) To receive an update on the abandoned car on St John's Way (PB)

Cllr P. Brown confirmed the car had now been moved.

c) To consider a History Walk noticeboard for the village

Cllr Verrill confirmed that Sean Wright of Harrogate Borough Council had agreed that commuted sums could be used towards this project.

Resolved that the Clerk will contact Chris. Bagnall and request him to obtain three quotes and prepare designs for the noticeboard for the Council to consider at the February meeting. All agreed for HBC to carry out an investigation into permission requirements at a cost of £64.

d) To receive an update on the beck benches

Cllr Garnett has repaired 2 benches and will repair another one in the next month.

e) To consider and approve quotes for grass gutting in 2020

Resolved that the Clerk will prepare a specification and obtain three quotes.

f) To agree to donate £250 to the Burial Ground Committee for 2020.

Resolved that the council agreed to donate £250 to the committee for 2020.

g) To agree the date of the meeting being held in October 2020

Resolved to agree the date later in the year.

h) To receive an update on the beck trees

Cllr Garnett gave an update. Permission has been granted to fell one of the willow trees and crown lift the remaining tree. Three quotes are required.

Resolved that Cllr Garnett will prepare a specification for the willow trees and Cllr P. Brown will request the quotes. Cllr Garnett will put an application in for reducing lower branches from the sweet chestnuts along the beck on Main Street and towards the church.

1920/189 To review/adopt the following policies and procedures:

a) Security Incident Policy

Resolved to adopt the policy.

b) Grievance Policy

Resolved to adopt the policy.

c) Disciplinary Policy

Resolved to adopt the policy.

1920/190 Matters requested by the councillors:

a) To agree to a prepare a newsletter

Resolved that the council will include more information in the Parish magazine.

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b) To discuss cleaning the beck and agree any necessary action

It was confirmed this had already taken place and it was noted that more advertising was required when this year cleaning is proposed.

c) To discuss the festive lights and tree and agree any action where necessary (PB)

CLlr P. Brown thanked Cllr Harper, Cllr Verrill and Cllr Garnett for installing the Christmas tree and festive lights and for replacing batteries as required. These lights will be reinstalled and improved for Christmas Period 2020 The old Christmas Tree would be removed in a month or so when it starts failing.

d) To discuss the condition of the road opposite the development and agree action where necessary (SV)

The correspondence was received in respect of Red House Development Site – this was noted and all agreed to monitor the situation and that it was temporary and would regenerate once the development was completed.

e) To receive an update on the Local History Group meeting (AG)

Cllr Garnett gave a review of the meeting which was held to report on investigations carried out to locate the position of the former Bishops Palace.

f) To consider improvements to the footpath and cycle track leading to the A61(SV)

Resolved that the Clerk will contact Cllr Harrison and request the information that he would need to move the project forward.

1920/191 To receive the following planning decisions/information:

Reference Number	Brief description and Location	Comments	Status
19/03190/FUL	Formation of entrance wall with gate to front of the property. 1 The Old Corn Mill, Brook Cottage Boroughbridge Road	Resolved: To defer.	Approved subject to conditions
19/03730/TPO	Crown reduction of 2 no. Birch trees within Tree Preservation Order 42/2011. Otter Croft 2 Knaresborough Road	Option A - No objection	Refused
19/03603/DISCON	Approval of details required under condition 3 (Drawings), conditions 4 and 6 (Highways Safety) and condition 5 (Drainage) of Planning Permission 17/01344/OUT -Outline application for 1 no. dwelling and access with all matters reserved. Paddock House, Hungate	Option A - No objection	Current
19/04177/LB	PROPOSAL: Listed building consent for formation of entrance wall with gate to front of the property. LOCATION: Brook Cottage 1 The Old Corn Mill Boroughbridge Road	Option A – No objection	Approved subject to conditions
19/04260/TPO	PROPOSAL: Lateral reduction (by 3m) of 1 no. Oak (T5) within Tree Preservation Order 16/1990. LOCATION: Dransfield House Main Street	This application was already approved before the meeting took place.	Approved

1920/192 To consider and decide upon the following planning applications:

Reference number	Brief description and address	Comments
19/04934/PBR	PROPOSAL: Prior notification for conversion of agricultural building to form 1 dwelling with associated building works. LOCATION: Mill View Mill View Boroughbridge Road	The Parish Council objects to this application on the following grounds: See below
<ul style="list-style-type: none"> To qualify for the permitted development rights afforded by Class Q, the building must be an Agricultural Building as defined in the General Permitted Development Order which reads as follows: A building (excluding a dwelling house) used for agriculture and which is so used for the purposes of a trade or business. The building is still used for equestrian use (stabling of two horses) and has been since its construction in late 2012 , awaiting the building of the new stable block which has recently been approved. 		

