

BISHOP MONKTON PARISH COUNCIL

Minutes of the Ordinary Meeting of Bishop Monkton Parish Council held Tuesday 19th March 2024 in the Methodist Room, Bishop Monkton.

Commenced:	19.01
Concluded:	The meeting was not formally closed although certain members left at 21.35.
Attending:	Cllrs Verrill (Chairman), Culshaw, Garnett, Parsons (Vice Chairman)
Also Present:	S Reid (Clerk) 1 Members of the Public.

- 2024/030 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**
The chairman opened the meeting and welcomed everyone.
- 2024/031 To receive any apologies.**
Apologies were received from Cllr Shand.
- 2024/032 To consider the apologies and decide whether to approve reasons for absence. RESOLVED** That the council approved Cllr Shand's reason for absence
- 2024/033 Declaration of Interests**
- To receive any declarations of interest.
There were no declarations of interest made.
 - To receive, consider and decide upon any applications for dispensation.
There were no applications for dispensation made.
- 2024/034 To approve the minutes of the Bishop Monkton Parish Council Ordinary Meeting held Tuesday 20th February 2024.**
RESOLVED That the minutes of the Bishop Monkton Parish Council Meeting held 20.02.2024 be accepted as a true and accurate record of proceedings.
- 2024/035 Public Participation** *For members of the public to raise matters. Please note that there will be no decisions made on matters raised in this session. Should there be a requirement then the matter will be brought to the agenda at the next meeting of the council.*
- A MOP advised they are able to advise where the manhole cover should be in the playing field.
 - An Article in Stray Ferret re Keane Duncan was highlighted. He has stated there will be no new 20mph zones for North Yorkshire.
- 2024/036 To receive a report from Cllr Nick Brown of North Yorkshire County Council.**
Cllr Brown was not present at the meeting and had not sent a report.
- 2024/037 Clerk's report.** To note the clerks report.
The clerks report was noted.
- 2024/038 Financial matters.**
- To approve the payments as per the schedule attached.
RESOLVED That the payments be approved.
 - To note the ongoing approved payments as per the schedule attached.
The ongoing contractual payments were noted.
 - To note the bank reconciliation and budget comparison as attached.

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The bank reconciliation was noted.

2024/039

Planning matters.

- a) To consider and make observations on the following planning applications.
There are no planning applications to note.
- b) To note planning decisions as per attached document.
There are no planning decisions to note.
- c) To note planning enforcements as per attached document.
There are no planning enforcements to note.

2024/040

Ongoing matters.

- a) To receive an update from Cllr Shand and the clerk on the provision of play equipment for older children and the grant applications.
 - This is still ongoing.
- b) To receive an update from the working party in relation to the plan to provide an item to celebrate the Coronation of HM King Charles III, namely the Coronation Walk and decide any action as appropriate.
 - Still waiting for dry weather to do walk about. Wrote to footpaths officer at NYC re footpath at Potters Farm.
- c) To receive an update on traffic calming on Knaresborough Road and consider any action required.

A meeting with head of Area 6 to take place on site the 2nd week in April to consider traffic calming on Moor road only.

RESOLVED It was approved that Cllr Verrill plus one other Cllr will attend the meeting. It will be highlighted that the 7.5 tonne signs need replacing at top of Moor Road.
- d) To receive an update on traffic calming on Moor Road and consider any action required.
- e) A meeting with head of Area 6 to take place on site the 2nd week in April to consider traffic calming on Moor road only.
- f) **RESOLVED** It was approved that Cllr Verrill plus one other Cllr will attend the meeting. It will be highlighted that the 7.5 tonne signs need replacing at top of Moor Road.
- g) To receive an update on the RoSPA play inspection report and consider any actions arising from same.

It was noted that this had been requested but date not given when it will take place.
- h) To receive an update on the Mechanics Institute Clock.

It was reported that a conversation had taken place with the person involved in sale. The exact wording cannot be remembered.

RESOLVED That the matter is closed unless the current owners come back.
- i) To receive an update from Cllr Parsons in relation to the enquiries regarding interest from residents in providing hedgehog highways.

RESOLVED That the council will pay £175 for provision of 5 boxes. Should the resident require any more than this then a further application will have to be made to the council.
- j) To receive an update from Cllr Culshaw on the current position in relation to the history board.

Quote is still valid at £1295.00 for structure £635 delivery and installation.

