

BISHOP MONKTON PARISH COUNCIL

Minutes of the Ordinary Meeting of Bishop Monkton Parish Council held Tuesday 16th January 2024 in the Methodist Room, Bishop Monkton

Commenced: 19.03 hours
Concluded: 20.59 hours
Attending: Cllrs Verrill (Chairman) Parsons (Vice Chairman), Garnett, Culshaw, Shand.
Also Present: S Reid (Proper Officer), 2 members of the Public

- 2024/001 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**
The chairman opened the meeting and welcomed everyone.
- 2024/002 To receive any apologies.**
There were no apologies.
- 2024/003 To consider the apologies and decide whether to approve reasons for absence.**
There were no apologies.
- 2024/004 Declaration of Interests**
- a) To receive any declarations of interest.
There were no declarations of interest made.
- b) To receive, consider and decide upon any applications for dispensation
There were no applications for dispensation made.
- 2024/005 To approve the minutes of the Bishop Monkton Parish Council Ordinary Meeting held Tuesday 19th December 2023.**
RESOLVED That the minutes of the meeting of Bishop Monkton Parish Council held Tuesday 19th December be accepted as a true record of proceedings.
- 2024/006 Public Participation** *For members of the public to raise matters. Please note that there will be no decisions made on matters raised in this session. Should there be a requirement then the matter will be brought to the agenda at the next meeting of the council.*
- The question was asked how much there is in the S106 funds.
- 2024/007 To receive a report from Cllr Nick Brown of North Yorkshire County Council.**
Cllr Brown was not in attendance. No report had been received.
- 2024/008 Clerk's report.** To note the clerks report.
The clerks report was noted although Cllr Verrill voiced disagreement with the clerks observations.
- 2024/009 Financial matters.**
- a) To approve the payments as per the schedule attached.
RESOLVED That the payments in the schedule be approved for payment.
- b) To note the ongoing approved payments as per the schedule attached.
The ongoing contractual payments were noted.
- c) To note the bank reconciliation and budget comparison as attached.
The bank reconciliation and budget comparison was noted.
- 2024/010 Planning matters.**

BISHOP MONKTON PARISH COUNCIL

- a) To consider and make observations on the following planning applications.
Request an extension.
- b) To note planning decisions as per attached document.
- c) To note planning enforcements as per attached document.

2024/011

Ongoing matters.

- a) To receive an update from Cllr Shand on the provision of play equipment for older children.
RESOLVED That the clerk will apply for grant funding towards the cost of new play equipment.
- b) To receive an update from the working party in relation to the plan to provide an item to celebrate the Coronation of HM King Charles III, namely the Coronation Walk and decide any action as appropriate.
It has been publicised that the PC are seeking volunteers to help with this project. Cllrs Culshaw and Garnett plan to walk the actual walk and produce photos/video to publicise on web/fb.
RESOLVED Ongoing.
- c) To receive an update on traffic calming on Knaresborough Road and consider any action required.
RESOLVED That the clerk write to Julian Smith, MP and Highways.
- d) To receive an update on traffic calming on Moor Road and consider any action required.
- e) **RESOLVED** That the clerk write to Julian Smith, MP and Highways.
- f) To receive an update on the RoSPA play inspection report and consider any actions arising from same.
RESOLVED To defer this item.
- g) To receive an update on the Mechanics Institute Clock.
RESOLVED To defer this item.
- h) To receive an update from Cllr Parsons in relation to the enquiries regarding interest from residents in providing hedgehog highways.
RESOLVED – That Cllr Parsons to ask the resident to attend the next meeting of the PC and advise exactly what she is seeking for the hedgehogs.
- i) To receive an update from Cllr Culshaw on the installation of the handrail over the bridge.
RESOLVED Still waiting for installation.
- j) To receive an update on the current position in relation to the notice board.
Cllr Culshaw brought sample of artwork designed by Red Bonsai. This has already been paid for by the PC. It was noted that the “You are here” sign needs to be removed/relocated due to the board been positioned in the vicinity of the village hall.
RESOLVED That Cllr Culshaw will continue to liaise with the respective bodies to bring this project to fruition.
- k) To receive an update on the current position in relation to the S104 and deed of easement in relation to the works by Kebble Homes/Yorkshire Water on PC land, namely the playing field.
Following an in depth debate surrounding this subject it was **RESOLVED** that the clerk would seek further advice in relation to the matter.

BISHOP MONKTON PARISH COUNCIL

- l) To receive an update on Christmas tree and associated decoration expenses to date. Cllr Verrill reported that he had purchased the tree for Xmas 2023 and associated lights/batteries however he had not made the large purchase utilising the grant funding awarded by Cllr Brown.
RESOLVED That Bishop Monkton Parish Council would reimburse Cllr Verrill for expenditure incurred for the provision of the festive items for 2023. Cllr Verrill is then to invest in lights and decorations for the future.
- m) To consider the Council establish a Communications Strategy and a Communications Plan for 2024.
Looking at a communication plan. Raises profile of PC. Keeps public informed and allows them to have say in what matters. Can implement some easy actions. PC website, village notice board. BM today. BM together and parish magazine.
RESOLVED to set up working group to look at how to update website. And have agenda item for items to be uploaded at end of every meeting.
- n) To consider allowing councillors access to the Parish Council Website and Facebook for communication purposes.
RESOLVED to allow Cllrs Culshaw and Parsons moderator access to the PC facebook page.
- o) To consider a method of how to communicate to residents of Roecliffe and Bishop Monkton when the Roecliffe Road has flooded.
RESOLVED – there is no way for this to happen other than social media channels.
- p) To receive communication from resident in relation to the emptying of dog waste bins.
RESOLVED To put a post on website and fb page advising residents to use normal bins for their dog waste as they are now multi use bins. The PC to remove the bin on Ings lane opposite Masons pub as this belongs to the PC.

2024/012

New matters and correspondence.

- a) To consider communication from a resident in relation to the road between Bishop Monkton and Roecliffe and decide any action to be taken.
RESOLVED clerk to write to highways.
- b) To approve and adopt the Biodiversity Policy.
RESOLVED That the biodiversity policy be adopted.
- c) To consider communication in relation to D Day celebrations and decide any action to be taken.
RESOLVED to put a communication out to the village seeking residents views on what, if anything, they would like to see take place to commemorate this event. Clerk to contact PFA to see if they are organising anything.
- d) To consider request from Harmony Energy to attend the February 2024 meeting of the Parish Council.
RESOLVED To agree Harmony Energy attendance at the February meeting. Clerk to also look for planning app and get an extension.
- e) To receive communication in relation to street cleaning in Bishop Monkton and decide any action to be taken.
RESOLVED That the clerk request highways provide a road sweeper.

BISHOP MONKTON PARISH COUNCIL

- f) To receive communication in relation to footpath next to Hall Farm and decide any action to be taken.

RESOLVED That Cllr Parsons will deal with this matter.

- g) To note that this is now a busy time for the clerk due to financial year end approaching. Permission is sought to be allowed to incur overtime, if necessary, in the forthcoming months.

RESOLVED That overtime is agreed.

- h) To consider the use of Parish on Line in order to mark the parish councils assets amongst the other services this item provides.

RESOLVED clerk to go ahead and subscribe to this.

2024/013 To notify the clerk of matters for inclusion on the agenda at the next meeting.

2024/014 The next Ordinary meeting of Bishop Monkton Parish Council will be held Tuesday 20th February 2024 in the Methodist Room. *The latest date for members to submit items for consideration on the agenda is Monday 12th February.*