



Proper Officer, Sue Reid
t: 07881 989148
e: clerk@bishopmonkton-pc.gov.uk

Bishop Monkton Parish Council Minutes

MINUTES OF THE MEETING OF BISHOP MONKTON PARISH COUNCIL HELD TUESDAY 19TH NOVEMBER 2024 IN THE METHODIST ROOM.

Commenced: 19.01 hours

Concluded: 20.58 hours

Attending: Cllrs Culshaw, Oliver & Sargeson

Also Present: S Reid (Clerk) and 4 members of the public

Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 (s1) unless the presence is prejudicial to the public interest (s2)

2024/133

Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.

In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting when the public and press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

The chairman opened the meeting and welcomed everyone. In view of the resignations received from former Cllrs Verrill and Parsons the chairman acknowledged the hard work and time they had given to the council over the years and thanked them for everything they had done.

The chairman reminded everyone present that this a place of work and everyone has the right to be treated with respect, giving consideration to the clerk who is an employee of the council.

2024/134

To receive any apologies.

No apologies were received.

2024/135

To consider the apologies and decide whether to approve reasons for absence.

N/A

2024/136

Declaration of Interests

- a) To receive any declarations of interest.
No declarations of interest received.

Signed _____

Dated _____



- b) To receive, consider and decide upon any applications for dispensation
No applications for dispensation were received.

2024/137 To approve the minutes of the Bishop Monkton Parish Council Ordinary Meeting held Tuesday 15th October 2024 and Wednesday 23rd October 2024. (Circulated under separate cover)

RESOLVED That the minutes of the meetings held 15.10.2023 and 23.10.2023 were approved as true records of proceedings. The chairman signed both sets of minutes.

2024/138 Public Participation

To convene a public participation session to allow members of the public to make representation in respect of the business on the agenda. No resolutions can be made under public participation.

NOTE: The public participation session shall not exceed 15 minutes unless directed by the Chairman and each member of the public shall not speak for more than 3 minutes. A question at the meeting shall not require a response or debate during the meeting. The Chairman may direct that a written or oral response may be given.

- Member of public would like the council to keep the same grass contractor.
- It was asked why former Cllr Stephen Verrill could not chair the Staffing Committee Meeting when he was chairman of the PC, yet Cllr Culshaw, chairman of the Staffing Committee had been appointed to chair this evenings ordinary meeting of the council.
- Any words of appeal to encourage public to join the PC.
- The light over the defib is not on the agenda and member of public wished to know why.

2024/139 To receive a report from Cllr Nick Brown of North Yorkshire County Council.

Cllr Brown was not in attendance. No report was received to present on his behalf.

2024/140 Clerk's report. To note the clerks report.
The clerk's report was noted.

2024/141 Financial matters.

- a) To approve the payments as per the schedule attached.
RESOLVED that payments on the schedule be approved for payment.
- b) To note the contracted ongoing payments.
The contracted payments were noted.
- c) To note the bank reconciliation.
The bank reconciliation was noted.

2024/142 Planning matters.

- a) To consider and make observations on the following planning applications.
The council are to draft a response to the planning application.

Signed _____

Dated _____



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- b) To note planning decisions.
The planning decisions were noted.
 - c) To note planning enforcements.
There were no planning enforcements to note.

2024/143 Ongoing matters.

- a) To receive an update on the valuations of the Pinfold land following the request by the residents of Burngarth to purchase the Pinfold land. (Cllr Sargeson).
A verbal agreement has been agreed between parties. This is slightly above valuations of the three estate agents. Solicitors are now progressing this.
- b) To receive an update from Cllr Sargeson in relation to the play inspection report and proposals for replacement equipment for the play area located at the playing fields.
It was reported that the equipment is ok safety wise. There is concern with rubber surfacing coming away which is a potential trip hazard.
RESOLVED That Cllr Sargeson arranges to meet with Streetscape to discuss the play area.
- c) For members to consider replacement of certain street signs in the village.
RESOLVED That the clerk to send to highways to see if they will replace the signs. If they will not, to ask if the Parish Council can replace them being as they are highways property and on highways land.
- d) To receive an update from the working party in relation to the plan to provide an item to celebrate the Coronation of HM King Charles III, namely the Coronation Walk and decide any action as appropriate. (Cllr Culshaw)
RESOLVED To defer this item as it will be included in item 2024/150 j.
- e) To receive an update on highways matters, including traffic calming on Knaresborough Road and Moor Road, and consider any action required. (Cllr Verrill)
RESOLVED That Cllr Oliver to investigate potential ways to resolve any issues and speak to village hall to see if they will be interested in assisting.
- f) To receive an update in relation to the Deed of Easement between Yorkshire Water, Keble Homes and Bishop Monkton Parish Council.
RESOLVED That Cllr Sargeson to review the initial draft document and advise if the content is acceptable to proceed with.
The clerk to contact the Solicitors to enquire if there is anything the council should be concerned about.
That the Village Hall should be invited to be involved in order that they are aware what the PC have agreed.

