

BISHOP MONKTON PARISH COUNCIL

MINUTES OF THE MEETING OF BISHOP MONKTON PARISH COUNCIL HELD WEDNESDAY 11TH SEPTEMBER 2024 IN THE METHODIST ROOM.

Commenced: 19.00 hours

Concluded: 20.58 hours

Attending: Cllrs Verrill (Chairman) Parsons (Vice Chair), Oliver, Culshaw and Sargeson.

Also Present: S Reid (Clerk) and 4 members of the public.

- 2024/097 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**
The chairman opened the meeting and welcomed everyone.
- 2024/098 To receive any apologies.**
Apologies had been received from Ward Cllr Brown.
- 2024/099 To consider the apologies and decide whether to approve reasons for absence.**
- 2024/100 Declaration of Interests**
- a) To receive any declarations of interest.
There were no declarations of interest made.
- b) To receive, consider and decide upon any applications for dispensation.
There were no requests for dispensation.
- 2024/101 To approve the minutes of the Bishop Monkton Parish Council Ordinary Meeting held Thursday 30th May 2024 and Tuesday 18th June 2024.** (Circulated under separate cover)
RESOLVED that the minutes of the meetings of Bishop Monkton Parish Council held on Thursday 30th May and Tuesday 18th June are accepted as true representation of proceedings.
- 2024/102 Public Participation** *For members of the public to raise matters on items listed on the agenda only. The session will last for a period of fifteen minutes only, with each participant having 3 minutes to speak. Please note that there will be no decisions made on matters raised in this session. Should there be a requirement then the matter will be brought to the agenda at the next meeting of the council. The Chairman may request the clerk to provide a written response.*
- It was requested to know who has been appointed as locum clerk and how much they are being paid.
 - It was requested that full public participation is allowed on Avant matter.
 - Sir Alec Shelbrook meeting on 19.09.2024. Who is going?
 - It was requested to see the grass tender for 2025.
 - Solar Farm, former Cllr Garnett send an email to which there does not appear to be an answer received.
 - Item 108 c MOP would like to speak on this matter.
 - Village sign board is not listed on the agenda.
 - Point about Avant – the previous application was withdrawn in 2023. It is believed that a complete new application has to be submitted and this should mean a public consultation will have to take place. It is suggested that a public meeting take place which should be separate from what the PC may submit on the subject.
- 2024/103 To receive a report from Cllr Nick Brown of North Yorkshire County Council.**
Cllr Brown had submitted his apologies for the meeting. There was no report presented.

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- 2024/104** **Clerk's report.** To note the clerks report. (To Follow)
The clerk advised that she had just returned to work and was still catching up therefore there was no report for this meeting.
- 2024/105** **Financial matters.** There were no financial matters presented due to the clerk's absence from work.
a) To approve the payments as per the schedule attached.
b) To note the contracted ongoing payments.
- 2024/106** **Planning matters.** There were no planning matters presented due to the clerk's absence from work.
a) To consider and make observations on the following planning applications.
b) To note planning decisions as per attached document.
c) To note planning enforcements as per attached document.
- 2024/107** **Ongoing matters.**
a) To receive an update on the valuations of the Pinfold land following the request by the residents of Burngarth to purchase the Pinfold land. (Cllr Sargeson).
A Land Registry search has taken place to locate the title to the Pinfold land. Some old original documents have also been found. To gain an accurate cost a 'Red Book' valuation would be the way forwards, however the cost quoted is £750 +VAT.

The land is inaccessible to any MOP. It is a flood risk when it rains.

The occupiers of Burngarth have indicated that they would be happy to pay £750 plus conveyancing for the land to be transferred to them.
RESOLVED That the council will consider the matter and look to discuss further with the potential purchaser.

b) To note that the item relating to Chloe's Bench has now been resolved. Cllr Verrill has cleaned the bench and, with the assistance of other members, the bench is due to be installed imminently.
This item is noted.

c) To note that following approval of members at the Extraordinary Meetings held 28.08.2024, the Staffing Committee appointed a locum to undertake some defined projects for the council.
This item is noted.

d) To confirm responsibility for the requested works to the Mechanics Institute Clock.
RESOLVED That the clerk write to the occupiers advising them of the Council's position in relation to this matter.
- 2024/108** **New matters and correspondence.**
a) For members to consider the attached document providing an update on options for moving to a .gov.uk website and email addresses and decide any further action.
RESOLVED That the council will move to Parish on Line as a provider for the website and email addresses.

b) For members to consider the attached document and consider the purchase of a new computer for the council.
RESOLVED That Cllr Oliver advise the best laptop to purchase up to a value of £450.00.

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- c) For members to consider the attached document in relation to Avant Homes planning application for the site at Knaresborough Road BM2/BM4 and decide how they wish to proceed.
RESOLVED That Cllr Verrill contacts Avant Homes and advises that a public meeting be held for all resident of Bishop Mobnkton.
- d) For members to consider who is going to undertake the routing inspections at the play park.
RESOLVED Cllr Sargeson will undertake the play inspections.
- e) For members to consider the attached document in relation to maintenance work required on trees, bushes, foliage within the village and decide any action.
RESOLVED That Cllr Parsons to contact NY and Arborist.
- f) For members to consider the attached document from Cllr Brown and inparticular the following:
- Community Hub Representation
 - Locality Budget applications.
- RESOLVED** That Cllr Culshaw will be proposed to be a representative for the Community Hub. The Clerk to contact Cllr Brown and speak to him regards the previous offer of £1500 towards VAS signs and discuss the possibility of a contribution towards to new PC laptop and accessories.
- g) For members to note that the next meeting of the YLCA Harrogate Branch will be held Monday 14th October at the Harrogate Civic Centre commencing 19.00 hours.
This item is noted.
- h) For members to consider the provision of a PC mobile telephone to be retained by the clerk for business use.
RESOLVED That a mobile telephone and sim deal be purchased up to the value of £400.00
- i) For members to consider changing to Unity Trust Bank to comply with the Council's Authorisation Process required for online banking.
RESOLVED That the clerk start the process for applying to Unity Trust for an account.
- j) To consider the bank mandate and the amendments which need to be made to the signatories following the departure of Cllr Garnett.
RESOLVED That this item is not required due to the decision at (i) above.

2024/109 **To agree items to be communicated to residents, and the methods to be employed.**

- Avant homes to public meeting.
- NYC/Trees/highways
- Cllr Sargeson to undertake the playground checks.

2024/110 **To notify the clerk of matters for inclusion on the agenda at the next meeting.**

- Nick Brown forum looking for funding towards a clerk for him.
- Art board for village hall.

2024/111 **The next Ordinary meeting of Bishop Monkton Parish Council will be held Tuesday 15th October 2024 in the Methodist Room.** *The latest date for members to submit items for consideration on the agenda and reports on tasks is Monday 7th October 2024.*