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- A C/P/H number is a legal requirement to keep certain animals (including sheep) This is a legal requirement regardless of whether the animals are for agriculture or kept as pets.
 - The actual building is a single storey, the proposed drawings are not to scale and clearly show it as a double storey, these plans are inaccurate and should be disregarded. Scaled drawing should be provided showing the correct openings and windows as existing. All drawings to show size and elevations.
 - The applicant has few sheep and the council feels that this along with horse use does not fall under agricultural use.
 - The applicant claims that the barn was on site in 2011 and that haylage was stored in it from July 2012 but the Google map photo attached from July 2012 clearly shows that there is no barn on site at that time or any signs of it being built. To meet the criteria for Part Q it states that the building has to be part of and used for 100% agriculture as part of an established sustainable business. If the building was not even built in July 2012 it is not possible for it to be part of an established business. Neither is it part of a larger established agricultural unit or working farm. If the applicant claims it is an established agricultural business then evidence should be available and provided to support this, ie flock sizes, vet bills accounts etc.
 - The applicant has previously had an application approved for holiday units and temporary residence/managers house. Harrogate Borough Council approved the application (with conditions and stated the following reasons for the conditions on the public notice:
 - o The dwelling house proposed would not be acceptable at this location if it was not necessary to support the holiday accommodation which benefits the rural economy and tourism. o The holiday units will make a valuable contribution to the economy and to tourism and this benefit outweighs the harm to the character of the area. Without this benefit the proposal would not be acceptable.
 - o The dwelling house is necessary for the operation of the holiday units which will make a valuable contribution to the economy and to tourism and this benefit outweighs the harm to the character of the area. If the dwelling house was not necessary to meet the needs of the business it would not be acceptable at this location. o These facilities are necessary for the successful operation of the holiday business.
- Further applications have been approved including a garage and tack room. The Parish Council is concerned that approving this application will lead to overdevelopment and a change of use of the site will occur. The Parish Council would like to request that HBC follow the same guidelines when considering this application as they did with the holiday lets/managers house and deem that the dwelling is not acceptable at the location as stated above.
- The Parish Council can not see any measurements on the plans and would request that HBC seek these to ensure they have a to scale plan when considering.
 - A structural engineers report should be provided as proof that this building would be suitable to convert without major structural changes.
 - The site borders the conservation area and is opposite a listed building, The Corn Mill.

19/04912/FUL	PROPOSAL: Raising of roof and alteration of pitch; Erection of dormer extension. LOCATION: 10 Meadowcroft Drive	C The Parish Council does not object or support the application.
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1920/193 To consider the following new correspondence received and decide action where necessary:

a) To consider a 20mph zone in the village

The correspondence was discussed.

Resolved that the council agreed to look at this in the future once they know the infrastructure and proposed speed calming measures that are due to be implemented. The Clerk will write to the resident.

b) To note the Main Modifications Consultation that is being held between 3rd January and 31st January 2020

This was noted.

c) To note the YLCA Spring Conference being held on 28th March 2020

The conference was noted.

1920/194 To notify the clerk of matters for inclusion on the agenda at the next meeting

The Clerk will request agenda items a week before the next meeting.

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a) In accordance with Schedule 12A, Local Government Act 1972, the following item will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore recommended pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded

No public present.

b) Village hall and playing fields

Cllr Ayliffe gave an update on the Village Halls recent meeting.

c) Housing development

Cllr Garnett gave an update and confirmed that the developer will be arranging a meeting with members of public to be held at the Village Hall before the planning application is submitted for sites BM2 and BM4 of the draft local plan.

1920/196 To confirm the date of the next meeting as Thursday 20th February in accordance with the agreed schedule

The next meeting is to be held on 20th February 2020 at 6pm.