**Bank Reconciliation**

Prepared by: Rebecca Crabtree, Responsible Finance Officer

Date prepared: 6th November

Balance as per bank statements 31st October 2020

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| **BANK STATEMENTS** |   |   |
|  HSBC a/c \*\*\*\*9457 balance as at 31st October 2020 | £14,059.34 |   |
|  HSBC a/c \*\*\*\*2818 balance as at 31st October 2020 | £2,130.51 |   |
| Total |   | £16,189.85 |
| Unpresented cheques |   |   |
|   |   |   |
| **Closing balance per bank statements**  |   | **£16,189.85** |
|  |   |   |
| **CASH BOOK** |   |   |
| Opening balance |   | £11,457.05 |
| Income (Precept £8641, Bank interest £1.05 and Pinfold Rent £70) |   | £8,712.05 |
| Payments to date  |   | £3,979.25 |
|   |   |   |
| **Closing balance per cash book as at 31st October 2020**  |   | **£16,189.85** |

**Expenditure**

|  |  |  |
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| **Budget Heading** | **2020-2021 Budget** | **Current expenditure 31st October 2020** |
| Salary and related costs | £5,000.00 | £2099.79 |
| Admin Costs inc Stationary | £200.00 | £115.78 |
| Grounds maintenance  | £1,750.00 | £135.21 |
| Website  | £250.00 |   |
| Insurance | £700.00 | £356.79 |
| Room Hire | £150.00 |   |
| Audit  | £200.00 |  £175.00 |
| Training | £300.00 |   |
| Village Asset Maintenance | £2,000.00 | £556.85 |
| Sandbags and gritting | £120.00 |   |
| Membership/Subscriptions | £450.00 | £347.00 |
| Beck cleaning | £150.00 |  £62.86 |
| Walking Noticeboard |   |   |
| Footpath and Cyclepath  |   |   |
| Festive costs | £500.00 |   |
| Clock Maintenance | £0.00 |   |
| Newsletter | £150.00 |   |
| Grants | £800.00 |   |
| S137 | £20.00 |   |
| General Reserves |   |   |
| Earmarked Reserves |   |   |
| VAT | £0.00 | £129.97 |
| **Total**  | **£12,740.00** | **£3979.25** |