
BISHOP MONKTON PARISH COUNCIL

Minutes of the Parish meeting held on 18th June 2020 via a remote meeting using Zoom

Commenced: 6.25pm

Concluded: 6.50pm

Present: Cllr Pamela Brown (Chairman)

Cllr Stephen Verrill

Cllr Tony Garnett

Cllr Ken Harper

Cllr George Ayliffe

Clerk: Rebecca Crabtree

2021/001 Introduction from the Chairman

Cllr P. Brown welcomed all to the first remote meeting

2021/002 Public participation

No public present.

2021/003 To receive apologies and approve reasons for absence

Apologies were received from Cllr Cairns and reasons were approved.

2021/004 Declarations of interest

a) To receive any declarations of interest not already declared under council's code of conduct or members

Register of Disclosable Pecuniary Interests

None declared.

a) To receive, consider and decide upon any applications of dispensation

None received.

2021/005 To confirm the minutes of the meeting held on 20th March 2020 as a true and correct record.

Resolved that the minutes from the meeting held on 20th March 2020 be approved as a true and accurate record and signed by Cllr P. Brown.

2021/006 Financial matters

a) To approve the bank reconciliation and budget comparison for 2019/2020

Resolved to approve the bank reconciliation and budget comparison for 2019/2020

b) To approve the Asset Register

Resolved to approve the Asset register

c) To certify Bishop Monkton Parish Council as exempt from external audit for fiscal year 2019/2020

Resolved that Bishop Monkton Parish Council is exempt from external audit for the year 2019/20 as its annual turnover does not exceed £25,000

d) To note the Annual Internal Audit Report for 2019/2020 included at page 4 of the Annual Governance and Accountability Return 2019/2020

Resolved that Annual Internal Audit Report for 2019/20 included at page 4 of the Annual Governance and Accountability Return 2019/20 be noted.

e) To approve Section 1 - Annual Governance Statement 2019/2020 for Bishop Monkton Parish Council on page 5 of the Annual Governance and Accountability Return 2019/20

Resolved that Bishop Monkton Parish Council approve Section 1 Annual Governance Statement 2019/20 for Bishop Monkton Parish Council on page 5 of the Annual Governance and Accountability Return 2019/20.

f) To approve Section 2 - Accounting Statements 2019/20 for Bishop Monkton Parish Council on page 6 of the Annual Governance and Accountability Return 2019/2020

Copies of the minutes of this meeting will be available on the Parish Council Website.

Copies are also available upon request to the Parish Clerk

Website: www.bishopmonktonparishcouncil.btck.co.uk Email: bishopmonkton.pc@gmail.com Tel: 07860875612

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Resolved that Bishop Monkton Parish Council approve Section 2 Section 2 - Accounting Statements 2019/20 for Bishop Monkton Parish Council on page 6 of the Annual Governance and Accountability Return 2019/2020

g) To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities. This includes:

- **Certificate of Exemption**
- **Annual Internal Audit Report 2019/20**
- **Section 1 – Annual Governance Statement 2019/20**
- **Section 2 – Accounting Statements 2019/20**
- **Analysis of variances**
- **Bank Reconciliation to 31 March 2020**
- **Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.**

Resolved that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, [SI 2020/404](#) The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities, Bishop Monkton Parish Council will publish the documents on the Parish Council website.

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