RESOLVED To move the 'you are here' sign to the village hall location and ask Red Bonsai to produce the finished artwork and stand. Delivery to be made Cllr Verrill.

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- k) To receive an update from Cllr Parsons in relation to D Day celebrations and decide any further actions as necessary.
It was reported that there appears to be no interest in celebrating this despite Cllr Parsons circulating in all media outlets.
RESOLVED The PC would look favourably on requests for funds to support events been organised by others.
- l) To receive an update from the clerk in relation to S106 funds.
It was noted that this has been dealt with in the clerks report.
- m) To receive an update in relation to the Deed of Easement between Yorkshire Water, Kebble Homes and Bishop Monkton Parish Council.
It was noted that this has been dealt with in the clerks report.
RESOLVED That the Clerk is to check the legality of S104 agreement which is currently signed and held and if Draft Deed of Easement is legally ok for the Council to approve..
Cllr Verrill to circulate all documents in his possession.
- n) To confirm that council have removed the waste bin on Ings Lane as per previous resolution.
RESOLVED That someone is emptying this at present so will leave it in-situ and see how matters unfold.
- o) To receive an update from Cllr Verrill as to the purchase of Christmas lights to the value of £500 from Cllr Browns Locality Budget.
RESOLVED That the clerk will now source these instead of Cllr Verrill.

2024/041

New matters and correspondence.

- a) To consider the rent to be levied for the lease of the Pinfold for the forthcoming year 2024/2025.
RESOLVED Leave same as last year.
- b) To consider communication received by the residents of Burngarth in relation to the purchase of the Pinfold land.
RESOLVED Cllr Garnett ask the history group to check if only pinfold and how big it should just be.
Cllr Verrill to check land registry.
- c) To consider the provision of blue historic signs to be located in prominent positions within the village.
RESOLVED to ask the history group if they would like to research if there is a requirement / need for these.
- d) To consider the state of the road sign on Roecliffe Road and agree a procedure for replacement of same.
RESOLVED Cllr Parsons to deal.
- e) To consider the date for the Annual Parish Meeting which is to be held between 1st March and 1st June and consider how this is to be hosted.
RESOLVED To check availability of both the Methodist Room and the Village Hall for 7th May 2024. The clerk to prepare a draft agenda and circulate to members for input.
- f) To consider the provision of official parish council email addresses to be compliant with requirements.
RESOLVED The clerk to implement this.

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- g) To receive feedback from Cllr Browns Highways Forum from Cllr Verrill.
All councils seem to have the same issues, dogs, speeding, etc. These meetings are bi monthly. Pot holes and highways seem to be an issue with most areas.
- h) Seek approval for appointing a staffing committee (consisting of 3 councillors).
- i) **RESOLVED** That Cllrs Culshaw, Garnett and Shand will form the Staffing Committee.
Cllr Culshaw and the Clerk to look at Terms of Reference.
- j) To seek approval to have a performance appraisal for the clerk.
- k) **RESOLVED** That this will be looked at once the Terms of Reference have been accepted.
- l) To note the update on North Yorkshire Council local buses.
The update was noted.
- m) To sign the forms from NYC in relation to the Locality Budget Grant awarded by Cllr Brown.
RESOLVED That the forms to be signed.
- n) To receive information from Cllr Parsons in relation to planning enforcement on Springfield Barn.
The information was noted. Planning enforcement to be notified that someone is living in the barn.
- o) To note the clerks overtime hours of 17 hours 19 minutes for February 2024.
The clerks overtime was noted.
- p) To appoint an internal auditor for the financial year 2023/2024.
RESOLVED Clerk to approach Yorkshire accountants. If they can't do this then clerk to advise and circulate list for choice.
- q) To consider communication received from PKF Littlejohn and decide further action.
That this was covered in clerks report, however a robust exchange took place between Cllrs Verrill and Culshaw. The exchange was such that Cllrs Garnett and the public left the meeting, closely followed by Cllr Verrill. The time was 21.35.
In light of these events there were no resolutions in this matter.
The meeting was not formally closed.

2024/042 To agree items to be communicated to residents, and the methods to be employed.

2024/043 To notify the clerk of matters for inclusion on the agenda at the next meeting.

2024/044 The next Ordinary meeting of Bishop Monkton Parish Council will be held Tuesday 16th April 2024 in the Methodist Room. *The latest date for members to submit items for consideration on the agenda is Monday 8th April.*