**Bank Reconciliation**

Prepared by: Rebecca Crabtree, Responsible Finance Officer

Date prepared: 31st March 2021

Balance as per bank statements 31st March 2021

|  |  |  |
| --- | --- | --- |
| **BANK STATEMENTS** |   |   |
|  HSBC a/c \*\*\*\*9457 balance as at 31st March 2021 | £9,626.72 |   |
|  HSBC a/c \*\*\*\*2818 balance as at 31st March 2021 | £2,130.61 |   |
| Total |   | £11,757.33 |
| Unpresented cheques |   |   |
|   |   |   |
| **Closing balance per bank statements**  |   | **£11,757.33** |
|  |   |   |
| **CASH BOOK** |   |   |
| Opening balance |   | £11,457.05 |
| Income (Precept £8641, Bank interest £1.15 and Pinfold Rent £70) |   | £8,712.15 |
| Payments to date  |   | £8,411.87 |
|   |   |   |
| **Closing balance per cash book as at 31st March 2021** |   | **£11,757.33** |

**Expenditure**

|  |  |  |
| --- | --- | --- |
| **Budget Heading** | **2020-2021 Budget** | **Current expenditure**  |
| Salary and related costs | £5,000.00 | £4488.33 |
| Admin Costs inc Stationary | £200.00 | £120.14 |
| Grounds maintenance  | £1,750.00 | £835.04 |
| Website  | £250.00 | £12.83 |
| Insurance | £700.00 | £356.79 |
| Room Hire | £150.00 |  0.00 |
| Audit  | £200.00 |  £175.00 |
| Training | £300.00 |  0.00 |
| Village Asset Maintenance | £2,000.00 | £1157.65 |
| Sandbags and gritting | £120.00 | £69.86 |
| Membership/Subscriptions | £450.00 | £476.56 |
| Beck cleaning | £150.00 |  0.00 |
| Festive costs | £500.00 | £286.95  |
| Newsletter | £150.00 |  0.00 |
| Grants | £800.00 |  0.00 |
| S137 | £20.00 | £16.00 |
| VAT | £0.00 | £416.72 |
| **Total**  | **£12,740.00** | **£8411.87** |