Signed _____

Dated _____



- g) To receive an update on the provision of blue historic signs to be located in prominent positions within the village.
RESOLVED That the clerk write to the History Group again.

2024/144 New matters and correspondence.

Cllr Culshaw requested that item 2024/150 be moved from confidential to here.

RESOLVED That the above motion be approved.

2024/150

For the council to note that action has been taken by the staffing committee in relation to a complaint received from a member of the public.

- a) For the council to consider the provision of a Christmas tree for display in the village.
RESOLVED That the council intend to utilise an already existing tree in the village and decorate this.
- b) For the council to consider paying the clerks annual subscription to SLCC.
RESOLVED That the council approve to pay the clerk's SLCC subscription. This is detailed in the payments to approve list.
- c) For the council to note the annual pay awards have been agreed. Salary will increase accordingly as of November 2024 and back pay calculated from April to end October 2024.
The council noted this item.
- d) For the council to consider the communication received in relation to speeding/speed cameras and decide any further action.
RESOLVED That the council approve supporting the call for speed devices in North Yorkshire.
- e) For the council to consider the motion for formal adoption of BishopMonkton-PC.Gov.UK and associated web and mail systems through Parish-Online.
The new website is running concurrently with the old one
RESOLVED To adopt all motions. For the old website to be maintained until end December 2024 then closed. The clerk to give notice to Hugo Fox.
- f) For the council to consider the adoption of a Bishop Monkton PC IT Policy.
RESOLVED That the policy be adopted.
- g) For the council to consider the communication received in relation to the proposed new play area.
No decisions have yet been made. Wishes of residents will be considered before anything is approved.

Signed _____

Dated _____



RESOLVED That the clerk write to the author of the letter and advise the position.

- h) For the council to note the Internal Controls against Internal Accountant's report for FY23-24.
The Council noted this.
- i) For the council to note the communication in relation to the Parish Portal.
The Council noted this.
- j) For the council to note the update on Uredale Community Partnership meeting 24th October.
NYC have created the Uredale Partnership. This is for groups to share ideas on how to improve things within a designated geographical area. Various local plans were reviewed with some areas identified for further review, for example, transport in rural areas, community cohesion events etc. As a result, some working groups were set up to explore further. Cllr Culshaw connected with Ripon together. As part of this group there is an individual who looks after footpaths. Some funding is being sourced. The Coronation Walk is going to be a pilot in applying for lottery funding for the area.
The Council noted this.
- k) For the council to consider the planning application from Avant Homes and decide their response to same.
RESOLVED That a response will be drafted to submit to the planning authority.
- l) For the council to consider the sum to award to the member of public for the ongoing maintenance of the village memorial.
RESOLVED That the sum of £75.00 be awarded.
- m) For the council to consider the proposed date of 19th November for the formal switchover to the new website.
RESOLVED That this date was approved.
- n) For the council to consider the draft budget for the financial year 2025/2026
- o) **RESOLVED** To defer this to the December meeting.
- p) For the council to consider the Grass Cutting Contract for the year April 2025 / March 2026.
RESOLVED To defer this to the December meeting.

Signed _____

Dated _____



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- 2024/145 **To agree items to be communicated to residents, and the methods to be employed.**
- **Update on councils plans on the playground and involvement of the public and school and seeking funding.**
 - **Update on website.**
 - **Council reviewing the budget for 2025/2026**
 - **Support for static speeding cameras in North Yorkshire**
 - **Coronation walk applying for lottery funding.**
- 2024/146 **To notify the clerk of matters for inclusion on the agenda at the next meeting.**
- 2024/147 **The next Ordinary meeting of Bishop Monkton Parish Council will be held Tuesday 17th December 2024 in the Methodist Room.** *The latest date for members to submit items for consideration on the agenda and reports on tasks is Monday 9th December 2024.*
- 2024/148 **To consider the exclusion of the public and press under the Public Bodies (Admission to Meetings) Act 1960.**
- 2024/149 **To receive a sensitive document from NYC and consider the councils response.**
RESOLVED That Cllr Culshaw liaise with NYC, as agreed by members.
- 2024/150 **For the council to receive a confidential report from the Staffing Committee and decide any actions as appropriate.**
This matter had been moved to the main body of the meeting under item 2024/144 - New matters and correspondence.

Signed _____

Dated _____